

Revenues and Benefits

Borough Council of King's Lynn and West Norfolk ("The Council") takes the safety of your personal information very seriously and will only ever process your information in accordance with the law, this includes the General Data Protection Regulations and any other relevant legislation.

You have a right to know how the Council processes your data and the purpose of that processing.

In relation to the Revenues and Benefits Department, your data and personal information will be processed in accordance with the following:

The reasons we use your data

The Council may use your data for any of the following purposes:

1. **Service delivery**
2. **Service improvement**
3. **Statutory requirements i.e. reporting to government**
4. **Debt recovery**
5. **Payment and administration of benefits**
6. **Financial transactions**
7. **Regulatory and enforcement functions**
8. **Equality Monitoring**
9. **All lawful purposes, including but not limited to the prevention and detection of crime, including fraud and money laundering**

Why we are allowed to use your data

The Council has a legal obligation to use your data in order to fulfil a public task. These obligations come from various UK laws including but not limited to:

1. **The Welfare Reform Act 2012**
2. **The Localism Act 2011**
3. **The Local Government Finance Act 1988, 1992, 2012**
4. **The Local Government Act 1972**
5. **Housing Benefit Regulations 2006**
6. **The Equality Act 2010**
7. **Social Security Administration Act 1992**
8. **The Fraud Act 2006**
9. **The Council Tax Reduction Schemes (Detection of Fraud and Enforcement) (ENGLAND) Regulations 2013**
10. **The Local Audit and Accountability Act 2014**

Who we can share your data with

In some circumstances, and in accordance with UK law, it will be necessary to share your information with other departments of the Council or with external third parties, these are:

1. **The Police**
2. **The Courts**
3. **Immigration Services**
4. **Internal Council Departments**
5. **Contractors providing revenues and benefits services**
6. **Contractors providing IT Services**
7. **Other Local Councils**
8. **Government agencies / departments i.e. HMRC, DWP, ONS**
9. **Enforcement Agents**
10. **Members of the Norfolk Fraud Hub and National Fraud Initiative**

When your data gets sent abroad

Not applicable

When Computers make any automated decisions about you

Not applicable

If you wish to see more information about the way in which the Council uses your data, you can access our [Corporate Privacy Policy](#) and our [Data Protection Policy](#).