

Borough Council of King's Lynn and West Norfolk

Privacy Policy

Housing

Borough Council of King's Lynn and West Norfolk ("The Council") takes the safety of your personal information very seriously and will only ever process your information in accordance with the law, this includes the General Data Protection Regulations and any other relevant legislation.

You have a right to know how the Council processes your data and the purpose of that processing.

In relation to the Housing Department, your data and personal information will be processed in accordance with the following:

The reasons we use your data

The Council may use your data for any of the following purposes:

1. **Statutory requirements i.e. reporting to Government**
2. **Licensing, enforcement and regulatory functions**
3. **Financial transactions**
4. **Equality Monitoring**
5. **Service Delivery**
6. **Service improvement and planning**
7. **Research purposes including consultations**
8. **All lawful purposes, including but not limited to the prevention and detection of crime, including fraud and money laundering**

Why we are allowed to use your data

The Council has a legal obligation to use your data in order to fulfil a public task. These obligations come from various UK laws including but not limited to:

1. **The Housing Act 1988, 1996, 2002, 2004 (as amended)**
2. **The Homelessness Reduction Act 2017**
3. **The Landlord and Tenant Act 1987**
4. **The Localism Act 2011**
5. **The Protection from Eviction Act 1977**
6. **The Equality Act 2010**
7. **The Local Audit and Accountability Act 2014**
8. **The Prevention of Social Housing Fraud Act 2013**

In some instances, the Council may use your express consent as a means of processing your personal data. The Council will always ask for your permission before doing so. An example of this is in the case of consultations.

Who we can share your data with

In some circumstances, it will be necessary to share your information with other departments of the Council or with external third parties, these are:

1. **Police**
2. **Health agencies**
3. **Judicial agencies**
4. **Other Local Authorities**
5. **Immigration Service**
6. **Government Departments such as HMRC, DWP etc.**
7. **Other departments within the Council**
8. **Contractors providing housing services (plumbers, maintenance men, gardeners etc.) and IT services**
9. **Housing advice organisations i.e. Shelter etc.**
10. **Registered Providers of Social Housing i.e. Freebridge Community Housing**
11. **Landlords**
12. **Elected Members and MPs**
13. **Members of the Norfolk Fraud Hub and National Fraud Initiative**

When your data gets sent abroad

Not applicable

When Computers make any automated decisions about you

Not applicable

If you wish to see more information about the way in which the Council uses your data, you can access our [Corporate Privacy Policy](#) and our [Data Protection Policy](#).