

**THE WASH EAST COASTAL MANAGEMENT STRATEGY – FUNDING GROUP**

**Thursday, 28th September, 2023 at 2.00 pm on Microsoft Teams**

**AGENDA**

1. **APOLOGIES**
2. **MINUTES FROM THE PREVIOUS MEETING** (Pages 2 - 4)
3. **MATTERS ARISING**
4. **FINANCES AND FUNDING**
5. **RECHARGE UPDATE**
6. **LEGAL AGREEMENTS**
7. **COMMUNICATIONS**
8. **ANY OTHER BUSINESS**
9. **DATE OF THE NEXT MEETING**

Schedule of Funding Group meetings for 2024 to be agreed by the Group.

**BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK**

**THE WASH EAST COASTAL MANAGEMENT STRATEGY FUNDING GROUP**

**Minutes of the Meeting of the above held on Wednesday, 24th May, 2023  
at 2.00 pm in the Microsoft Teams - Microsoft Teams**

**PRESENT:** Lorraine Gore, Jade Kite, Mike McDonnell and Chris Smith.

		<b><u>ACTION</u></b>
<b>1</b>	<p><b><u>APOLOGIES</u></b></p> <p>Jonathan Glerum (Anglian Water) and Dave Robson (Borough Council).</p>	
<b>2</b>	<p><b><u>MINUTES FROM THE PREVIOUS MEETING</u></b></p> <p>The minutes from the previous meeting were agreed as a correct record.</p>	
<b>3</b>	<p><b><u>MATTERS ARISING</u></b></p> <p><u>Stakeholders Forum</u></p> <p>The Stakeholders Forum had been held in March and a further meeting would be scheduled for September.</p> <p><u>Email query – access to documents and attendance at meetings</u></p> <p>The issue had been raised with the Deputy Monitoring Officer and a response was awaited. Democratic Services Officer to chase.</p> <p><u>CIC Bank Account</u></p> <p>Mike McDonnell to look at interest paying bank accounts for the CIC Funds and report back to the next meeting.</p> <p><u>High Tide damage Repairs</u></p> <p>Jade Kite reported that work to the Promenade would commence shortly. Health and safety repairs for the Groynes were also to be programmed.</p> <p><u>Updates to Hunstanton Town Council and Hunstanton Advisory Group</u></p>	<p>RP</p> <p>MM</p>

	<p>Jade Kite reported that Hunstanton Town Council had been updated at the Stakeholder Forum in March and an update would be sent shortly regarding programmed works. Officers had offered to attend a Hunstanton Advisory Group meeting to provide an update, but had received no response. Chief Executives PA to advise if item is included on forward work programme for Hunstanton Advisory Group.</p>	<p>JK</p> <p>HS</p>
<b>4</b>	<p><b><u>FINANCES AND FUNDING</u></b></p> <p>Mike McDonnell reported that the CIC balance was circa £1.2 million, with a couple of payments still outstanding.</p> <p>Mike McDonnell would transfer the funds owed to the Environment Agency to the Borough Council.</p> <p>Mike McDonnell asked for a breakdown of the monitoring costs incurred this year. Chris Smith explained that this year was an expensive year for monitoring costs as the five year Natural England Assent required renewing. He provided information on the monitoring and analysis required to achieve this assent. Information on the breakdown of work was included in the invoices which had been previously circulated. These would be resent to Mike McDonnell.</p> <p>Chris Smith explained that work had been carried out to try and reduce future monitoring costs and bring as much survey and monitoring work in house so that there were no contractor costs.</p> <p>The group discussed the GIA funding and Chris Smith agreed to provide details of the allocation of funding over the full funding period along with what had been spent to date and how much allocation remained.</p>	<p>MM</p> <p>CS</p> <p>CS</p>
<b>5</b>	<p><b><u>RECHARGE UPDATE</u></b></p> <p>Chris Smith would circulate the generic Heads of Terms for the Recharge. Once a date was confirmed for the recharge and a contractor appointed, then the detail could be included.</p> <p>Options for the Recharge delivery were being investigated and Chris Smith would update the Group at the next Funding Group Meeting.</p> <p>The Recharge was currently programmed for the 25/26 financial year.</p> <p>The Group was informed that the Environment Agency were taking action on the digging of the banks at South Beach Heacham and stop notices would be issued. An application for a flood risk activity certificate would be progressed.</p>	<p>CS</p> <p>CS</p>

	The Group agreed that the newsletter would include generic information on the dangers at digging away at flood defences and consequences.	
<b>6</b>	<b><u>LEGAL AGREEMENTS</u></b>  Jade Kite to check that all Legal Agreements had been received and signed.	JK
<b>7</b>	<b><u>COMMUNICATIONS</u></b>  Jade Kite to draft the newsletter and circulate the draft to the Group for comments.	JK
<b>8</b>	<b><u>ANY OTHER BUSINESS</u></b>  There was none.	
<b>9</b>	<b><u>DATE OF THE NEXT MEETING</u></b>  29 <sup>th</sup> September 2023 at 2.00pm on Microsoft Teams.	

**The meeting closed at 3.00 pm**