

**THE WASH EAST COASTAL MANAGEMENT STRATEGY FUNDING  
GROUP**

**Tuesday, 2nd November, 2021 at 3.00 pm in Microsoft Teams and  
Meeting Room 2:4**

**AGENDA**

1. **APOLOGIES**
2. **NOTES FROM THE PREVIOUS MEETINGS ON 4TH FEB  
(FUNDING GROUP) AND 1ST JULY (RECHARGE WORK  
MEETING)** (Pages 2 - 7)
3. **MATTERS ARISING**
4. **FINANCES AND FUNDING**  
Walkthrough of the Funding Spreadsheet.
5. **RECHARGE UPDATE**
6. **LEGAL AGREEMENTS**
7. **COMMS UPDATE**
8. **ANY OTHER BUSINESS**
9. **DATE OF THE NEXT MEETING**

**BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK**

**THE WASH EAST COASTAL MANAGEMENT STRATEGY FUNDING GROUP**

**Minutes of the Meeting of the above held on Thursday, 4th February, 2021  
at 2.00 pm in the Microsoft Teams - Microsoft Teams**

**PRESENT:** Peter Jermany, Lorraine Gore, Dave Robson, Catherine Harries, Emily Clarke, Mike McDonnell

		<b><u>ACTION</u></b>
<b>1</b>	<p><b><u>APOLOGIES</u></b></p> <p>None.</p>	
<b>2</b>	<p><b><u>MINUTES FROM THE PREVIOUS MEETING</u></b></p> <p>The notes from the previous meeting were agreed as a correct record.</p>	
<b>3</b>	<p><b><u>MATTERS ARISING</u></b></p> <p><u>AMP7 Update</u></p> <p>It was confirmed that the Year 1 contribution of £20,000 was now being processed and Emily Clarke was now working on the arrangements for the funding for years 2 to 5 which would be paid in one lump sum and the Council could hold the funds until they were needed. Emily Clarke was working on the Legal Agreements for this.</p>	EC
<b>4</b>	<p><b><u>FUNDING UPDATE</u></b></p> <p>Mike McDonnell queried the funding arrangements, surpluses and forecasted costs. It was clarified that EA finances were not usually done in advance, but these had to as costs had to be estimated, so they would obviously be subject to change. Estimates were required in advance in order to apply for the Government top up funding.</p> <p>It was noted that the surpluses accrued had been used last year and the budget reset to zero.</p> <p>Catherine Harries confirmed that the tender for the recycling works was based on the average amount of work required, however costs could increase if there was more loss than usual.</p>	

	<p>It was also confirmed that any surpluses were held in an EA account, but would remain ring-fenced for any future recycling and recharge work. The group was reminded that this was a fifteen year project and projections were required for grant funding.</p> <p>Catherine Harries explained that costs were elevated for next year because they included environmental monitoring costs, but these had now been pushed back a year. The monitoring and surveys required were outlined and included bird and vegetation surveys. Catherine Harries explained that the monitoring required would be reviewed and internal resources used if available.</p> <p>In response to a question from Mike McDonnell it was confirmed that the monitoring had been included in the Jacobs contract and had been included in the tender process.</p> <p><b>ACTIONS:</b> Borough Council contributions to be sent to the EA before mid-March.</p>	DR/PJ
5	<p><b><u>LEGAL AGREEMENTS</u></b></p> <p>It was confirmed that Legal Agreements with Anglian Water were in place for this year and the agreements for years 2 to 5 were now being progressed.</p> <p>Mike McDonnell explained that he had highlighted the inability to receive Parish contributions for the project and following discussion with James Wild MP and James Bevan he had now received an email explaining how Parishes could put a surcharge on their precepts for flood defences.</p> <p>Catherine Harries explained that the Legal Agreements in place covered the recycling work, however agreements were required for recharge work, which would be similar in terms of percentage contributions.</p> <p>It was suggested that a meeting be set up to start to look at the arrangements for the recharge work including Members of the Funding Group and the necessary Project Officers from the Environment Agency.</p> <p><b>ACTIONS:</b></p> <ol style="list-style-type: none"> <li>1. Emily Clarke and Peter Jermay to liaise regarding the Anglian Water Legal Agreements for years 2 to 5.</li> <li>2. Mike McDonnell to forward correspondence regarding Parish contributions to the Group.</li> <li>3. A meeting to be set up for June/July to look at the arrangements for the Recharge work.</li> </ol>	EC/PJ  MM RP
6	<p><b><u>RECYCLING WORK</u></b></p>	

	<p>Recycling work would commence on 8<sup>th</sup> February and last for approximately three weeks.</p> <p>Catherine Harries explained that there had been a loss of material in between South Heacham and Snettisham car park and a small loss of material in other areas, however the material available at Snettisham scalp would be sufficient for the work.</p> <p><b>ACTIONS:</b> Catherine Harries to send through the publicity material to Dave Robson and Peter Jermamy so that it could be included in Council communications as appropriate.</p>	CH
7	<p><b><u>COMMUNICATIONS UPDATE</u></b></p> <p>A draft stakeholders newsletter had been circulated to the group for comments in advance of the meeting.</p> <p>The following amendments were suggested:</p> <ul style="list-style-type: none"> <li>- Add a section on recycling work.</li> <li>- Typo's</li> <li>- Merge the two separate sections on recycling and recharge.</li> <li>- Add CIC balance.</li> <li>- Add detail about the amount of material used in previous years</li> <li>- Approximate costs to be removed.</li> </ul> <p><b>ACTIONS:</b> Peter Jermamy to make the required changes to the newsletter and circulate to stakeholders.</p>	PJ
8	<p><b><u>HUNSTANTON COASTAL MANAGEMENT PLAN</u></b></p> <p>The Lidar survey had now been completed. Work was focussing on the groyne's and essential maintenance.</p> <p>A joint groyne field survey would be carried out with the Environment Agency and then further options would be looked at.</p>	
9	<p><b><u>ANY OTHER BUSINESS</u></b></p> <p>Mike McDonnell queried the costs associated with monitoring and survey work. Catherine Harries explained that many of these were legal requirements and although beach levels could change it was important to monitor the effects that a larger dump of material could have. It was also noted that many of the beaches had a number of environmental designations.</p>	
10	<p><b><u>DATE OF THE NEXT MEETING</u></b></p>	

	Meeting to discuss the recharge – June/July 2021 Funding Group Meeting – late September 2021  Dates to be confirmed.	
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**The meeting closed at 3.00 pm**