

Borough Council of King's Lynn & West Norfolk

'Call for Sites' Consultation Guidance 2026

These notes provide information on how to complete the 'Call for Sites' site submission through our [Online Submission Portal](#).

Key information

- Submissions need to be received from **9am 2 February 2026 to 5pm 31 March 2026**.
- We strongly encourage submissions through our Online Submission Portal. You can also access it on our 'Call for Sites' main web page.
- Separate submissions must be made for each site.
- We are accepting sites for a variety of uses including residential, commercial, infrastructure and green infrastructure.
- There should be reasonable prospect that sites could become available for development or redevelopment.
- Sites should be within the King's Lynn & West Norfolk administrative boundaries. Cross-boundary sites may be considered.
- If you submit a site and we require any further information we will be in touch.
- However, if you are unable to use the form you can download a PDF and email to us at: **local.plan@west-norfolk.gov.uk**. Please note you still need to submit an OS map to a scale of 1:1250 or 1:2500 outlining proposed site in red, for it to be considered.

Call for Sites

This "Call for Sites" Consultation will not in itself determine whether a site should be allocated for development or be granted planning permission. All sites will be further assessed as part of the Local Plan process.

What to submit

A fully completed submission form (Via the Online form) including:

- An outline of the proposed site – through the interactive mapping available on our online form
- A GIS shapefile of the site boundary (if available and if not submitting through the online portal)

- Any other relevant assessments or reports that will support the assessment of the site

Links that may be useful

- Our Policies Map shows a large amount of useful information including constraints such as flood zones, heritage assets, and more: https://www.west-norfolk.gov.uk/info/20079/planning_policy_and_local_plan/1207/local_plan_2021-2040.
- The current Local Plan can be read here: https://www.west-norfolk.gov.uk/info/20079/planning_policy_and_local_plan/1207/local_plan_2021-2040. We recommend ensuring your proposal is in line with these adopted policies.
- Land Registry Deeds can be obtained through the official Land Registry database for a small fee: <https://www.gov.uk/get-information-about-property-and-land> (gov.uk in Bing)
- The Government have provided information on Biodiversity Net Gain and the metric calculator: <https://www.gov.uk/government/collections/biodiversity-net-gain> (gov.uk in Bing)
- Flood Maps can be obtained from: https://www.west-norfolk.gov.uk/info/20173/information_for_planning_agents/391/flood_risk_assessment_-_level_1
- For further assistance or queries on the Call for Sites and Local Plan process, please contact a member of the Planning Policy team on: **local.plan@west-norfolk.gov.uk**