

FEES & CHARGES

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In January 2005 the Council delegated authority to the Executive Director of the appropriate service to vary charges, having regard to market conditions and the Council's policy framework. This being the case the charges shown in this booklet may change during the year. You may wish to check with the service provider before using the service.

The Council publishes its latest fees and charges on the Council website:

www.west-norfolk.gov.uk

Fees and Charges (inclusive of VAT where applicable) effective from 1st April 2021.

Arts and Entertainment

GUILDHALL- 01553 765565

Posting Tickets

Hirings

Access from 14:00 hrs – clearance by 24:00 hrs

Commercial

Monday - Thursday

Friday - Sunday

Earlier access / rehearsal (per hour)

Base hire charge plus 10% of gross box office takings

Local Arts Organisations

Monday - Thursday

Friday - Sunday

Get in / rehearsal rate / excess hours (per hour)

Base rate plus 5% of gross box office takings

The above hire charges include Box Office facilities, Front of House Staff and 2 technicians and all available in house equipment.

For hire charges relating to events and exhibition spaces please call (01553) 779095

CHARGE 2020/21 PROPOSED
CHARGE 2021/22

£

£

1.00	1.00
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749.50	765.00
862.40	880.00

74.25	76.00
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457.65	466.00
496.30	506.00

58.00	60.00
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Tourism

STORIES OF LYNN - 01553 774297

Admissions

Adults

Juniors

Concessions

Family (2 adults and 2 children)

Adult Group

Concession Group

Child Group

Sunday Joint Adult

Sunday Joint Concession

Sunday Joint Child

Adult with Norfolk Museum Pass

Child with Norfolk Museum Pass

Adult with Friend of KL Museum Pass

Child with Friend of KL Museum Pass

South Gate/Red Mount Chapel combined ticket - Adult

South Gate/Red Mount Chapel combined ticket - Accompanied children

CHARGE 2020/21 PROPOSED
CHARGE 2021/22

£

£

3.95	3.95
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1.95	1.95
------	------

2.95	2.95
------	------

9.85	9.85
------	------

3.55	3.55
------	------

2.65	2.65
------	------

1.75	1.75
------	------

5.95	5.95
------	------

3.95	3.95
------	------

2.95	2.95
------	------

3.20	3.20
------	------

1.60	1.60
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3.55	3.55
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1.75	1.75
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FREE	FREE
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FREE	FREE
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Hall and Room Hire

TOWN HALL, KING'S LYNN - 01553 775839

Stone Hall/Assembly Room Suite

Charge per hour

Monday - Thursday

Friday

Saturday & Sunday

Wedding - Ceremony only - Weekday

Wedding - Ceremony only - Friday

Wedding - Ceremony - Weekend

Wedding - Ceremony & Reception - Monday to Thursday

Wedding - Ceremony & Reception - Friday

Wedding - Ceremony & Reception - Saturday and Sunday

Card Room (Meetings, Whist Drives etc.)

Charge per Hour - Monday to Friday

Charge per Hour - Saturday and Sunday

Meeting Rooms - Charge per hour - Monday to Friday

Meeting Rooms - Charge per hour - Saturday and Sunday

Set-up time per hour - subject to availability on same day as booking

If needed the day before booking the usual daily rate applies - with minimum 4 hours charge

Use of Kitchen (per booking)

Corkage charge per bottle

Hire of Public Address System

Additional charge after midnight

50% surcharge for bank holiday bookings

COUNCIL OFFICE, CHAPEL ST, KING'S LYNN - 01553 616200

Meeting Rooms

Charge per Hour

Price varies dependant on the room hired

CHARGE 2020/21 PROPOSED
CHARGE 2021/22

£

£

75.00	77.00
87.00	96.00
109.00	120.00

460.00	469.00
517.00	569.00
632.00	695.00

977.00	995.00
1,207.00	1,328.00
1,551.00	1,706.00

75.00	77.00
109.00	120.00

46.00	47.00
81.00	89.00

46.00	50.00
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64.00	70.00
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4.00	4.00
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Price dependant on requirements	
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207.00	228.00
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36.00 to 41.00	36.00 to 41.00
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Community Centres

SOUTH LYNN COMMUNITY CENTRE - 01553 763620

Main Hall

Off Peak per hour

Peak per hour

Community Rooms per hour

Children's party - 3 hour package

FAIRSTEAD COMMUNITY CENTRE - 01553 771477

Main Hall

Off Peak per hour

Peak per hour

Children's party - 3 hour package

CHARGE 2020/21 PROPOSED
CHARGE 2021/22

£

£

20.75	21.00
27.60	27.90

17.90	18.10
	67.30

66.60	67.27
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20.75	21.00
27.60	27.90

66.60	67.30
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			CHARGE 2020/21	PROPOSED CHARGE 2021/22
			£	£
Grass Sports Pitches	Downham Market	01366 386868		
	Hunstanton	01485 534227		
	Kings Lynn	01553 818001		
General Lettings Per Match with changing facilities			44.75	45.70
Junior Pitch per match			16.25	16.60
Leagues per match			30.00	30.65
SEASONAL AMENITIES - HUNSTANTON				
Bowling Green				
Per Session - 2 hours approx.			5.90	6.00
Crazy Golf				
Adults - per round			3.20	3.30
Juniors - per round			2.70	2.80
Tennis - Grass Courts Per Person Per Session (2 hours)				
Adults			5.20	5.35
Juniors			2.90	3.00
Doubles			3.75	3.85
Pitch and Putt				
Adults - per game			4.80	4.95
Juniors - per game			3.80	3.90
Footgolf				
Adults - per game		NEW	4.80	4.95
Juniors - per game		NEW	3.80	3.90
Putting Green				
Adults - per round			3.70	3.80
Juniors - per round			3.10	3.20
Recreation Ground				
Caravan Rallies – per van per day			7.30	7.50
Tennis Tournament			2,600.00	2,654.60
Chalets				
Daily Hire			20.85	21.30
Weekly Hire			94.70	96.70
Seasonal Hire			666.55	680.55
Resort Services - Permit for Launch of Personal Watercraft/Power Boats				
Non Member - Per Annum (in advance, conditions apply)			25.00	25.50
Member * - Per Annum (in advance, conditions apply)			6.85	7.00
Day Permit (Training certification and insurance must be shown)			12.20	12.50
* Member of Heacham Boat Owners or Hunstanton Ski Club Only				
Seafront Kiosk Trader - 1st March to 31st October - Max three per kiosk			42.00	42.90
Triangle Traders - 1st March to 31st October - Max three per kiosk			42.00	42.90

		CHARGE 2020/21	PROPOSED CHARGE 2021/22
		£	£
Commercial Waste			
Hire Charge & Waste Transfer Note (Annual Fee)			
	1100 litre	113.55	115.00
	770 litre	102.55	104.00
	660 litre	100.45	102.00
	360 litre	73.10	74.00
	240 litre	50.20	51.00
Fee per Emptying			
	1100 litre	18.95	19.52
	770 litre	15.75	16.16
	660 litre	14.55	14.89
	360 litre	11.45	11.95
	240 litre	9.75	10.37
Schools Waste			
Hire Charge & Waste Transfer Note (Annual Fee)			
	1100 litre	113.55	115.00
	770 litre	102.55	104.00
	660 litre	100.45	102.00
	360 litre	73.10	74.00
	240 litre	50.20	51.00
Fee per Emptying			
	1100 litre	12.70	13.54
	770 litre	10.65	11.25
	660 litre	9.20	9.72
	360 litre	6.10	7.45
	240 litre	5.10	6.62
Domestic Property used as Self Catering Accommodation			
Hire Charge & Waste Transfer Note (Annual Fee)			
	1100 litre	113.55	115.00
	770 litre	102.55	104.00
	660 litre	100.45	102.00
	360 litre	73.10	74.00
	240 litre	50.20	51.00
Fee per Emptying			
	1100 litre	12.70	13.54
	770 litre	10.65	11.25
	660 litre	9.20	9.72
	360 litre	6.10	7.45
	240 litre	5.10	6.62

Waste Collection - 01553 616760

TRADE REFUSE CHARGES ARE QUOTED NET OF VAT

Commercial Recycling**Waste Transfer Note (Annual Fee)**1100 litre
660 litre
360 litre
240 litreCHARGE 2020/21
PROPOSED
CHARGE 2021/22

£

£

33.60	33.65
33.60	33.65
33.60	33.65
33.60	33.65

Fee per Emptying1100 litre
660 litre
360 litre
240 litre

9.00	13.00
7.45	10.25
6.00	8.58
5.40	7.87

Additional Waste Transfer Note

33.65	33.65
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Trade Waste Plastic Sacks

Roll of 25 - (includes delivery charge)

68.35	69.70
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Waste Transfer Note on first purchase of year

33.65	33.65
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Trade Waste Recycling Tags 25 with roll of 25 Sacks

21.85	35.00
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33.65	33.65
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DOMESTIC REFUSE CHARGES INCLUDE VAT**Bulk Waste Collections (01553 776676)**

First three items

31.00	31.50
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Per additional item thereafter

10.50	10.75
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Side Waste - Purchase of Tag

1.90	1.95
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Replacement of Lost Wheelie Bin (01553 776676)

Delivered

41.50	41.50
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Contact telephone number for following services (01553 782060)**Garden Waste**

Fortnightly Brown Bin Collection

56.25	56.25
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Collection Hazardous Household Waste

FREE	FREE
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Empty of Parish Litter Bin

Intalled before 1/12/2020

106.94	109.08
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Installed after 1/12/2020

*** NEW ***

	185.29
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Empty of Parish Dog Waste Bin (per emptying)

1.85	1.90
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Markets/Hanging Baskets and Allotments - 01553 616200

		CHARGE 2020/21	PROPOSED CHARGE 2021/22
		£	£
MARKETS			
King's Lynn (Tuesday and Friday)			
Hunstanton (Wednesday)			
Per metre frontage	Regular Traders	5.00	5.10
	Casual Traders	7.30	7.45
Annual agreement - 50% discount (January to March only)			
Kings Lynn (Saturday)			
Per metre frontage	Regular Traders	4.30	4.40
	Casual Traders	6.30	6.45
Annual agreement - 50% discount (January to March only)			
Hunstanton (Sunday)			
Per metre frontage	Regular Traders	9.30	9.50
	Casual Traders	13.90	14.20
Annual agreement - 50% discount (January to March only)			
Market Parking			
All markets - any vehicle for one market (per annum)		20.60	21.00
All markets - any vehicle for any market (per annum)		29.90	30.45
Discount Scheme			
Trader must have held a licence for at least 12 months commencing 1st April in any year in order to qualify for the discount and pay their rent before due date each month.			
HANGING BASKETS (supply, delivery and removal)		64.95	66.15
ALLOTMENTS - Kings Lynn			
Per square metre per annum		0.23	0.25
Public Conveniences			
Radar key for disabled toilets		4.20	4.30

Careline - 01553 760671

		CHARGE 2020/21	PROPOSED CHARGE 2021/22
		£	£
CARELINE			
Rented Units			
Within District			
Weekly charge		3.70	3.75
Weekly charge VAT Exemption		3.08	3.10
Connection Charge (single payment)		40.20	40.60
Connection Charge (single payment) VAT Exemption		33.50	33.85
Outside District			
Weekly charge		3.72	3.76
Weekly charge VAT Exemption		3.08	3.11
Connection Charge (Single payment)		47.40	47.90
Connection Charge (Single payment) VAT Exemption		39.50	39.90
Purchased Units			
Within District			
Monitoring and Maintenance Charge		1.92	1.94
Monitoring and Maintenance Charge VAT Exemption		1.60	1.62
Connection Charge (single payment)		40.20	40.60
Connection Charge (single payment) VAT Exemption		33.50	33.85
Outside District			
Monitoring and Maintenance Charge		1.92	1.94
Monitoring and Maintenance Charge VAT Exemption		1.60	1.62
Connection Charge (single payment)		47.40	47.90
Connection Charge (single payment) VAT Exemption		39.50	39.90

Housing Standards - 01553 616200

HMO Licence -New Application	<i>£50 refunded if everything in order initially</i>	685.00	768.00
HMO Licence -Renewal of existing Licence	<i>£50 refunded if everything in order initially</i>	596.00	649.00

CCTV - 01553 616200

Access to Data

£

Administrative Services - 01553 616200

	CHARGE 2020/21 £	PROPOSED CHARGE 2021/22 £
REGISTER OF ELECTORS		
Statutory Fees		
Printed Form		
Flat Rate	10.00	10.00
Plus per 1000 names or part thereof	5.00	5.00
Data Form		
Flat Rate	20.00	20.00
Plus per 1000 names or part thereof	1.50	1.50
Overseas Electors Lists (Statutory Fee)		
Printed Form		
Flat Rate	10.00	10.00
Plus per 1000 names or part thereof	5.00	5.00
Data Form		
Flat Rate	20.00	20.00
Plus per 1000 names or part thereof	1.50	1.50
Monthly Additions (Statutory Fee)		
Printed Form		
Flat Rate	10.00	10.00
Plus per 1000 names or part thereof	5.00	5.00
Data Form		
Flat Rate	20.00	20.00
Plus per 1000 names or part thereof	1.50	1.50
Printed Form (Marked Copy)		
Flat Rate	10.00	10.00
Plus per 1000 names or part thereof	2.00	2.00
Data Form (Marked copy)		
Flat Rate	10.00	10.00
Plus per 1000 names or part thereof	1.00	1.00
GENERAL ADMINISTRATION		
Request for additional letter confirming that an individual is registered on the Electoral Register		
Administration Fee	10.00	10.00
Plus cost per sheet	0.10	0.10
Supply of Miscellaneous Information		
Administration Fee	10.00	10.00
Plus cost per sheet	0.10	0.10
Returns and Declarations as to Election Expenses (Statutory Fee)		
Price of a copy of any return, declaration or accompanying document (price for each side of each page)		
	0.20	0.20
Inspection of a Request for Election		
	0.10	0.10
SUPPLY OF MINUTES AND AGENDA		
Supply of Council Minutes (Per annum)		
	75.50	75.50
Supply of Development Control or Cabinet Agenda		
Per annum	107.50	107.50
Per agenda	9.60	9.60
Other Agendas	5.30	5.30
A4 Photocopies	0.10	0.10
General Administration		
Supply of miscellaneous information		
Cost per A4 sheet (photocopy)	0.10	0.10

Administrative Services - 01553 616200

PLANNING ADMINISTRATIVE FEES

Photocopies

A4 Copies

Copies of deposited plans A3

Copies of deposited plans A2

Black and white

Colour

Copies of deposited plans A1

Black and white

Colour

Copies of deposited plans A0

Black and white

Colour

Request for confirmation that development has been carried out in accordance with the terms of an Enforcement Notice or Legal Agreement.

	CHARGE 2020/21	PROPOSED CHARGE 2021/22
	£	£
	0.10	0.10
	0.10	0.10
	5.20	5.35
	7.40	7.60
	6.55	6.75
	9.05	9.30
	7.50	7.70
	10.10	10.40
	41.30	42.50

LEGAL AND LOCAL LAND CHARGES

Con 29R (VAT to be added)

New Fee

CON 29O (each question) (VAT to be added)

New Fee

Parcel fee (each)

New Fee

Personal Search (unaided) - now under Environmental Information Regulations

Assisted Personal Search

Additional own enquiries (each)

LLC1 (submitted by post/DX)

LLC1 (submitted by NLIS)

Planning History Search - back to 1994

	40.40	41.60
	13.00	13.40
	12.05	12.40
	21.50	22.15
	15.00	15.45
	21.50	22.15
	21.50	22.15
	21.50	22.15

Car and PSV Parking

CAR PARKS AND PSV PARKING

Hunstanton

Charges apply Monday to Sunday, plus Bank Holidays except Christmas Day

CHARGE 2020/21	PROPOSED CHARGE 2021/22
£	£

CENTRAL CAR PARK

Inclusive between 8am and 5pm

Pay and Display Up to 1 Hour	1.80	1.80
Pay and Display Up to 2 hours	2.80	2.80
Pay and Display Up to 3 hours	3.50	3.50
Pay and Display Up to 5 hours	4.70	4.70
Holiday Rover (Weekly)	20.40	20.40
Seniors – Hunstanton Resident (Annual)	40.80	40.80
Inclusive between 5pm and 9am	2.00	2.00

VALENTINE ROAD CAR PARK

Pay and Display Up to 30 minutes	1.10	1.10
Pay and Display Up to 1 Hour	1.80	1.80
Pay and Display Up to 2 hours	2.80	2.80
Pay and Display Up to 3 hours	3.50	3.50
All day before 10.00am	1.00	1.00
All day after 10.00am	2.80	2.80
Inclusive between 5pm and 9am	2.00	2.00

NORTH PROMENADE

1st September to 30th June including Bank Holidays except Christmas Day

Inclusive between 8am and 5pm

Pay and Display Up to 2 hours	4.00	4.00
Pay and Display Up to 4 hours	5.50	5.50
All day - (valid until 8am the following day)	7.20	7.20
Inclusive between 5pm and 9am	2.00	2.00

1st July to 31st August including Bank Holidays

Inclusive between 8am and 5pm

Pay and Display Up to 2 hours	4.00	4.00
Pay and Display Up to 4 hours	5.50	5.50
All day - (valid until 8am the following day)	7.70	7.70
Inclusive between 5pm and 9am	2.00	2.00

Coach Parking

1st September to 30th June including Bank Holidays

Up to 2 hours	4.00	4.00
Over 2 hours until 18:00	7.20	7.20

1st July to 31st August including Bank Holidays

Up to 2 hours	4.00	4.00
All day	7.70	7.70

The Green, Hunstanton - Motorcycles

	1.00	1.00
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PAY AND DISPLAY HUNSTANTON (Excluding Central, Valentine Road and North Promenade Car Parks) 1st September to 30th June including Bank Holidays except Christmas Day

Inclusive between 8am and 5pm

Up to 1 hour	2.00	2.00
Up to 2 hours	4.00	4.00
Up to 3 hours	5.00	5.00
All day - (valid until 8am the following day)	6.00	6.00
Inclusive between 5pm and 9am	2.00	2.00

PAY AND DISPLAY HUNSTANTON (Excluding Central, Valentine Road and North Promenade Car Parks) 1st July to 31st September including Bank Holidays except Christmas Day

Inclusive between 8am and 5pm

Up to 1 hour	2.00	2.00
Up to 2 hours	4.00	4.00
Up to 3 hours	5.00	5.00
All day - (valid until 8am the following day)	7.00	7.00
Inclusive between 5pm and 9am	2.00	2.00

Season Tickets

Six months (unreserved)	155.00	155.00
Twelve months (unreserved)	220.00	220.00
Reserved Twelve months	350.00	350.00

Car and PSV Parking

CAR PARKS AND PSV PARKING

HEACHAM (Seasonal)

Charges apply from 1st March to 30th June and 1st September to 31st October, including Bank Holidays, Inclusive between 8am and 5pm

Up to 1 hour	2.00	2.00
Up to 2 hours	4.00	4.00
Up to 3 hours	5.00	5.00
Daily - all day	6.00	6.00
Inclusive between 5pm and 9am	2.00	2.00

Charges apply from 1st July to 31st August including Bank Holidays.

Inclusive between 8am and 5pm

Up to 1 hour	2.00	2.00
Up to 2 hours	4.00	4.00
Up to 3 hours	5.00	5.00
Daily - all day	7.00	7.00
Inclusive between 6pm and 8am	2.00	2.00

Season ticket - Seniors

39.20 39.20

Season ticket - resident

52.80 52.80

Season ticket - non resident

104.00 104.00

Season ticket - Beach Hut Resident

44.80 44.80

KING'S LYNN

Charges apply Monday to Sunday, plus Bank Holidays except Christmas Day

Charges apply 24 hours a day

Inclusive between 8am and 5pm

Short Term

Up to half hour (Saturday and Tuesday Market Place and St James , outside multi-storey)	1.10	1.10
Up to 1 hour	1.80	1.80
Up to 2 hours	2.80	2.80
Up to 3 hours	3.50	3.50
Up to 5 hours	4.70	4.70

Inclusive between 5pm and 9 am

Up to half hour (Saturday and Tuesday Market Place and St James , outside multi-storey)	1.10	1.10
Up to 1 hour	1.80	1.80
Over 1hrs until 9am	2.00	2.00

Long Term

All Day before 10am	2.80	2.80
All Day after 10am	3.60	3.60
Boal Quay all day	2.70	2.70
Inclusive between 5pm and 9am	2.00	2.00

Season Tickets

Monthly	40.00	40.00
Annual	400.00	400.00

MULTI-STOREY ST JAMES

Inclusive between 8am and 5pm

Up to 1 hour	1.80	1.80
Up to 2 hours	2.80	2.80
Up to 3 hours	3.50	3.50
Up to 4 hours	4.00	4.00
Up to 5 hours	4.70	4.70
Up to 6 hours	5.90	5.90
Up to 7 hours	7.10	7.10
Up to 8 hours	8.30	8.30
Up to 9 hours	9.50	9.50
Up to 10 hours	10.70	10.70
Up to 11 hours	11.90	11.90
Lost ticket	12.00	12.00
Season Ticket	800.00	800.00

Inclusive between 5pm and 9am

Up to 1 hour	1.80	1.80
Over 1hrs until 9am	2.00	2.00

Season Ticket - Annual- weekdays Monday-Friday (max 50)

800.00 800.00

Penalty Charge Notices

Payment within 14 days	range of charges depending on level of contravention	25.00 to 35.00	25.00 to 35.00
Payment after 14 days	range of charges depending on level of contravention	50.00 to 70.00	50.00 to 70.00

Other Charges

Public Service Vehicle (Bus Station Pay and Display)	2.00	2.00
Contract Parking Bay (per annum)	800.00	800.00

Funeral Services

CEMETERIES - 01553 630533

King's Lynn and Hunstanton

Internment fee-(Age 18+)

For cremated remains

Interment in walled grave or vault (exc construction cost)

Disinterment - of earthen burial (Adult)

Disinterment - of earthen burial (Child)

Disinterment - of cremated remains

CHARGE 2020/21	PROPOSED CHARGE 2021/22
£	£
940.00	957.00
111.00	113.00
1,643.00	1,673.00
2,000.00	POA
POA	
228.00	POA

Walpole St Andrew, Marshland Smeeth

Internment fee (Age 18+)

(additional grave digging fees may apply)

For cremated remains

Interment in walled grave or vault (exc construction cost)

Disinterment - of earthen burial (Adult)

Disinterment - of earthen burial (Child)

Disinterment - of cremated remains

639.00	651.00
90.00	92.00
1,364.00	1,389.00
2,000.00	POA
POA	
228.00	POA

All Cemeteries

Purchase of exclusive right of burial

In child's grave up to 4'6" x 3'

In earthen grave up to 9' x 4'

In walled grave/vault up to 9' x 4'

In cremation plot 2' x 2'

200.00	204.00
640.00	652.00
918.00	935.00
123.00	126.00

Right to erect memorial

New headstone up to 4' high

New headstone 4' to 6' high

New headstone over 6' high

New headstone under 2'6" on child's grave

Memorial kerb set on child's grave

Memorial kerb set on adults grave

Cremation tablet set level with ground

Additional inscription after first

Transfer of Grave Ownership

284.00	290.00
584.00	595.00
1,141.00	1,162.00
123.00	126.00
222.00	226.00
668.00	681.00
140.00	143.00
195.00	199.00
58.00	60.00

Refundable Deposit for Disabled Vehicle Access to Gayton Road Cemetery

23.00	24.00
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All cemetery charges are increased by 100% for persons who at the time of death lived outside the area of the Borough Council, unless the deceased had lived outside the Borough for less than 5 years immediately before death then the normal charges shall apply. For burials outside of normal working hours, other than for religious reasons, the above fees are increased by 75%.

Funeral Services

CREMATORIUM

Kings Lynn - 01553 630533

Cremation fee(Age 18+) - Monday-Friday	
Cremation fee (Age 18+) - Saturday	
Cremation fee (Age 18+) - Sunday	
Cremation without service (direct)	
Cremation of body parts	

	CHARGE 2020/21	PROPOSED CHARGE 2021/22
	£	£
	799.00	814.00
	1,134.00	1,155.00
	1,448.00	1,475.00
	500.00	500.00
	100.00	100.00

Miscellaneous Charges:

Use of chapel for memorial service	
Provide Music for Memorial Service	
Provide Funeral Music	
Provision of Crematorium Bearer (Subject to Availability)	
Universal Urn	
Pentney Urn	
Terrington Urn	
Holkham Keepsake Heart	
Oxborough Keepsake Urn (Patterned)	
Houghton Keepsake Urn (Plain)	
Winch Casket (Plain)	
Norfolk Casket	

	166.00	169.00
	29.00	30.00
	29.00	30.00
	25.00	26.00
	40.00	41.00
	52.00	53.00
	52.00	53.00
	55.00	56.00
	28.00	29.00
	28.00	29.00
	58.00	60.00
	58.00	60.00

Certified extract from Register of Cremations	
Interment of cremated remains (local)	
Interment of cremated remains (from elsewhere)	
Disinterment of cremated remains	
Strewing of cremated remains from elsewhere	
Application to witness	

	15.00	16.00
	75.00	77.00
	160.00	163.00
	228.00	233.00
	69.00	71.00
	45.00	46.00

Book of Remembrance:

2 lines	
5 lines	
Additional lines above 5	
5 lines with emblem	
Additional lines above 5	

	50.00	51.00
	105.00	107.00
	20.00	21.00
	184.00	188.00
	25.00	26.00

Remembrance Cards:

2 lines	
5 lines	
8 lines	
11 lines	
14 lines	
5 lines with emblem	
8 lines with emblem	
11 lines with emblem	

	55.00	56.00
	112.00	115.00
	173.00	177.00
	229.00	234.00
	284.00	290.00
	190.00	194.00
	257.00	262.00
	313.00	319.00

Funeral Services

CREMATORIUM Continued

Personal Books of Remembrance

2 lines
5 lines
8 lines
11 lines
14 lines
5 lines with emblem
8 lines with emblem
11 lines with emblem
14 lines with emblem

	CHARGE 2020/21	PROPOSED CHARGE 2021/22
	£	£
	66.00	68.00
	123.00	126.00
	184.00	188.00
	240.00	245.00
	297.00	303.00
	200.00	204.00
	268.00	273.00
	234.00	239.00
	285.00	291.00

Personal Books of Remembrance (additional inscription)

2 lines
5 lines
8 lines
11 lines
14 lines
5 lines with emblem
8 lines with emblem
11 lines with emblem
14 lines with emblem

	50.00	51.00
	109.00	111.00
	172.00	176.00
	229.00	234.00
	286.00	292.00
	189.00	193.00
	257.00	262.00
	315.00	321.00
	377.00	384.00

Memorial tree - per year

Memorial Conifer
Memorial Tree
Bronze single plate 6" x 4"
Bronze Double inscription plate 6" x 5"
Bronze Photo Plate 6" x 4" [one photo]
Bronze Photo Plate 6" x 5" [two photos]

	50.00	51.00
	72.00	74.00
	179.00	183.00
	218.00	222.00
	223.00	228.00
	318.00	324.00

Memorial shrub - per year

Aluminium single plate 5" x 3"
Aluminium Double inscription plate 5" x 4"
Aluminium Photo single plate 5" x 3"
Aluminium Photo Double inscription plate 5" x 4"

	40.00	41.00
	114.00	117.00
	164.00	167.00
	206.00	210.00
	256.00	261.00

6" Kerb plate lease per year

12" Kerb plate lease per year

Bronze Plate 6" x 3.75"
Bronze Plate 12" x 3.75"
Bronze Photo Plate 6" x 3.75"
Bronze Photo Plate 12" x 3.75" [one photo]
Bronze Photo Plate 12" x 3.75" [two photos]

	17.00	18.00
	34.00	35.00
	112.00	115.00
	201.00	205.00
	229.00	234.00
	318.00	324.00
	407.00	415.00

Memorial Seat - per year

Brass single plate 6" x 2"
Brass double plate 9" x 2"
Refurbish inscription plate

	127.00	130.00
	162.00	165.00
	184.00	188.00
	50.00	51.00

Columbarium:

Lease of vault per year
- Purchase of tablet
- Up to 70 letters of inscription
- Each additional letter
- Border on tablet
- Design on tablet
- Enamel photograph on tablet
- Frame to photograph
- Cross on tablet
Regild letter (each)

Please contact Mintlyn Crematorium
for a quote for these items

	72.00	74.00
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	3.50	4.00
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Environmental Health and Protection - 01553 616200

SHIP SANITATION CERTIFICATE

www.porthalthassociation.co.uk

Gross Tonnage:

Up to 1,000

Set nationally

1,001 - 3,000

Set nationally

3,001 - 10,000

Set nationally

10,001 - 20,000

Set nationally

20,001 - 30,000

Set nationally

Over 30,000

Set nationally

STRAY DOG RECOVERY

Recovery Charge (including Statutory Charge)

Kennelling Fee - per day or part thereof

EXPORT CERTIFICATE

Shellfish / Canned Food / Colouring Matter

More than 5 days notice

5 to 2 days notice

Less than 2 days notice

Charge for inspection for the first
hour per hour thereafter minimum
15 minutes (between 06:00 - 18:00,
Mon to Fri)

PLUS Officer time on site**FOOD****Surrender Certificate**

Issue of certificate

PLUS Officer time on site - per hour or part thereof - minimum 15 minutes**PLUS** any costs incurred in removal and destruction of goods

Safer Food, Better Business (includes postage)

TRAINING COURSES

Hygiene Course - Level 2 (per person)

Hygiene Course - Level 3 - **NO LONGER PROVIDED**

Health and Safety at Work Course - Level 2 (per person)

SAMPLING (these charges have VAT included)

Food Sample

Minimum charge for taking the sample for the first hour
per hour thereafter minimum 15 minutes

Swimming Pool Waters

First sample

Subsequent samples taken on same day

Re samples

Increased to include VAT

Environmental sampling

Minimum charge for taking the sample for the first hour
per hour thereafter minimum 15 minutes

Cryptosporidium

Minimum charge for taking the sample for the first hour
per hour thereafter minimum 15 minutes

Legionella

Minimum charge for taking the sample for the first hour
per hour thereafter minimum 15 minutes

Private Water Sampling (all costs INCLUDE VAT)

Risk Assessment

Single Private Dwelling

Small Supplies

Large / Commercial Supplies

Sampling

Small Supply / Single Dwelling

Large / Commercial Supplies

(per visit **PLUS** analysis costs)

Investigation

Carried out in the event of test failure, but can be
substituted by risk assessment

Authorisation

Application by the owner of a supply for permission
to breach a standard temporarily whilst remedial work
is carried out

Miscellaneous Sample and Analysis

For taking the sample for the first hour (**plus** analysis costs)
per hour thereafter minimum 15 minutes

ENVIRONMENTAL SEARCH

	CHARGE 2020/21 £	PROPOSED CHARGE 2021/22 £
	100.00	105.00
	135.00	140.00
	205.00	210.00
	265.00	270.00
	340.00	345.00
	400.00	405.00
	81.00	81.80
	9.70	9.80
	66.50	66.50
	NEW	99.75
	NEW	133.00
	58.50	58.50
	36.65	36.65
	36.65	36.65
	10.20	10.20
	50.50	50.00
	50.50	50.00
	59.50	60.50
	44.00	44.80
	59.50	60.50
	44.00	44.80
	59.50	60.50
	59.50	60.50
	44.00	44.80
	59.50	60.50
	44.00	44.80
	97.50	99.50
	122.00	124.00
	183.00	186.00
	33.00	33.50
	33.00	33.50
	100.00	102.00
	100.00	102.00
	33.00	33.50
	20.00	20.50

Licensing - 01553 616200

STREET TRADING – KING'S LYNN

Daily Consent Fee

13.00

13.15

Licence for Tables and Chairs on Highway – Original

391.00

395.00

Renewal

132.00

133.30

SCRAP METAL

Scrap Metal Collectors (3 year licence)

162.00

165.00

Scrap Metal Site (3 year licence)

232.00

236.00

SEX ESTABLISHMENTS

Sex Establishments (Grant)

£1,247.00 refunded if no hearing required

1,694.50

1,694.50

Sex Establishments (Renewal)

£1,247.00 refunded if no hearing required

1,648.50

1,648.50

Sex Establishments (Transfer)

£1,247.00 refunded if no hearing required

1,306.00

1,306.00

Sex Establishments (Variation)

£1,247.00 refunded if no hearing required

1,349.00

1,349.00

Copy of Sex Establishment licence

10.60

10.60

MISCELLANEOUS LICENCE FEES

Premises Fee to carry out the practice of skin piercing

76.80

76.80

Person Fee to carry out the practice of skin piercing

32.70

32.70

Replacement Certificate

10.00

10.00

Additional copy of the byelaws

10.00

10.00

Licensing - 01553 616200

ANIMAL LICENSING

Licensable Activity	Application Fee		Inspection re-rating & variation fee	Compliance/Enforcement fee (includes)		Copy of Licence
	New	Renewal		1 yr	2 yr	
Boarding - Cats, Dogs, Home & Day Care	135.00	100.00	110.00	160.00	210.00	10.50
Boarding as additional activity	40.00	40.00	40.00	50.00	60.00	
Selling animals as pets	135.00	100.00	110.00	165.00	220.00	10.50
Pets as additional activity	40.00	40.00	40.00	54.00	68.00	
Horse Riding	175.00	135.00	150.00	215.00	280.00	10.50
Riding as additional activity	50.00	50.00	50.00	78.00	106.00	
Dog Breeding	175.00	120.00	150.00	210.00	270.00	10.50
Breeding as additional activity	50.00	50.00	50.00	74.00	98.00	
Exhibition of animals	230.00	200.00	95.00	N/A (3 yr licence - costs already calculated within		10.50

LICENSING ACT 2003**All Entertainment licence fees are set by Central Government.**

1. Fees for the grant or variation of a premises licences or club premises certificates are based on the non-domestic rateable value as follows:

Rateable Value	£0 - £4,300	£4,301 - £33,000	£33,001 - £87,000	£87,001 - £125,000	£125,001 and above
Band	A	B	C	D	E

Premises that do not have a rateable value will be placed in Band 'A' except for premises under construction which will be placed in Band 'C'.

2. Each Band attracts a different level of application fee as follows:

Band	A	B	C	D	E
Fee	£100	£190	£315	£450	£635

An application for the grant or variation of a premises licence where the premises is banded in either 'D' or 'E' and the premises are exclusively or primarily in the business of selling alcohol for consumption on the premises then a multiplier will apply to the appropriate rate, i.e.

Band	D	E
Multiplier	x 2	x 3
Fee	£900	£1,905

3. Exceptionally large premises will attract an additional fee based on the number of people in attendance at any one time. The additional fee will be:

Number in attendance at any one time	Additional Application Fee	Additional Annual Fee
5,000 to 9,999	£1,000	£500
10,000 to 14,999	£2,000	£1,000
15,000 to 19,999	£4,000	£2,000
20,000 to 29,999	£8,000	£4,000
30,000 to 39,999	£16,000	£8,000
40,000 to 49,999	£24,000	£12,000
50,000 to 59,999	£32,000	£16,000
60,000 to 69,999	£40,000	£20,000
70,000 to 79,999	£48,000	£24,000
80,000 to 89,999	£56,000	£28,000
90,000 and over	£64,000	£32,000

4. Premises will be subject to an annual fee which becomes payable on the anniversary of the grant. The annual fees are as follows:

Band	A	B	C	D	E
Fee	£70	£180	£295	£320	£350

The annual fee where the premise is banded in with 'D' or 'E' and the premises are exclusively or primarily in the business of selling alcohol for consumption on the premises then a multiplier will apply to the appropriate rate, i.e.

Band	D	E
Multiplier	x 2	x 3
Fee	£640	£1,050

5. Permitted temporary activities, personal licences and miscellaneous:

Application or Notice

Section 25 (theft, loss etc. of premises licence or summary)
 Section 29 (application for a provisional statement where premises being built etc.)
 Section 33 (notification of change of name or address - premises licence)
 Section 37 (application to vary licence to specify individual as premises supervisor)
 Section 42 (application for transfer of premises licence)
 Section 47 (interim authority notice following death etc. of licence holder)
 Section 79 (theft, loss etc of club premises certificate or summary)
 Section 82 (notification of change of name or alteration of rules of club-club premises certificate)
 Section 83(1) or (2) (change of relevant registered address of club)
 Section 100 (temporary event notice)
 Section 110 (theft, loss etc. of temporary event notice)
 Section 117 (application for a grant or renewal of personal licence)
 Section 126 (theft, loss etc. of personal licence)
 Section 127 (duty to notify change of name or address - personal licence)
 Section 178 (right of freeholder etc. to be notified of licensing matters)

GAMBLING ACT 2005

All Gambling Act 2005 licence fees are set by Central Government.

1. Fees in respect of premises licences issued by this authority are as follows:

<u>Premises Licences</u>	New Grant	Annual Fee	Variation	Transfer	Re-Instatement	Change of Circumstances	Copy of Licence
Bingo	2,625.00	750.00	1,312.00	900.00	900.00	37.50	18.75
Adult Gaming Centre (AGC)	1,500.00	750.00	750.00	900.00	900.00	37.50	18.75
Betting (track)	1,875.00	750.00	937.00	712.00	712.00	37.50	18.75
Betting (other than track)	2,250.00	450.00	1,125.00	900.00	900.00	37.50	18.75
Family Entertainment Centre	1,500.00	562.00	750.00	712.00	712.00	37.50	18.75

(Note: The Borough currently has no casinos and will set an appropriate fee if required).

2. Fees in respect of permits issued by this authority are as follows:

<u>Permits/Registration</u>	New Grant (Existing Operator)	New Grant	Renewal	Annual Fee	Variation	Change of Name	Copy of permit
Licensed Premises Gaming Machine (1 or 2 machines)	N/A	£ 50.00	N/A	N/A	N/A	N/A	£ 15.00
Licensed Premises Gaming Machine (3 or more machines)	£ 100.00	£ 150.00	N/A	£ 50.00	£ 100.00	£ 25.00	£ 15.00
Prize Gaming Permit	N/A	£ 300.00	£ 300.00	N/A	N/A	£ 25.00	£ 15.00
Unlicensed Family Entertainment Centre	N/A	£ 300.00	£ 300.00	N/A	N/A	£ 25.00	£ 15.00
Club Gaming Permit	N/A	£ 200.00	£ 200.00	£ 50.00	£ 100.00	N/A	£ 15.00
Club Gaming Machine Permit	£ 100.00	£ 200.00	£ 200.00	£ 50.00	£ 100.00	N/A	£ 15.00
Club Gaming Machine Permit (Fast-track i.e. CPC Holder)	£ 100.00	£ 100.00	N/A	£ 50.00	£ 100.00	N/A	£ 15.00

Small Society Lottery	N/A	£ 40.00	N/A	£ 20.00	N/A	N/A	£ 15.00
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Private Hire and Hackney Carriage Licencing - 01553 616200

	CHARGE 2020/21	PROPOSED CHARGE 2021/22
	£	£
COMBINED DRIVER		
New Grant - 1 year	74.00	74.00
Renewal - 1 year	67.00	67.00
New Grant - 3 year	125.00	125.00
Renewal - 3 year	118.00	118.00
HACKNEY CARRIAGE (Saloon)		
New Grant	124.00	124.00
Renewal	109.00	109.00
Temporary (insurance cover)	62.00	62.00
HACKNEY CARRIAGE (Wheelchair)		
New Grant	133.00	133.00
Renewal	115.00	115.00
Temporary (insurance cover)	66.50	66.50
PRIVATE HIRE VEHICLE		
New Grant	118.00	118.00
Renewal	104.00	104.00
Temporary (insurance cover)	59.00	59.00
SPECIAL EVENT VEHICLE		
New Grant	123.00	123.00
Renewal	104.00	104.00
Temporary (insurance cover)	61.50	61.50
PRIVATE HIRE OPERATOR (1 vehicle)		
New Grant - 1 year	97.00	97.00
Renewal - 1 year	87.00	87.00
New Grant - 5 year	180.00	180.00
Renewal - 5 year	175.00	175.00
PRIVATE HIRE OPERATOR (2-10 vehicles)		
New Grant - 1 year	123.00	123.00
Renewal - 1 year	113.00	113.00
New Grant - 5 year	265.00	265.00
Renewal - 5 year	260.00	260.00
PRIVATE HIRE OPERATOR (11-20 vehicles)		
New Grant - 1 year	138.00	138.00
Renewal - 1 year	131.00	131.00
New Grant - 5 year	405.00	405.00
Renewal - 5 year	400.00	400.00
PRIVATE HIRE OPERATOR (20+ vehicles)		
New Grant - 1 year	159.00	159.00
Renewal - 1 year	152.00	152.00
New Grant - 5 year	777.00	777.00
Renewal - 5 year	772.00	772.00
MISCELLANEOUS FEES		
Licence Plate (non refundable)	15.00	15.00
Disclosure and Barring Service Application	55.00	55.00
Replacement Vehicle Licence (lost, damaged, change of name/address etc)	5.50	5.50
Replacement Vehicle Window Licence (lost, damaged etc)	5.00	5.00
Replacement Driver's (paper) Licence (lost, damaged, change etc)	5.50	5.50
Replacement Driver's (card) Licence (lost, damaged, change etc)	5.50	5.50
Replacement Operator's Licence	5.50	5.50
Vehicle Transfer	27.50	27.50
Change of Name/Address	10.50	10.50
Knowledge Test	36.00	36.00
Private Hire Door Sticker	19.00	19.00