

**THE WASH EAST COASTAL MANAGEMENT STRATEGY FUNDING GROUP**

**Wednesday, 24th May, 2023 at 2.00 pm on Microsoft Teams**

**AGENDA**

1. **APOLOGIES**
2. **MINUTES FROM THE PREVIOUS MEETING** (Pages 2 - 4)
3. **MATTERS ARISING**
4. **FINANCES AND FUNDING**
  - a) **Costs and Monitoring Breakdown**
5. **RECHARGE UPDATE**
6. **LEGAL AGREEMENTS**
7. **COMMUNICATIONS**
8. **ANY OTHER BUSINESS**
9. **DATE OF THE NEXT MEETING**

The next meeting of the Funding Group is scheduled to take place on 28<sup>th</sup> September 2023 at 2.00pm on Microsoft Teams.

**BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK**

**THE WASH EAST COASTAL MANAGEMENT STRATEGY**

**Minutes of the Meeting of the above held on Friday, 3rd February, 2023  
at 2.00 pm in the Chief Executive's Office and on Microsoft Teams.**

**PRESENT:** Jonathan Glerum, Lorraine Gore, Catherine Harries, Jade Kite, Dave Robson and Chris Smith

		<b><u>ACTION</u></b>
<b>1</b>	<p><b><u>APOLOGIES</u></b></p> <p>Mike McDonnell.</p>	
<b>2</b>	<p><b><u>MINUTES FROM THE PREVIOUS MEETING</u></b></p> <p>The notes from the previous meeting were agreed as a correct record.</p>	
<b>3</b>	<p><b><u>MATTERS ARISING</u></b></p> <p>Catherine Harries to send round the finance spreadsheet (attached).</p>	
<b>4</b>	<p><b><u>FINANCES AND FUNDING</u></b></p> <p>The recharge had been included in the forthcoming year budget, but now that the recharge had been pushed back, the finance spreadsheet needed reviewing. The Group discussed how this could be rectified within the spreadsheet and it was suggested that invoicing could be switched to after the event, however this could have an impact on the Council's closedown of accounts. Lorraine Gore suggested that best estimate figures were provided to the Council before the end of the financial year, so that an accrual could be added to the accounts. It was also suggested that there could be a transfer of accounts and reallocate two years forward, just leaving some funding behind to cover the recycling.</p> <p>Dave Robson provided an update from Mike McDonnell on the CIC accounts and explained that requests for 2023 would be sent out soon.</p> <p>Catherine Harries reminded the Group that contracts for the recharge and recycling works were being looked at and it was likely that the</p>	

	<p>costs would increase in future years. This years costs of the recycling work were clarified and Catherine Harries would invoice the Council accordingly.</p> <p><b>ACTION:</b> Catherine Harries agreed to speak to the accounts department at the EA and bring forward options on how the financing could be scheduled in the accounts.</p>	CH/CS
5	<p><b><u>CIC FUNDS FOR COASTAL MANAGEMENT - EMAIL QUERY</u></b></p> <p>Dave Robson referred to the email from an individual which had been included in the Agenda and confirmed that it had been acknowledged and asked the Group for their comments in order to formulate a response. He explained that he had advised that up to date information including agendas and minutes of meetings, were published.</p> <p>The Group agreed that this meeting was an operational meeting and not a public meeting, however a view would be sought from the Monitoring Officer.</p> <p>The Group agreed that there was a route for questions and comments from Members of the public via the contact details available on the website.</p> <p><b>ACTION:</b> 1. Dave Robson to liaise with Mike McDonnel on the CIC queries in the email and circulate a draft response to the Funding Group. Catherine Harries agreed to provide wording on how inflation was accounted for. 2. Democratic Services Officer to liaise with the Monitoring Officer on the query relating to public meetings.</p>	DR CH/CS DSO
6	<p><b><u>RECHARGE UPDATE</u></b></p> <p>Catherine Harries reported that there had been a small gain in beach material and the beach was looking healthy at the moment. The recharge had been pushed back for two years. Contracts and delivery methods were currently being reviewed and quotes received were under negotiation. It was explained that due to changes in the GIA funding rules, it was possible that more GIA funding could be available to the project.</p> <p><b>ACTION:</b> Legal agreements for the recharge were being worked on and Catherine Harries agreed to circulate the draft Heads of Terms to the Group.</p>	CH/CS
7	<p><b><u>LEGAL AGREEMENTS</u></b></p>	

	Mike McDonnell had indicated he would sign off and submit the legal agreement for recycling shortly.	MM
8	<p><b><u>COMMUNICATIONS</u></b></p> <p>Dave Robson explained that a draft version of the newsletter would be circulated to this group before it was published in June.</p> <p><b>ACTION:</b> Dave Robson and Jade Kite to write draft newsletter once beach recycling works were completed and circulate to the group for review.</p>	DR/JK
9	<p><b><u>ARRANGEMENTS FOR STAKEHOLDERS FORUM MEETING ON 2ND MARCH 2023</u></b></p> <p>The results from the asset inspection survey of the coastal defences in Hunstanton may not be available for this meeting, but the Group agreed that the meeting would still go ahead so that other updates could be provided.</p> <p><b>ACTION:</b> Dave Robson to look at how Hunstanton Town Council and Hunstanton Advisory Group would be kept updated on issues.</p>	DR
10	<p><b><u>ANY OTHER BUSINESS</u></b></p> <p><u>Natural England Assent</u></p> <p>Catherine Harries reported that the five-year assent period from Natural England had been renewed.</p> <p><u>Property owners digging into shingle ridge</u></p> <p>An options paper had been presented to the EA and a decision was awaited on the way forward. The EA would liaise with Planning Enforcement at the Council as appropriate.</p> <p><u>Anglian Water Funding</u></p> <p>Jonathan Glerum to look at Anglian Water AMP funding plans for the 25/26 financial year and report back to the Group.</p>	JG
11	<p><b><u>DATE OF THE NEXT MEETING</u></b></p> <p>Wednesday 24 May 2023 at 2.00pm on Microsoft Teams.</p>	

**The meeting closed at 2.47 pm**