

**THE WASH EAST COASTAL MANAGEMENT STRATEGY FUNDING
GROUP**

**Wednesday, 14th February, 2018 at 2.30 pm in the Chief Executives
Office, King's Court, Chapel Street, King's Lynn**

AGENDA

1. **APOLOGIES**
2. **MINUTES FROM THE PREVIOUS MEETING** (Pages 2 - 5)
3. **MATTERS ARISING**
4. **RECHARGE WORK**
5. **RECYCLING WORK**
6. **FUNDING UPDATE**
7. **LEGAL AGREEMENTS**
8. **HUNSTANTON COASTAL MANAGEMENT PLAN**
9. **COMMUNICATIONS PLAN**
10. **ANY OTHER BUSINESS**
11. **DATE OF THE NEXT MEETING**

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK

THE WASH EAST COASTAL MANAGEMENT STRATEGY

**Minutes of the Meeting of the above held on Wednesday, 25th October, 2017
at 10.00 am in the Chief Executive's Office, King's Court, Chapel Street,
King's Lynn**

PRESENT: G Cooper (Environment Agency- Coastal Team), R Harding (Borough Council), P Jermany (Borough Council), M McDonnell (CIC), D Robson (Borough Council), E Stainer (Environment Agency).

APOLOGIES: P Burrows (Environment Agency) and K Rhodes (Anglian Water)

		<u>ACTION</u>
1	<p><u>APOLOGIES</u></p> <p>Apologies were received from Kerry Rhodes – Anglian Water and Paul Burrows – Environment Agency</p>	
2	<p><u>MINUTES FROM THE PREVIOUS MEETING</u></p> <p>The Minutes from the previous meeting on 1 June 2017 were agreed.</p>	
3	<p><u>MATTERS ARISING</u></p> <p>D Robson confirmed that the funding spreadsheet referred to in the minutes had been circulated to all members of the Group.</p>	
4	<p><u>RECHARGE WORK</u></p> <p>D Robson confirmed that it was currently year 2 of the 15 year cycle, which meant that subject to any additional significant storm damage, in year 6/7 significant re-charge work would be planned. Emma Stainer agreed that where possible 2 years notice would be given for the scheduled works, but monitoring would be carried out on the beaches and the information shared. She also confirmed that £300,000 had been approved as Local Levy which would be included within the budgets.</p> <p><u>Recycling work for 2018</u></p> <p>M McDonnell asked what the arrangements for future works</p>	

	<p>contractors to which it was confirmed by Emma Stainer that AMCO had had their existing contract extended. It was agreed that Emma Stainer would provide copies of the prices and costings for the extension.</p> <p>It was noted that for the 2018 work surveys would be carried out in December 2018 – M McDonnell and D Robson agreed to meet the contractor on the Beach – January would be notices to the landowners with work commencing Feb/March 2018.</p> <p>Agreed: 1) That 2 years notice would be given to the Borough for the scheduled works.</p> <p>2) That Emma Stainer provide copies of the pricings and costings for the AMCO contract extension</p>	ES
5	<p><u>FUNDING UPDATE</u></p> <p>M McDonnell confirmed that the CIC had a current balance of £288,917.15</p> <p>The Borough had a £5,000 contribution and £1,515 from beach huts.</p> <p>AWA had not provided funding due to the need to progress the legal agreements.</p> <p>M McDonnell confirmed that an invoice for £51,203 had been received from the EA. He was ready to sign the funds over once the legal agreements were approved.</p>	
6	<p><u>LEGAL AGREEMENTS</u></p> <p>The first legal agreement with the Environment Agency was progressing well and was with the EA for signing. Emma Stainer agreed to ascertain if the unsigned agreement could be shared with the CIC and Anglian Water.</p> <p>The next legal agreements to be produced once the EA agreement was signed were with the CIC, and Anglian Water.</p> <p>Agreed: 1) That Emma Stainer confirm whether the legal agreement can be shared with other partners now.</p> <p>2) That the next stage legal agreements be progressed as soon as possible</p>	ES All
7	<p><u>COMMUNICATIONS PLAN</u></p> <p>D Robson explained that further delivery of the annual newsletter and</p>	

	<p>door knocking and 1 to 1 discussions would take place again this year around June/July, particularly in Snettisham as it had worked particularly well last year. M McDonnell also had volunteers lined up to deliver letters etc.</p> <p>D Robson reported that North Beach Heacham Bungalow Association were well organised and on board – M McDonnell reported that £1,700 had been received from them to date with £1,100 more expected.</p> <p>South Beach Heacham had donated £4,100.</p> <p>A question was raised over the 2010 questionnaire on the Pathfinder project which had been raised by some residents – it was noted that a university student had been carrying out some research on the project along with the Somerset Levels.</p> <p>M McDonnell raised the issue of payment of Council Tax or Business Rates by individual owners of caravans etc, even when they weren't renting the property out. He was hoping there would be a way to get a levy on properties when in individual ownership. He asked if the Council would send CIC letters with the Council tax bills for the properties to raise awareness and seek funding. D Robson confirmed the Council Tax issue had been raised previously and they had confirmed many were listed as exempt, but he would raise the issue again. R Harding explained that he would ask Council Tax Data Protection issues. D Robson undertook to have them hand delivered during the door knocking process.</p> <p>In response to a comment on the raising of a levy in the Somerset Levels, it was confirmed that this would have been carried out under the RFCC by the County Council as lead authority as would be carried out by Norfolk County Council, and funding was allocated to schemes in its area, or which £300,000 had been awarded for the recharge work.</p> <p>Agreed: 1) The liaison work in Snettisham be carried out as last year during June/July with delivery of newsletter etc.</p> <p>2) R Harding to confirm the Data Protection and Council Tax issues with Snettisham with J Stanton</p>	<p>DR</p> <p>RH</p>
<p>8</p>	<p><u>ANY OTHER BUSINESS</u></p> <p>D Robson congratulated everyone on working well together on the project which was being well received by the community.</p>	
<p>9</p>	<p><u>DATE OF THE NEXT MEETING</u></p>	

7 February 2018 (post the survey work but prior to the work commencing).	RP
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The meeting closed at 10.45 am