

**THE WASH EAST COASTAL MANAGEMENT STRATEGY FUNDING
GROUP**

**Wednesday, 25th October, 2017 at 10.00 am in the Chief Executive's
Office, King's Court, Chapel Street, King's Lynn**

AGENDA

1. **APOLOGIES**
2. **MINUTES FROM THE PREVIOUS MEETING** (Pages 2 - 4)
3. **MATTERS ARISING**
4. **RECHARGE WORK**
5. **FUNDING UPDATE**
6. **LEGAL AGREEMENTS**
7. **COMMUNICATIONS PLAN**
8. **ANY OTHER BUSINESS**
9. **DATE OF THE NEXT MEETING**

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK
THE WASH EAST COASTAL MANAGEMENT STRATEGY FUNDING GROUP

**Minutes of the Meeting of the above held on Thursday, 1st June, 2017
at 9.30 am in the Chief Executive's Office, King's Court, Chapel Street, King's
Lynn, PE30 1EX**

PRESENT: Paul Burrows (Environment Agency), Guy Cooper (Environment Agency), Peter Jermany (Borough Council), Dave Robson (Borough Council), Kerry Rhodes (Anglian Water), Emma Stainer (Environment Agency).

		<u>ACTION</u>
1	<p><u>APOLOGIES FOR ABSENCE</u></p> <p>Apologies for absence were received from Ray Harding.</p>	
2	<p><u>MINUTES FROM THE PREVIOUS MEETING</u></p> <p>The minutes of the previous meeting were agreed as a correct record.</p>	
3	<p><u>MATTERS ARISING</u></p> <p>There was none.</p>	
4	<p><u>BUSINESS CASE UPDATE</u></p> <p>Paul Burrows reminded those present that the 15 year Business Case had now been approved.</p> <p>ACTION: The item be removed from future agendas</p>	
5	<p><u>RECHARGE WORK UPDATE</u></p> <p>The legal agreements for the Recharge work would be drawn up now that the Annual Recycling work had been completed.</p>	
6	<p><u>FUNDING UPDATE</u></p> <p>Paul Burrows had circulated a spreadsheet to the Group which detailed income and expenditure. He asked the Group to confirm if the spreadsheet was useful. Members of the Group confirmed that it was a useful tool and should be used as a live working document</p>	

	<p>the Flood Information leaflet drop which took place in July/August. The newsletter would also be made available to Parish Councils and the Stakeholder Forum.</p> <p>ACTION: (i) Dave Robson to circulate the draft newsletter and deadline dates for amendments. (ii) Consideration to be given as to if the information on the Sand Dunes be included in the newsletter or circulated as a separate piece of information. (iii) Members of the Group to give consideration to other forms of communication and forward suggestions to Dave Robson.</p>	<p>DR</p> <p>All</p>
<p>9</p>	<p><u>ANY OTHER BUSINESS</u></p> <p><u>(i) Local Plan Review</u></p> <p>Peter Jermany explained that the Local Plan Review was currently in its early stages and members of the Public would be given the opportunity to comment on the Plan later on in the year. The Group was informed that a review of the Strategic Flood Risk Assessment would also be carried out shortly.</p> <p><u>(ii) Invoices</u></p> <p>Emma Stainer confirmed that invoices would be sent on in September. Mike McDonnell agreed to transfer CIC funds to the Borough Council in advance of this date.</p>	
<p>10</p>	<p><u>DATE OF THE NEXT MEETING</u></p> <p>To be confirmed.</p>	