

THE WASH EAST COASTAL MANAGEMENT STRATEGY FUNDING GROUP

Tuesday, 13th October, 2020 at 1.00 pm in Microsoft Teams

AGENDA

1. **APOLOGIES**
2. **MINUTES FROM THE PREVIOUS MEETING** (Pages 2 - 4)
3. **MATTERS ARISING**
4. **FUNDING UPDATE**
5. **AMP 7 FUNDING UPDATE** (Pages 5 - 8)
6. **CONSULTANCY COSTS - CATHERINE HARRIES** (Page 9)
7. **RECYCLING WORK**
8. **CAPITAL RECHARGE**
9. **COMMUNICATIONS UPDATE**
10. **HUNSTANTON COASTAL MANAGEMENT PLAN**
11. **DATE OF THE NEXT MEETING**
To be confirmed.

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK

THE WASH EAST COASTAL MANAGEMENT STRATEGY FUNDING GROUP

**Minutes of the Meeting of the above held on Thursday, 31st October, 2019
at 2.00 pm in the Chief Executive's Office - Second Floor, King's Court, Chapel
Street, King's Lynn**

PRESENT: Lorraine Gore, Dave Robson, Mike McDonnell, Peter Jermamy, Jade Kite, Catherine Harries and Emily Clarke.

		<u>ACTION</u>
1	<p><u>APOLOGIES</u></p> <p>None.</p>	
2	<p><u>MINUTES FROM THE PREVIOUS MEETING</u></p> <p>The notes from the previous meeting were agreed as a correct record.</p>	
3	<p><u>MATTERS ARISING</u></p> <p><u>Lincshore</u></p> <p>Catherine Harries explained that she was investigating if there was the opportunity to carry out joint work with Lincshore.</p> <p><u>Recycling Works – Breakdown of Consultancy Costs</u></p> <p>Catherine Harries to circulate this to the Group.</p> <p><u>Local Plan Review – DM18</u></p> <p>Peter Jermamy explained that the Local Plan review was ongoing. The first round of consultation had taken place and comments received would be considered and recommendations made to the Local Plan Task Group. A second round of consultation would take place early next year.</p> <p>Mike McDonnell raised an issue regarding an individual plot to which planning permission had been refused under Policy DM18. It was explained that there was the opportunity available to applicants to appeal a planning permission decision.</p>	<p>CH</p> <p>CH</p>

4

HUNSTANTON COASTAL MANAGEMENT PLAN

Dave Robson provided an update. He explained that works had been identified as follows but would be subject to the award of RFCC and local levy funding:

- Replacement and repair of the timber and concrete Groynes at Hunstanton.
- Resurfacing of the promenade which would likely be from the Green to the Oasis. This would also include an Arts Council grant for public realm.
- There would be no active intervention on the Cliffs and work to implement the rock armour was likely to be required before 2070. An annual monitoring programme with terrestrial LiDAR surveys was to be established to monitor erosion rates across the cliff frontage to help determine this implementation date for the rock armour. Post storm surveys may also be undertaken, with there being the potential to also utilise drones to complete visual surveys of the cliffs.

It was explained that, subject to agreement and funding, the tender exercise would take place between January and March 2020. A meeting of the Stakeholders would take place in March 2020 so that they could be updated on progress.

5

RECYCLING WORKS UPDATE

The recycling work had been completed in March 2019. 580 loads had been shifted.

Catherine Harries explained that the EA would be raising the invoice with the Council for their contribution towards next year's works. It was explained that work was charged in advance and costs were estimated in line with the Business Case. So far actual costs had been less than estimated which had resulted in a surplus of approximately £43,000 in the account.

Emily Clarke explained that the funding available from Anglian Water would end after the 19/20 financial year. A further request for funding had been made, but it was unknown at this time as to whether this would be successful. Emily Clarke agreed to keep the group updated on progress once a decision had been made by OFWAT.

Those present discussed what to do with the surplus in the account.

Mike McDonnell explained that there was approximately £634,000 in the CIC account.

	<p>AGREED: 1. The surplus would be used against the invoice amount for next year's work so that the EA account baseline was reset to zero.</p> <p>2. Catherine Harries to arrange to send a revised invoice, reducing the amount by the surplus of approximately £43,000.</p> <p>3. No contribution from the CIC would be required at this time for next years' works, with their funds remaining in the CIC account.</p> <p>4. Any surplus left in the Borough Council's account once the EA invoice had been paid would be carried forward for next year's works.</p>	CH CH
6	<p><u>CAPITAL RECHARGE</u></p> <p>Recharge work was scheduled to take place in year 6. It was unlikely that this would be required, but the situation would be monitored and the work pushed back as required.</p> <p>Those present discussed the role of the EA in emergency works.</p>	
7	<p><u>COMMUNICATIONS UPDATE</u></p> <p>The Local Sea Defences Newsletter and the CIC Newsletter had been published.</p> <p>In response to the recent high tides and the cliffing at Heacham and Snettisham a further update note would be circulated to interested parties. Dave Robson, Jade Kite and Peter Jermany to liaise with Catherine Harries to circulate a newsletter before the general election purdah period begins.</p>	DR/PJ/JK
8	<p><u>DATE OF THE NEXT MEETING</u></p> <p>Wednesday 22nd January 2020 at 2.00pm in the Chief Executive's Office, King's Lynn.</p>	

The meeting closed at 3.00 pm

Rebecca Parker

From: Dave Robson
Sent: 20 February 2020 12:14
To: Peter Jermany
Cc: Rebecca Parker; Jade Kite
Subject: RE: AMP 7 partnership funding update (post Ofwat's Final Determination)

Follow Up Flag: Follow up
Flag Status: Flagged

Hi

Agreed that it needs to be reviewed, perhaps check the EA and CIC at the same time. Put on agenda or A.O.B for next funding meeting.

Dave

Dave Robson
Environmental Health Manager – Environment
Environmental Quality|Emergency Planning|Flood & Water Management
Borough Council of King's Lynn & West Norfolk
Tel 01553 616302| Fax 01553 616729| DX57825
Email: dave.robson@west-norfolk.gov.uk
Web: <http://www.west-norfolk.gov.uk/>

From: Peter Jermany
Sent: 19 February 2020 12:29
To: Dave Robson
Cc: Jade Kite
Subject: RE: AMP 7 partnership funding update (post Ofwat's Final Determination)

Dave

The existing legal agreement (attached) with AWS appears to end on 31 March 2020, so presumably we would need a new version to correspond to the AMP7 period (2020-2025)? They were paying £25k pa over 4 years (£100k in total). Would they now pay £20k pa over the 5 year AMP7 period (i.e. £100k)? I can't remember what we requested for AMP7. In relation to Emily's specific request below:

1. the scheme name/s - **Annual Beach Recycling Works on the East Coast of The Wash between South Hunstanton and Wolferton Creek.**
2. the timescales of construction and completion - **Feb/March 2021.**
3. the partnership funding contribution amount you are seeking in Year 1 and the forecast of which month you anticipate being able to invoice us - £20K?? September 2020. (AMP7 Year 1 2020/21).

Please indicate which years subsequent contributions will be sought if split over different years: AMP7 Yr 2 21/22; Yr 3 22/23; Yr 4 23/24; Yr 5 24/25 £20k pa.

What do you think?

Regards

Peter

Peter Jermany
Principal Planner Policy & Water Management Officer

Planning Policy Team - Environment & Planning
Borough Council of King's Lynn & West Norfolk

T: 01553 616239 Local Plan (Tues., Thurs., Fri.) (Mon. & Wed. Flood & Water 616793)
E: peter.jermany@west-norfolk.gov.uk
W: www.west-norfolk.gov.uk

From: Rebecca Parker
Sent: 18 February 2020 16:30
To: Dave Robson; Peter Jermany
Subject: FW: AMP 7 partnership funding update (post Ofwat's Final Determination)

Dear all,

Please see below.

Kind regards

Becky Parker
Democratic Services Officer
Borough Council of King's Lynn and West Norfolk
Email: rebecca.parker@west-norfolk.gov.uk
Tel: 01553 616632

From: Clarke Emily [<mailto:eClarke2@anglianwater.co.uk>]
Sent: 18 February 2020 16:26
To: Glerum Jonathan; Johns Daniel; Simpson Allan
Subject: RE: AMP 7 partnership funding update (post Ofwat's Final Determination)

Hi everyone,

As previously mentioned, we have been working through our Final Determination (FD) as a business to understand what this means for our customers and our environment. It has been a challenging FD and our business leaders have decided to ask Ofwat to refer our FD to the Competition and Markets Authority (CMA). It has been a very tough decision and it means there may be uncertainty until the process has been completed. The CMA are able to review the FD in its entirety including the partnership funding programme and so it could mean further changes ahead for AMP7 (2020-2025). However, in the meantime we must carry on using the FD as the basis for our AMP7 work.

Therefore, in order to help us be in the best possible position at the start of April for partnership funding, I need to know with urgency which schemes you are planning on delivering next financial year (start of April 2020 – end of March 2021) as the first priority. This includes schemes that either start and/or complete next financial year, or those which will start and then continue into subsequent years. Please can **all** partners seeking AMP7 Year 1 Partnership Funding contributions (2020-21) send the following information back to me via email no later than **Monday 2nd March**:

1. the scheme name/s,
2. the timescales of construction and completion,
3. the partnership funding contribution amount you are seeking in Year 1 and the forecast of which month you anticipate being able to invoice us. Please indicate which years subsequent contributions will be sought if split over different years.

I will undertake a similar exercise for year 2 schemes at a later date and try to link this in with the annual refresh.

We recognise that scheme priorities can and have changed and so the decision has been made to create an updated AMP7 programme starting with year 1 (2020-21) in order to best reflect these changes. We will begin the benefits assessment together on the year 1 schemes (highlighted to me by 2nd March) in the coming weeks.

The financial penalty imposed by Ofwat means that there will be some substantial changes to the AMP7 partnership funding programme and reporting will be significantly stricter, both in terms of the benefits assessment and financial forecasting. I am now required to report to our senior leadership team on all schemes on a quarterly basis, and I will be challenged to explain any expected and unexpected changes to project costs, benefits and timescales.

It is therefore critical that partners are honest, realistic and open about their projects and inform me of any changes to projects as soon as is practicably possible. This will help to build trust in the process and delivery of partnership funding. If this is not done, however, then it is possible that funding will be delayed or withdrawn completely, either during the next financial year, or latterly throughout AMP7.

That being said, we do recognise that things can happen which are out of everyone's control. We do not wish to penalise partners for such instances and will not where we are kept up to date with changes to project costs and timescales. Ultimately, we need you to be realistic about your ability to deliver projects so that we are not over promising, and under delivering. The AMP6 programme was very heavily 'back-ended' and we need to do everything possible to ensure this does not happen in AMP7.

We are currently updating the proforma to reflect the changes imposed by Ofwat and to align the benefits reporting as closely as possible with our own internal project reporting. This will enable our senior leaders to see clearly how valuable working in partnership is to the business and further build trust in the programme. I will circulate this new form to those who have responded to the above 2nd of March deadline in order to set the finalised Year 1 programme.

As I cover the entire Anglian Water region, it will unfortunately not be possible for me to come to every project meeting. Instead, I propose to trail reinstating a mandatory monthly report using the 'monthly updates' tab on the proforma for all year 1 contributions (this will be copied through to the new proforma). I, Jonathan, Daniel or Allan (copied in) will also be available after each RFCC meeting to discuss any projects in more detail. You can of course, also email or call me in between the monthly updates.

To help clarify what is required and when, please see attached the new AMP 7 Partnership Funding Programme process map.

Kind regards,
Emily



Emily Clarke
Flood Partnerships Manager
Mobile: 07773203200
eClarke2@anglianwater.co.uk

Anglian Water Services Limited

From: Clarke Emily
Sent: 20 December 2019 12:52
To: Glerum Jonathan; Clarke Emily
Subject: AMP 7 partnership funding update (post Ofwat's Final Determination)

Hi everyone,

Rebecca Parker

From: Harries, Catherine <Catherine.Harries1@environment-agency.gov.uk>
Sent: 24 December 2019 11:51
To: Rebecca Parker
Subject: CH Outstanding Action Point from Funding Meeting

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Becky,

I have an outstanding action from the Wash East Funding Group to provide details of the Jacobs contract. These are the consultants we use to provide the preparatory work to the recycling contract. Would you please be able to update the notes with this info and circulate with the papers for the Jan meeting?

The list of what Jacobs provide is:

- Maintain and update the Environmental Action Plan
- Obtain NE assent/RSPB approval
- Obtain the MMO exemptions/licences
- Assess the ecological monitoring and beach survey reports to inform the beach recycling and produce an annual report detailing zones of net loss/gain, low spots in crest height and reductions in ridge width.
- Analyse and report on beach level data. This analysis provides the volumetric calculations that we use to plan how much shingle to move and monitor long term changes to the beach.
- Perform utilities searches and prepare/maintain the risk register, project programme and Site Waste Management Plans.
- Support for emergency works should they be required.

This contract ends this summer and I am keen to make some changes to it. I am already working with those who manage the contract to achieve this and I would value any comments that the funding group have.

Many thanks and Merry Christmas,

Catherine Harries
Coastal Partnerships & Strategic Overview Team

✉ Icen House, Cobham Road, Ipswich IP3 9JD
☎ External 0208 474 7784
📧 Catherine.Harries1@environment-agency.gov.uk

Please note I do not work Mondays and Fridays. Please email FDCCoastal@environment-agency.gov.uk if you require urgent assistance on these days.



This message has been sent using TLS 1.2 Information in this message may be confidential and may be legally privileged. If you have received this message by mistake, please notify the sender immediately, delete it and do not copy it to anyone else. We have checked this email and its attachments for viruses. But you should still check any attachment before opening it. We may have to make this message and any reply to it public if asked to under the Freedom of Information Act, Data Protection Act or for litigation. Email messages and attachments sent to or from any Environment Agency address may also be accessed by someone other than the sender or recipient, for business purposes.