



Commercial Services

Mintlyn Crematorium, Lynn Road, Bawsey
King's Lynn, Norfolk PE32 1HB

Tel: (01553) 630533

Email: mintlyn@west-norfolk.gov.uk

Borough Council of
**King's Lynn &
West Norfolk**



Change of Instructions for Cremation

Cremation Number:

Please return this form to the Crematorium Office

Cremation Details		
Day:	Date:	Time:
Name of deceased (in full):		
Funeral Director:		
Applicants Full Name:		
Applicants Address and Postcode:		
Home phone number for applicant:		
Mobile phone number for applicant:		
Email address for applicant:		

Important information and ashes instructions	
<i>Please tick only one box</i>	
Option 1: Ashes to be scattered / interred / otherwise dealt with by Mintlyn. We will contact you approximately 10 days after the funeral	Please tick here if you wish to choose this option <input type="checkbox"/>
Option 2: Ashes to be collected from the crematorium. I wish that [insert name of company / person] collect the ashes from Mintlyn. I understand that where the person named above is not the funeral director they will need to show some form of photographic ID at the time of collection.	Please tick here if you wish to choose this option <input type="checkbox"/>
Option 3: Ashes to be held awaiting your decision I have not yet made a decision about what should be done with the ashes. I understand that the ashes will be cared for at Mintlyn for 1 month at no charge. We will contact at the end of the month.	Please tick here if you wish to choose this option <input type="checkbox"/>

This form will be used alongside Cremation Form 1 (Application for Cremation) in line with the current regulations, and once completed will be treated as your instructions to Mintlyn. If you are in any doubt what you would like to do, we advise you to leave the ashes in our care, to give you the time to make your decision.

I, the applicant confirm I have read and understood the options available to me:	
Applicants Signature:	Date:

GDPR statement

The Borough Council of Kings Lynn & West Norfolk has a duty to process and store your personal information safely and securely in line with data protection legislation, which here means the General Data Protection Regulations (Regulation (EC) 2016/679 which is in force from 25 May 2018) (GDPR) and any national implementing laws, regulations and secondary legislation, as amended or updated from time to time, in the UK and then any successor legislation to the GDPR. You may see copies of the data held about you and ask for it to be corrected or deleted. You can find more information about Data Protection and the Council's Data Protection Officer, on our website. See www.west-norfolk.gov.uk/dataprotection