



ECO Flexible Eligibility Application Form

Applicants Details

Name:- Mr/Mrs/Ms/Miss/Other.....

Address:-

.....

Telephone Number (s):-

Email

Date of birth

Age.....yrs

Please advise the number of adults and children in the household

Adults Children.....

Do you receive Child Benefit for any child/ children?

Yes No

If so, for how many children?

.....

Do you own any other property/commercial property?

Yes No

Do you receive state pension?

Yes No

Please note you will be required to ensure you provide details of all bank accounts, savings accounts, investments, shares, any other properties etc for all adults in the household.

Property details

Are you (the **Applicant**) the **OWNER** of the property?

Yes No

Are you (the **Applicant**) the **TENANT** of the property?

Yes No

(If you are a TENANT) What type of Tenancy do you have?

.....

Name & Address of your Landlord: -.....

.....

Number of bedrooms.....

Type of heating.....

Measures: What are you applying for under the ECO scheme?

Replacement Heating

Oil LPG Gas Storage Heaters

Heating Problem

Broken (beyond economical repair) Inefficient

Insulation

Cavity Wall Solid Wall Loft Other

Eligibility: Applicants **must** meet criteria from section **A** plus **B** or **C**. Please provide evidence. *

<p>(A) Low Income</p> <p>Housing Benefit <input type="checkbox"/></p> <p>Council Tax Reduction <input type="checkbox"/></p> <p>Pension Savings Credit <input type="checkbox"/></p> <p style="text-align: center;">OR</p> <p>Income not exceeding relevant threshold <input type="checkbox"/></p> <p>(evidenced by 3 months of recent statements from all bank accounts of all adult occupants)*</p> <p style="text-align: center;">OR</p> <p>State pension criteria <input type="checkbox"/></p> <p>(evidenced by 3 months of recent statements from all bank accounts of all adult occupants)*</p>	<p>(C) Vulnerable to Cold</p> <p>Disability Living Allowance <input type="checkbox"/></p> <p>Personal Independence Payment <input type="checkbox"/></p> <p>Attendance Allowance <input type="checkbox"/></p> <p>Incapacity Benefit <input type="checkbox"/></p> <p style="text-align: center;">OR</p> <p>Aged 65 or over, has child/ren under 5 or is pregnant <input type="checkbox"/></p> <p style="text-align: center;">OR</p> <p>On the Priority Services Register <input type="checkbox"/></p> <p style="text-align: center;">OR</p> <p>Has a health or vulnerability condition exacerbated by living in a cold home with confirmation from <input type="checkbox"/></p> <ul style="list-style-type: none"> • Letter from GP or hospital • Other medical professional • Invitation for free flu jab for health reasons
<p>(B) High Costs <input type="checkbox"/></p> <p>EPC rating of F or G, or if no EPC, a score of 80 on the questionnaire. This can be established through the Energy Team.</p>	

Note: The Local Authority must be contacted by your ECO provider/supplier prior to the Declaration being issued.

Name and contact details of proposed supplier to whom the Declaration is to be issued:

Supplier:

Contact information:

***Acceptable evidence:**

- **Housing benefit, Council Tax Reduction, Child Tax Credit, Working Tax Credit, Universal Credit and Pension Savings Credit can be evidenced by a copy of your benefit award letter (dated in the current tax year)**
- **Low income/Pension income to be evidenced by way of THREE MONTH’S bank statements for all accounts held by all adults in the household (including savings accounts, investments, shares, etc.)**

Data Protection Regulations and Privacy Policy

Please note that the Borough Council of King’s Lynn & West Norfolk (including Care & Repair West Norfolk) take your privacy very seriously. Under data protection legislation we lawfully process your personal information as a Public Authority. Any data received as a result of a Flexible Eligibility application will be stored for no longer than is necessary and will be in accordance with the Council’s Data Protection Policy.

You need to know that under data protection law you have the right to request access to, rectification, restriction or objection, to the processing of your personal data, as detailed in our Privacy Policy (on our website). You can contact our Data Protection Officer at e-mail: foi@west-norfolk.gov.uk or telephone: 01553 616686. You also have the right to lodge a complaint with the regulator, the Information Commissioner’s Office.

Please read the following Terms and Conditions:

1. The Energy Company Obligation (ECO) scheme is a national led scheme and not administered through the local authority. The Borough Council of King’s Lynn & West Norfolk (including Care & Repair West Norfolk) are utilising

the flexible eligibility element of the scheme to assist residents who meet the criteria as defined in our Statement of Intent. This can be found on the Council website.

2. Meeting the flexible eligibility criteria does not guarantee the installation of measures. The Borough Council will need to consult with the proposed ECO supplier/installer and will issue a copy of the Declaration to them directly.
3. If you have works undertaken by an ECO provider, you are entering into a contract with the installer. The contractor alone is responsible for the proper and efficient execution of the works. Should you have any problems with the installation once the work has been completed you need to contact the contractor directly. The Borough Council of King's Lynn & West Norfolk (including Care & Repair West Norfolk) do not underwrite or warrant any of the activities undertaken by ECO providers/installers.

Declaration

I have read, understood, and apply for the scheme based on the Terms and Conditions as outlined in this Application Form.

I understand the following:

- If I give information that is incorrect or incomplete, you may, take action against me. This could include court action.
- You may check the information with other sources as allowed by law to enable the Council to process this application more quickly. This can include internal Council departments as well as other external bodies.

I declare the information I have given on this form and any documents supporting this application are correct and complete.

Authorisation

I/We authorise the following:

- The Council to access any records held by them where it will allow this application to be processed more quickly.
- The Council to access records held by external bodies such as the Department of Work and Pensions where it will allow this application to be processed more quickly.
- For the purpose of my application I give my consent to the Council to provide a copy of my declaration to an appropriate Energy Company Obligation installer/supplier or any scheme administrator for the purposes of obtaining funding.

Signed _____

Date _____

Please complete and return your application form and supporting documentation to;

Housing Standards

Borough Council of King's Lynn & West Norfolk
King's Court
Chapel Street
King's Lynn
PE30 1EX