

Borough Council of King's Lynn and West Norfolk

Privacy Policy

Car Parks

Borough Council of King's Lynn and West Norfolk ("The Council") takes the safety of your personal information very seriously and will only ever process your information in accordance with the law, this includes the General Data Protection Regulations and any other relevant legislation.

You have a right to know how the Council processes your data and the purpose of that processing.

In relation to the Car Parks Department, your data and personal information will be processed in accordance with the following:

The reasons we use your data

The Council may use your data for any of the following purposes:

- **For the purpose for which you provided the information. e.g. processing information given for a parking permit, and to monitor our performance in responding to your request.**
- **To allow us to be able to communicate and provide services appropriate to your needs.**
- **Where the processing is necessary to comply with its legal obligations, e.g. the enforcement of Penalty Charge Notices relating to parking contraventions.**
- **Where you have consented to the processing.**
- **Where necessary to protect individuals from harm or injury.**
- **To use your personal data, after it has been anonymised, to allow the statistical analysis of data to effectively target and plan the provision of services.**
- **To deliver services and support to you, to manage those services, to monitor the quality of services provided and to plan new and updated services.**
- **To train staff.**
- **Where we need to investigate any worries or complaints you have about your services.**

Why we are allowed to use your data

The Council has a legal obligation to use your data in order to fulfil a public task. These obligations come from various UK laws including but not limited to:

1. **The Data Protection Act 1998**
2. **The General Data Protection Regulations 2016**
3. **The Local Government Finance Act 2012**
4. **The Equality Act 2010**
5. **The Civil Enforcement of Parking Contraventions (England) General Regulations 2007**
6. **Traffic Management Act 2004**

In some instances, the Council may use your express consent as a means of processing your personal

data. The Council will always ask for your permission before doing so. An example of this is in the case of consultations.

Who we can share your data with

In some circumstances, it will be necessary to share your information with other departments of the Council or with external third parties, these are:

- **DVLA to obtain registered keeper details**
- **Traffic Penalty Tribunal when a case is appealed**
- **Norfolk Police (or other Police forces if necessary) to aid in their enquiries**
- **Enforcement Agents, to recover debt if a Penalty Charge Notice is not paid**
- **Traffic Enforcement Centre (Northampton County Court bulk centre)**
- **IT Parking and Traffic Management software providers – To monitor, capture, and process the imagery.**

As the lead authority for the Norfolk Parking Partnership, we process parking information for the following organisations;

- **North Norfolk District Council**
- **South Norfolk District Council**
- **Great Yarmouth Borough Council**
- **Breckland Council**
- **Broadland District Council**

When your data gets sent abroad

Not applicable

When Computers make any automated decisions about you

Not applicable

If you wish to see more information about the way in which the Council uses your data, you can access our [Privacy Policy](#) and our [Data Protection](#) policy