

**THE WASH EAST COASTAL MANAGEMENT STRATEGY – FUNDING
GROUP**

**Wednesday, 25th April, 2018 at 2.00 pm in the Chief Executives Office,
Kings Court, Chapel Street, King's Lynn, Norfolk**

AGENDA

1. **APOLOGIES**
2. **MINUTES FROM THE PREVIOUS MEETING** (Pages 2 - 4)
3. **MATTERS ARISING**
4. **RECHARGE WORK**
5. **RECYCLING WORK**
6. **FUNDING UPDATE**
7. **LEGAL AGREEMENTS**
8. **HUNSTANTON COASTAL MANAGEMENT PLAN**
9. **COMMUNICATIONS PLAN**
10. **DATE OF THE NEXT MEETING**

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK

THE WASH EAST COASTAL MANAGEMENT STRATEGY – FUNDING GROUP

**Minutes of the Meeting of the above held on Wednesday, 14th February, 2018
at 2.30 pm in the Chief Executives Office, King's Court, Chapel Street, King's
Lynn**

PRESENT: G Cooper (Environment Agency- Coastal Team), R Harding (Borough Council), P Jermany (Borough Council), M McDonnell (CIC), D Robson (Borough Council)

APOLOGIES: P Burrows, M Johnson and E Stainer (Environment Agency) and K Rhodes (Anglian Water)

		<u>ACTION</u>
1	<p><u>MINUTES FROM THE PREVIOUS MEETING</u></p> <p>The Minutes of the meeting held on 25 October 2017 were agreed.</p>	
2	<p><u>MATTERS ARISING</u></p> <p>None</p>	
3	<p><u>RECHARGE WORK</u></p> <p>D Robson reported that he had undertaken the tour of the shoreline with M McDonnell and E Stainer with David from the EA. The spit was as long as last year, but twice as wide. 200,000 m³ had been added on the last recharge, and it was showing approximately 100,000 m³ remaining. Next year consideration would be given as to whether the timeframe for the next recharge would be put back.</p> <p>In response to the question of when it was last carried out it was confirmed by G Cooper that the last two recharges were 1991 (400,000m³) and 2005 (195,000m³).</p>	
4	<p><u>RECYCLING WORK</u></p> <p>The beach recycling was due to start in Feb/March and was on track. The next big tide was due in March. Compliments were made regarding the contractor being used to do the work, particularly</p>	

	<p>relating to their local knowledge. It was confirmed that the Environment Agency personnel were staying the same which would assist local knowledge for any works.</p>	
5	<p><u>FUNDING UPDATE</u></p> <p>The spreadsheet produced by P Burrows was useful. M McDonnell reported that the balance today on the CIC account was £331,730. This would rise to £445,730 once the caravan parks had paid, and further was also to be received from the IDB. A copy of the accounts was given to D Robson.</p> <p>Congratulations were offered to M McDonnell for the hard work he had put in to get to the figure, and it was hoped that when the recharge time came round the CIC would be in a strong position to make the case for a top up grant from the Environment Agency or the Government.</p> <p>Anglian Water had not paid their contribution of £25,000 to date and were querying some elements. D Robson had paid the Environment Agency the full £51,000 and would invoice Anglian Water accordingly.</p> <p>M McDonnell had prepared a funding letter to go out to Snettisham people to encourage contributions to be made. D Robson and G Cooper were to proof the letter and G Cooper to confirm the dates for previous works. It was agreed that the document be given to H Howell to look at the nudge theory for its wording. It was also later agreed to attach a payment slip to the letter to encourage contributions through the CIC.</p> <p>In response to M McDonnell's question relating to using the Council Tax register to send out letters to householders, D Robson confirmed that this was not possible due to data protection issues where the information may only be used for the purpose it was collected. However it was planned to hand deliver the letters late summer.</p> <p>Agreed: 1) That the letter prepared by M McDonnell be referred to H Howell for consideration of the nudge theory, its contents verified by D Robson and G Cooper then distributed.</p> <p>2) D Robson to invoice Anglian Water for their £25,000 contribution.</p>	
6	<p><u>LEGAL AGREEMENTS</u></p> <p>D Robson reported that the CIC had signed the legal agreement (a copy of which was provided) and the Environment Agency agreement was signed and dealt with. Anglian Water were still querying some</p>	

	<p>elements of the agreement, asking for some changes which had previously been agreed and signed with the Environment Agency agreement. They were withholding payment accordingly as referred to above.</p>	
7	<p><u>HUNSTANTON COASTAL MANAGEMENT PLAN</u></p> <p>D Robson gave an update on the work being done for the Hunstanton Coastal Management Plan. The consultants appointed were attending a drop in session being held in Hunstanton on 27 February at 2pm. The Environment Agency agreed to attend. It was hoped to be in a position to bring a business case for works to the RFCC in June.</p>	
8	<p><u>COMMUNICATIONS PLAN</u></p> <p>D Robson had spoken to E Stainer regarding the PR on the recycling work, everyone was asked to ensure that if any PR was carried out to ensure reference was made to the contributions from all quarters. The Council's web site also had a page available on the issue.</p> <p>Flood warning leaflets would also be delivered at the same time as the update letters.</p>	
9	<p><u>ANY OTHER BUSINESS</u></p> <p>D Robson referred to the issue raised with him by Heacham Parish Council where some of the property owners on the beach had dug away the dunes in front of their property to ease access to and view of the beach.</p> <p>G Cooper confirmed this was being dealt with by the EA Enforcement Team, but that at the moment they did not appear to be below the flood defence but it was being monitored and controlled. M McDonnell expressed concern that if it was permitted, many others would follow suit and so damage the flood defences.</p>	
10	<p><u>DATE OF THE NEXT MEETING</u></p> <p>25 April 2018 at 2.00pm.</p> <p>Future meetings to be held: February – before any works, April - after works, September - looking at any future tenders etc and December – Clarifying and setting out contracts.</p>	

The meeting closed at 3.25 pm