

Borough Council of King's Lynn and West Norfolk

Privacy Policy

Legal Services (Eastlaw)

Borough Council of King's Lynn and West Norfolk ("The Council") takes the safety of your personal information very seriously and will only ever process your information in accordance with the law, this includes the General Data Protection Regulations and any other relevant legislation.

You have a right to know how the Council processes your data and the purpose of that processing.

In relation to Eastlaw, your data and personal information will be processed in accordance with the following:

The reasons we use your data

The Council may use your data for any of the following purposes:

1. **To answer Freedom of Information, Subject Access and Data Protection requests**
2. **To answer complaints**
3. **To manage legal cases**
4. **Equality Monitoring**
5. **All lawful purposes, including but not limited to the prevention and detection of crime, including fraud and money laundering**

Why we are allowed to use your data

The Council has a legal obligation to use your data in order to fulfil a public task. These obligations come from various UK laws including but not limited to:

1. **The Freedom of Information Act 2000**
2. **The Data Protection Act 1998**
3. **The General Data Protection Regulations 2016**
4. **The Localism Act 2011**
5. **The Equality Act 2010**

The following areas of Law / Common Law also give the Council the right to process your information, these include but are not limited to:

1. **Employment**
2. **Litigation**
3. **Commercial**
4. **Property / Conveyancing**
5. **Environmental**
6. **Planning**
7. **Local Government**

8. **Judicial Review**
9. **Parish Council**

Who we can share your data with

In some circumstances, it will be necessary to share your information with other departments of the Council or with external third parties, these are:

1. **The Courts, judges Employment and other Tribunals**
2. **The Police and other crime enforcement agencies**
3. **Land Registry**
4. **Debt Collectors**
5. **Service agents**
6. **Expert Witnesses**
7. **Legal representatives of other parties**
8. **Other public authorities i.e. Government Departments (HMRC, DWP, Immigration)**
9. **Other departments of the Council**
10. **Elected Members and MPs**
11. **Contractors providing IT services**

When your data gets sent abroad

Not applicable

When Computers make any automated decisions about you

Not applicable

If you wish to see more information about the way in which the Council uses your data, you can access our [Corporate Privacy Policy](#) and our [Data Protection Policy](#).