

Borough Council of Kings Lynn and West Norfolk
Fees and Charges 2017/2018

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In January 2005 the Council delegated authority to the Executive Director of the appropriate service to vary charges, having regard to market conditions and the Council's policy framework. This being the case the charges shown in this booklet may change during the year.

You may wish to check with the service provider before using the service.

The Council publishes its latest fees and charges on the Council website:

www.west-norfolk.gov.uk

Fees and Charges (inclusive of VAT where applicable) effective from 1st April 2017.

Arts and Entertainment

	CHARGE 2017/18 £
GUILDHALL- 01553 765565	
Posting Tickets	1.00
Hirings	
Access from 14:00 hrs – clearance by 24:00 hrs	
Commercial	
Monday - Thursday	718.00
Friday - Sunday	826.00
Earlier access / rehearsal (per hour)	72.00
Base hire charge plus 10% of gross box office takings	
Local Arts Organisations	
Monday - Thursday	439.00
Friday - Sunday	475.00
Get in / rehearsal rate / excess hours (per hour)	56.00
Base rate plus 5% of gross box office takings	
The above hire charges include Box Office facilities, Front of House Staff and 2 technicians and all available in house equipment.	
For hire charges relating to events and exhibition spaces please call (01553) 779095	

Tourism

	CHARGE 2017/18 £
STORIES OF LYNN - 01553 774297	
Admissions	
Adults	3.95
Juniors	1.95
Concessions	2.95
Family (2 adults and 2 children)	9.85
Adult Group	3.55
Concession Group	2.65
Child Group	1.75
Sunday Joint Adult	5.95
Sunday Joint Concession	3.95
Sunday Joint Child	2.95
Adult Norfolk Museum Pass	3.20
Child Norfolk Museum Pass	1.60
Adult Friend of KL Museum	3.55
Child Friend of KL Museum	1.75
South Gate/Red Mount Chapel combined ticket - Adult	FREE
South Gate/Red Mount Chapel combined ticket - Accompanied children	FREE

Hall and Room Hire

TOWN HALL, KING'S LYNN - 01553 775839

Stone Hall/Assembly Room Suite

Charge per hour

Monday - Thursday

Friday

Saturday & Sunday

Wedding - Ceremony only - Monday to Thursday

Wedding - Ceremony only - Friday

Wedding - Ceremony only - Saturday and Sunday

Wedding - Ceremony & Reception - Monday to Thursday

Wedding - Ceremony & Reception - Friday

Wedding - Ceremony & Reception - Saturday and Sunday

Card Room (Meetings, Whist Drives etc.)

Charge per Hour - Monday to Friday

Charge per Hour - Saturday and Sunday

Meeting Rooms - Charge per hour - Monday to Friday

Meeting Rooms - Charge per hour - Saturday and Sunday

Set-up time per hour - subject to availability on same day as booking

If needed the day before booking the usual daily rate applies - with minimum 4 hours charge

Use of Kitchen (per booking)

Corkage charge per bottle

Hire of Public Address System - Price dependant on requirements, please contact for information

Additional charge after midnight

50% surcharge for bank holiday bookings

COUNCIL OFFICE, CHAPEL ST, KING'S LYNN - 01553 616200

Committee Suite

Charge per Hour

Charge per Day

Meeting Rooms 1,2 & 3

Charge per Hour

**CHARGE
2017/18**

£

65.00

75.00

95.00

400.00

450.00

550.00

850.00

1050.00

1350.00

65.00

95.00

40.00

70.00

40.00

55.00

3.60

180.00

33.25

Community Centres

SOUTH LYNN COMMUNITY CENTRE - 01553 763620

Main Hall

Off Peak per hour

Peak per hour

Community Rooms per hour

Children's party - 3 hour package

FAIRSTEAD COMMUNITY CENTRE - 01553 771477

Main Hall

Off Peak per hour

Peak per hour

Children's party - 3 hour package

**CHARGE
2017/18**

£

19.30

25.80

16.70

62.30

19.30

25.80

62.30

Grass Sports Pitches

Downham Market	01366 386868
Hunstanton	01485 534227
Kings Lynn	01553 818001

General Lettings Per Match with changing facilities

55.80

SEASONAL AMENITIES - HUNSTANTON

Bowling Green

Per Session - 2 hours approx.

5.55

Crazy Golf

Adults - per round

2.95

Juniors - per round

2.45

Tennis - Grass Courts Per Person Per Session (2 hours)

Adults

4.75

Juniors

2.55

Doubles

3.45

Pitch and Putt

Adults - per game

4.35

Juniors - per game

3.45

Footgolf

Adults - per game

4.35

Juniors - per game

3.45

Putting Green

Adults - per round

3.35

Juniors - per round

2.75

Beach Hut Site (annual increase as per lease)

Heacham - per annum exclusive of rates

365.10

Heacham - Assignment Fee Beach Hut Site

1,095.25

Heacham - Assignment Fee Beach Hut Site (Family Member - provided no fine, charge or premium is made by the tenant for the transfer of the leasehold interest)

104.25

Recreation Ground

Caravan Rallies – per van per day

6.70

Tennis Tournament

2,426.00

Chalets

Daily Hire

19.15

Weekly Hire

88.55

Seasonal Hire

622.00

Resort Services - Permit for Launch of Personal Watercraft/Power Boats

Non Member - Per Annum (in advance, conditions apply)

23.30

Member * - Per Annum (in advance, conditions apply)

6.35

Day Permit (Training certification and insurance must be shown)

11.45

* Member of Heacham Boat Owners or Hunstanton Ski Club Only

Seafront Kiosk Trader - 1st March to 31st October - Max three per kiosk

41.50

Triangle Traders - 1st March to 31st October - Max three per kiosk

41.50

		CHARGE 2017/18
		£
<u>Commercial Waste</u>		
Hire Charge & Waste Transfer Note (Annual Fee)		
	1100 litre	108.00
	770 litre	97.50
	660 litre	95.50
	360 litre	69.50
	240 litre	47.75
Fee per Emptying		
	1100 litre	17.60
	770 litre	14.65
	660 litre	13.50
	360 litre	10.60
	240 litre	9.00
<u>Schools Waste</u>		
Hire Charge & Waste Transfer Note (Annual Fee)		
	1100 litre	108.00
	770 litre	97.50
	660 litre	95.50
	360 litre	69.50
	240 litre	47.75
Fee per Emptying		
	1100 litre	11.65
	770 litre	9.85
	660 litre	8.40
	360 litre	5.50
	240 litre	4.60
<u>Domestic Property used as Self Catering Accommodation</u>		
Hire Charge & Waste Transfer Note (Annual Fee)		
	1100 litre	108.00
	770 litre	97.50
	660 litre	95.50
	360 litre	69.50
	240 litre	47.75
Fee per Emptying		
	1100 litre	11.65
	770 litre	9.85
	660 litre	8.40
	360 litre	5.50
	240 litre	4.60

		CHARGE 2017/18 £
Commercial Recycling		
Waste Transfer Note (Annual Fee)		
	1100 litre	32.00
	660 litre	32.00
	360 litre	32.00
	240 litre	32.00
Fee per Emptying		
	1100 litre	8.15
	660 litre	6.70
	360 litre	5.47
	240 litre	4.80
Waste Transfer Note (Annual Fee)		
	1100 litre	32.00
	660 litre	32.00
	360 litre	32.00
	240 litre	32.00
Fee per Emptying		
	1100 litre	8.15
	660 litre	6.70
	360 litre	5.47
	240 litre	4.80
Additional Waste Transfer Note		
Trade Waste Plastic Sacks		
	Roll of 25 - (includes delivery charge)	65.00
	Waste Transfer Note on first purchase of year	32.00

DOMESTIC REFUSE CHARGES INCLUDE VAT

Bulk Waste Collections (01553 776676)		
	First three items	29.50
	Per additional item thereafter	10.00
Side Waste - Purchase of Tag		1.80
Replacement of Lost Wheelie Bin (01553 776676)		
	Delivered	39.50
Contact telephone number for following services (01553 782060)		
Garden Waste		
	Fortnightly Brown Bin Collection	52.00
(NOTE: in addition to the annual fee, a £5.00 handling charge applies for customers not paying for their Garden Waste service by direct debit)		
Collection Hazardous Household Waste		FREE
Empty of Parish Litter Bin		100.00
Empty of Parish Dog Waste Bin (per emptying)		1.58

Markets/Hanging Baskets and Allotments - 01553 616200**CHARGE
2017/18
£****MARKETS****King's Lynn (Tuesday and Friday)****Hunstanton (Wednesday)**

Per metre frontage

Regular Traders

Casual Traders

4.66

6.81

Annual agreement - 50% discount (January to March only)

Kings Lynn (Saturday)

Per metre frontage

Regular Traders

Casual Traders

3.99

5.81

Annual agreement - 50% discount (January to March only)

Hunstanton (Sunday)

Per metre frontage

Regular Traders

Casual Traders

8.65

12.95

Annual agreement - 50% discount (January to March only)

Market Parking

All markets - any vehicle for one market (per annum)

19.25

All markets - any vehicle for any market (per annum)

27.87

Discount Scheme**Trader must have held a licence for at least 12 months commencing 1st April in any year in order to qualify for the discount and pay their rent before due date each month.****HANGING BASKETS** (supply, delivery and removal)

60.73

ALLOTMENTS - Kings Lynn

Per square metre per annum

0.14

Public Conveniences

Radar key for disabled toilets

4.00

Careline - 01553 760671**CHARGE
2017/18
£****CARELINE****Rented Units****Within District**

Weekly charge

3.46

Connection Charge (single payment)

37.20

Outside District

Weekly charge

3.46

Connection Charge (Single payment)

44.40

Purchased Units**Within District**

Monitoring and Maintenance Charge

1.79

Connection Charge (single payment)

37.20

Outside District

Monitoring and Maintenance Charge

1.79

Connection Charge (single payment)

44.40

Housing Standards - 01553 616200

HMO Licence fee

466.00

CCTV - 01553 616200**£****Access to Data**

Data Subject Access Form (individual)

10.00

Access to Information DPA 98 C29 Section 35 (2) Request for CCTV Images Form

75.00

REGISTER OF ELECTORS

Statutory Fees

Printed Form

Flat Rate

10.00

Plus per 1000 names or part thereof

5.00

Data Form

Flat Rate

20.00

Plus per 1000 names or part thereof

1.50

Overseas Electors Lists (Statutory Fee)

Printed Form

Flat Rate

10.00

Plus per 1000 names or part thereof

5.00

Data Form

Flat Rate

20.00

Plus per 1000 names or part thereof

1.50

Monthly Additions (Statutory Fee)

Printed Form

Flat Rate

10.00

Plus per 1000 names or part thereof

5.00

Data Form

Flat Rate

20.00

Plus per 1000 names or part thereof

1.50

Printed Form (Marked Copy)

Flat Rate

10.00

Plus per 1000 names or part thereof

2.00

Data Form (Marked copy)

Flat Rate

10.00

Plus per 1000 names or part thereof

1.00

GENERAL ADMINISTRATION

Letter confirming that an individual is registered on the Electoral Register

Administration Fee

10.00

Plus cost per sheet

0.10

Supply of Miscellaneous Information

Administration Fee

10.00

Plus cost per sheet

0.10

Returns and Declarations as to Election Expenses (Statutory Fee)

Price of a copy of any return, declaration or accompanying document

(price for each side of each page)

0.20

Inspection of a Request for Election

0.10

SUPPLY OF MINUTES AND AGENDA

Supply of Council Minutes (Per annum)

73.40

Supply of Development Control or Cabinet Agenda

Per annum

104.70

Per agenda

9.40

Other Agendas

5.20

A4 Photocopies

0.10

General Administration

Supply of miscellaneous information

Cost per A4 sheet (photocopy)

0.10

Data Protection Act Fee

10.00

PLANNING ADMINISTRATIVE FEES

Photocopies		
S106 Planning Agreement		
Per sheet		0.10
Copy Planning / Building Control Approval Notice & Completion Certificate (per Decision)		0.10
Copies of deposited plans A3		0.10
Copies of deposited plans A2	Black and white	5.00
	Colour	7.10
Copies of deposited plans A1	Black and white	6.30
	Colour	8.70
Copies of deposited plans A0	Black and white	7.00
	Colour	9.70
Request for confirmation that development has been carried out in accordance with the terms of an Enforcement Notice or Legal Agreement.		39.60
Emailed copy of weekly planning list (per annum)		10.00

LEGAL AND LOCAL LAND CHARGES

Con 29R (includes VAT)		45.00
CON 29O (each question) (includes VAT)		14.40
Parcel fee (each) (includes VAT)		13.56
Personal Search (unaided) - now under Environmental Information Regulations		FREE
Assisted Personal Search		20.00
Additional own enquiries (each)		14.00
LLC1 (submitted by post/DX)		20.00
LLC1 (submitted by NLIS)		20.00
Planning History Search - back to 1994		20.00
Planning History Search - back to 1948		45.00

CAR PARKS AND PSV PARKING

Hunstanton

Charges apply Monday to Sunday, plus Bank Holidays except Christmas Day

CENTRAL CAR PARK

Inclusive between 8am and 6pm

Pay and Display Up to 1 Hour	1.60
Pay and Display Up to 3 hours (was 2 hours)	2.50
Pay and Display Up to 5 hours	4.20
Holiday Rover (Weekly)	18.50
OAP – Hunstanton Resident (Annual)	25.50
Inclusive between 6pm and 8am	1.00

VALENTINE ROAD CAR PARK

Pay and Display Up to 30 minutes	1.00
Pay and Display Up to 1 Hour	1.60
Pay and Display Up to 3 hours (was 2 hours)	2.50
All day before 10.00am	0.80
All day after 10.00am	2.50
Inclusive between 6pm and 8am	1.00

NORTH PROMENADE

1st September to 30th June including Bank Holidays except Christmas Day

Inclusive 8am - 6pm

Pay and Display Up to 2 hours	3.50
Pay and Display Up to 4 hours	5.00
All day - (valid until 8am the following day)	6.50
Inclusive between 6pm and 8am	1.00

1st July to 31st August including Bank Holidays

Inclusive 8am - 6pm

Pay and Display Up to 2 hours	3.50
Pay and Display Up to 4 hours	5.40
All day - (valid until 8am the following day)	7.00
Inclusive between 6pm and 8am	1.00

Coach Parking

1st September to 30th June including Bank Holidays

Up to 2 hours	3.50
All day	6.50

1st July to 31st August including Bank Holidays

Up to 2 hours	3.50
All day	7.00

The Green, Hunstanton - Motorcycles

1.00

PAY AND DISPLAY HUNSTANTON (Excluding Central, Valentine Road and North Promenade Car Parks) 1st September to 30th June including Bank Holidays except Christmas Day

Inclusive between 8am and 6pm

Up to 1 hour	1.80
Up to 3 hours (was 2 hours)	3.50
All day - (valid until 8am the following day)	5.00
Inclusive between 6pm and 8am	1.00

PAY AND DISPLAY HUNSTANTON (Excluding Central, Valentine Road and North Promenade Car Parks) 1st July to 31st September including Bank Holidays except Christmas Day

Inclusive between 8am and 6pm

Up to 1 hour	1.80
Up to 3 hours (was 2 hours)	3.50
All day - (valid until 8am the following day)	6.00
Inclusive between 6pm and 8am	1.00

Season Tickets

Six months (unreserved)	140.00
Twelve months (unreserved)	200.00
Reserved Twelve months	320.00

CAR PARKS AND PSV PARKING

**CHARGE
2017/18
£**

HEACHAM (Seasonal)

Charges apply from 1st March to 30th June and 1st September to 31st October, including Bank Holidays, inclusive between 8am and 6pm

Daily - one hour	1.80
Daily - three hours (was two hours)	3.50
Daily - all day	6.00
Inclusive between 6pm and 8am	1.00

Charges apply from 1st July to 31st August including Bank Holidays.

Inclusive between 8am and 6pm

Daily - one hour	140.00
Daily - three hours (was two hours)	200.00
Daily - all day	320.00
Inclusive between 6pm and 8am	6.00
	1.00

Season ticket - OAP

24.50

Season ticket - resident

33.00

Season ticket - non resident

65.00

Season ticket - Beach Hut Resident

28.00

KING'S LYNN

Charges apply Monday to Sunday, plus Bank Holidays except Christmas Day

Charges apply 24 hours a day

Inclusive between 8am and 6pm

Short Term

Up to half hour (Saturday and Tuesday Market Place and St James , outside multi-storey)	1.00
Up to 1 hour	1.60
Up to 3 hours	2.50
Up to 5 hours	4.20
Inclusive between 6pm and 8am	1.00

Long Term

All Day before 10am	2.50
All Day after 10am	3.20
Boal Quay all day	2.40
Inclusive between 6pm and 8am	1.00

Season Tickets

Monthly	37.50
Annual	350.00

MULTI-STOREY ST JAMES

Inclusive between 8am and 6pm

Up to 1 hour	1.60
Up to 3 hours	2.50
Up to 4 hours	3.60
Up to 5 hours	4.20
Up to 6 hours	5.30
Up to 7 hours	6.40
Up to 8 hours	7.50
Up to 9 hours	8.60
Up to 10 hours	9.70
Up to 11 hours	10.80

Lost ticket

12.00

Inclusive between 6pm and 8am

1.00

Season Ticket - Annual- weekdays Monday-Friday (max 50)

740.00

Penalty Charge Notices

Payment within 14 days *range of charges depending on level of contravention*

25.00 to
35.00

Payment after 14 days *range of charges depending on level of contravention*

50.00 to
60.00

Other Charges

Public Service Vehicle (Bus Station Pay and Display)	2.00
Contract Parking Bay (per annum)	740.00

CEMETERIES - 01553 630533

CHARGE

2017/18

£

King's Lynn and Hunstanton

Internment fee whose age at time of death exceeded 12 years

878.00

For cremated remains

103.50

Interment in walled grave or vault (exc construction cost)

1,536.00

Disinterment - of earthen burial (Adult)

1,510.00

Disinterment - of earthen burial (Child)

270.00

Disinterment - of cremated remains

213.00

Walpole St Andrew, Marshland Smeeth and Upwell

Internment fee whose age at time of death exceeded 12 years
(additional grave digging fees may apply)

597.00

For cremated remains

83.50

Interment in walled grave or vault (exc construction cost)

1,275.00

Disinterment - of earthen burial (Adult)

1,510.00

Disinterment - of earthen burial (Child)

270.00

Disinterment - of cremated remains

213.00

All Cemeteries

Purchase of exclusive right of burial

In child's grave up to 4'6" x 3'

187.00

In earthen grave up to 9' x 4'

598.00

In walled grave/vault up to 9' x 4'

858.00

In cremation plot 2' x 2'

114.50

Right to erect memorial

New headstone up to 4' high

265.00

New headstone 4' to 6' high

545.50

New headstone over 6' high

1,066.50

New headstone under 2'6" on child's grave

114.50

Memorial kerb set on child's grave

207.50

Memorial kerb set on adults grave

624.40

Cremation tablet set level with ground

130.50

Additional inscription after first

182.00

Refundable Deposit for Disabled Vehicle Access to Gayton Road Cemetery

21.00

All cemetery charges are increased by 100% for persons who at the time of death lived outside the area of the Borough Council, unless the deceased had lived outside the Borough for less than 5 years immediately before death then the normal charges shall apply. For burials outside of normal working hours, other than for religious reasons, the above fees are increased by 75%.

CREMATORIUM

Kings Lynn - 01553 630533

Cremation for the body of a person whose age at time of death exceeded 12 yrs - Monday-Friday

Cremation for the body of a person whose age at time of death exceeded 12 yrs - Saturday

Cremation for the body of a person whose age at time of death exceeded 12 yrs - Sunday

Cremation of body parts

**CHARGE
2017/18**

£

678.00
985.00
1,273.08
96.10

Miscellaneous Charges:

Use of chapel for memorial service

Provide Music for Memorial Service

Provide Funeral Music

Recording of the Service into audio CD

Recording of the Service onto DVD

Recording of the Service - additional copies (per disc)

Live webcast/online access and recording of service onto DVD

Universal Urn

Pentney Urn

Terrington Urn

Holkham Keepsake Heart

Oxborough Keepsake Urn (Patterned)

Houghton Keepsake Urn (Plain)

Winch Casket (Plain)

Norfolk Casket

NEW

154.80
26.80
26.80
42.50
53.10
24.30
106.20
37.50
48.10
48.10
50.60
25.30
26.30
53.50
48.00

Temporary Storage of cremated remains (after 1st month-per month)

Certified extract from Register of Cremations

Interment of cremated remains (local)

Interment of cremated remains (from elsewhere)

Disinterment of cremated remains

Strewing of cremated remains from elsewhere

Application to witness

16.00
32.00
70.00
149.40
213.00
64.00
41.40

Book of Remembrance:

2 lines

5 lines

8 lines

11 lines

14 lines

5 lines with emblem

8 lines with emblem

11 lines with emblem

14 lines with emblem

46.20
97.80
156.40
208.10
264.10
171.70
234.60
235.60
343.50

Remembrance Cards:

2 lines

5 lines

8 lines

11 lines

14 lines

5 lines with emblem

8 lines with emblem

11 lines with emblem

14 lines with emblem

51.30
104.00
161.30
213.60
265.40
176.70
239.50
291.80
349.00

CREMATORIUM Continued

**CHARGE
2017/18**

Personal Books of Remembrance

	£
2 lines	61.60
5 lines	114.50
8 lines	171.80
11 lines	224.00
14 lines	277.00
5 lines with emblem	187.40
8 lines with emblem	250.20
11 lines with emblem	302.60
14 lines with emblem	360.00

Personal Books of Remembrance (additional inscription)

2 lines	46.30
5 lines	101.50
8 lines	160.00
11 lines	213.60
14 lines	266.60
5 lines with emblem	176.10
8 lines with emblem	240.10
11 lines with emblem	293.70
14 lines with emblem	352.20

Memorial tree - per year

Memorial Conifer	46.30
Memorial Tree	66.80
Bronze single plate 6" x 4"	166.80
Bronze Double inscription plate 6" x 5"	203.10
Bronze Photo Plate 6" x 4" [one photo]	208.10
Bronze Photo Plate 6" x 5" [two photos]	296.70

Memorial shrub - per year

Aluminium single plate 5" x 3"	36.40
Aluminium Double inscription plate 5" x 4"	106.50
Aluminium Photo single plate 5" x 3"	153.22
Aluminium Photo Double inscription plate 5" x 4"	192.10
	238.80

6" Kerb plate lease per year

15.50

12" Kerb plate lease per year

31.00

Bronze Plate 6" x 3.75"	104.00
Bronze Plate 12" x 3.75"	187.10
Bronze Photo Plate 6" x 3.75"	213.60
Bronze Photo Plate 12" x 3.75" [one photo]	296.70
Bronze Photo Plate 12" x 3.75" [two photos]	379.80

Memorial Seat - per year

Brass single plate 6" x 2"	118.40
Brass double plate 9" x 2"	150.80
	171.74
Refurbish inscription plate	46.80

Columbarium:

Lease of vault per year	66.80
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- Purchase of tablet
- Up to 70 letters of inscription
- Each additional letter
- Border on tablet
- Design on tablet
- Enamel photograph on tablet
- Frame to photograph
- Cross on tablet

Please contact Mintlyn Crematorium
for a quote for these items

Regild letter (each)	3.20
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Environmental surcharge on adult cremation

56.00

SHIP SANITATION CERTIFICATE

Gross Tonnage:

Up to 1,000	<i>Set nationally</i>	85.00
1,001 - 3,000	<i>Set nationally</i>	120.00
3,001 - 10,000	<i>Set nationally</i>	180.00
10,001 - 20,000	<i>Set nationally</i>	235.00
20,001 - 30,000	<i>Set nationally</i>	305.00
Over 30,000	<i>Set nationally</i>	360.00

STRAY DOG RECOVERY

Recovery Charge (including Statutory Charge)	77.20
Kennelling Fee - per day or part thereof	9.20

EXPORT CERTIFICATE

Shellfish / Canned Food / Colouring Matter	63.50
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FOOD

Surrender Certificate

Issue of certificate	35.00
PLUS Officer time on site - per hour or part thereof - minimum 15 minutes	35.00
PLUS any costs incurred in removal and destruction of goods	

TRAINING COURSES

Hygiene Course - Level 2 - 1 to 10 participants (per person)	59.50
Hygiene Course - Level 2 - participant number 11 and over (per person)	50.00
Hygiene Course - Level 3	250.00
Health and Safety at Work Course - Level 2 - 1 to 10 participants (per person)	59.50
Health and Safety at Work Course - Level 2 -participant number 11 and over (per person)	50.00

SAMPLING (these charges are subject to VAT)

Food Sample	Minimum charge for taking the sample for the first hour	57.00
	per hour thereafter minimum 15 minutes	42.00
Swimming Pool Waters	First sample	57.00
	Subsequent samples taken on same day	42.00
	Re samples Increased to include VAT	57.00
Environmental sampling	Minimum charge for taking the sample for the first hour	57.00
	per hour thereafter minimum 15 minutes	42.00
Cryptosporidium	Minimum charge for taking the sample for the first hour	57.00
	per hour thereafter minimum 15 minutes	42.00
Legionella	Minimum charge for taking the sample for the first hour	57.00
	per hour thereafter minimum 15 minutes	42.00

ENVIRONMENTAL SEARCH

Commercial Environmental Enquiry Fee (per hour)	30.00
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ANIMAL WELFARE LICENSING (AWL)

Riding Establishments (plus appropriate Vet's fees)	220.00
Animal Boarding	197.00
Animal Boarding (Home Boarders)	97.00
Animal Boarding & Breeding	242.00
Pet Shops	200.00
Dangerous Animals (plus appropriate Vet's fees)	276.00
Breeding Establishment	220.00
Zoo	741.00
Copy of Animal Welfare Licence	10.50

SEX ESTABLISHMENTS

Sex Establishments (Grant)	<i>£1,247.00 refunded if no hearing required</i>	1,694.50
Sex Establishments (Renewal)	<i>£1,247.00 refunded if no hearing required</i>	1,648.50
Sex Establishments (Transfer)	<i>£1,247.00 refunded if no hearing required</i>	1,306.00
Sex Establishments (Variation)	<i>£1,247.00 refunded if no hearing required</i>	1,349.00
Copy of Sex Establishment licence		10.60

STREET TRADING – KING'S LYNN

Daily Consent Fee	12.75
Licence for Tables and Chairs on Highway – Original	380.00
Renewal	128.50

SCRAP METAL

Scrap Metal Collectors (3 year licence)	158.00
Scrap Metal Site (3 year licence)	226.00

MISCELLANEOUS LICENCE FEES

Premises Fee to carry out the practice of skin piercing	75.00
Person Fee to carry out the practice of skin piercing	31.90
Replacement Certificate	5.20
Additional copy of the byelaws	2.60

LICENSING ACT 2003**All Entertainment licence fees are set by Central Government.**

1. Fees for the grant or variation of a premises licences or club premises certificates are based on the non-domestic rateable value as follows:

Rateable Value	£0 - £4,300	£4,301 - £33,000	£33,001 - £87,000	£87,001 - £125,000	£125,001 and above
Band	A	B	C	D	E

Premises that do not have a rateable value will be placed in Band 'A' except for premises under construction which will be placed in Band 'C'.

2. Each Band attracts a different level of application fee as follows:

Band	A	B	C	D	E
Fee	£100	£190	£315	£450	£635

An application for the grant or variation of a premises licence where the premises is banded in either 'D' or 'E' and the premises are exclusively or primarily in the business of selling alcohol for consumption on the premises then a multiplier will apply to the appropriate rate, i.e.

Band	D	E
Multiplier	x 2	x 3
Fee	£900	£1,905

3. Exceptionally large premises will attract an additional fee based on the number of people in attendance at any one time.

The additional fee will be:

Number in attendance at any one time	Additional Application Fee	Additional Annual Fee
5,000 to 9,999	£1,000	£500
10,000 to 14,999	£2,000	£1,000
15,000 to 19,999	£4,000	£2,000
20,000 to 29,999	£8,000	£4,000
30,000 to 39,999	£16,000	£8,000
40,000 to 49,999	£24,000	£12,000
50,000 to 59,999	£32,000	£16,000
60,000 to 69,999	£40,000	£20,000
70,000 to 79,999	£48,000	£24,000
80,000 to 89,999	£56,000	£28,000
90,000 and over	£64,000	£32,000

4. Premises will be subject to an annual fee which becomes payable on the anniversary of the grant. The annual fees are as follows:

Band	A	B	C	D	E
Fee	£70	£180	£295	£320	£350

The annual fee where the premise is banded in with 'D' or 'E' and the premises are exclusively or primarily in the business of selling alcohol for consumption on the premises then a multiplier will apply to the appropriate rate, i.e.

Band	D	E
Multiplier	x 2	x 3
Fee	£640	£1,050

5. Permitted temporary activities, personal licences and miscellaneous:

Application or Notice

Section 25 (theft, loss etc. of premises licence or summary)	10.50
Section 29 (application for a provisional statement where premises being built etc.)	315.00
Section 33 (notification of change of name or address - premises licence)	10.50
Section 37 (application to vary licence to specify individual as premises supervisor)	23.00
Section 42 (application for transfer of premises licence)	23.00
Section 47 (interim authority notice following death etc. of licence holder)	23.00
Section 79 (theft, loss etc of club premises certificate or summary)	10.50
Section 82 (notification of change of name or alteration of rules of club-club premises certificate)	10.50
Section 83(1) or (2) (change of relevant registered address of club)	10.50
Section 100 (temporary event notice)	21.00
Section 110 (theft, loss etc. of temporary event notice)	10.50
Section 117 (application for a grant or renewal of personal licence)	37.00
Section 126 (theft, loss etc. of personal licence)	10.50
Section 127 (duty to notify change of name or address - personal licence)	10.50
Section 178 (right of freeholder etc. to be notified of licensing matters)	21.00

£

10.50
315.00
10.50
23.00
23.00
23.00
10.50
10.50
21.00
10.50
37.00
10.50
10.50
21.00

GAMBLING ACT 2005

All Gambling Act 2005 licence fees are set by Central Government.

1. Fees in respect of premises licences issued by this authority are as follows:

<u>Premises Licences</u>	New Grant	Annual Fee	Variation	Transfer	Re-Instatement	Provisional Statement	Change of Circumstances	Copy of Licence
Bingo	2,625.00	750.00	1,312.00	900.00	900.00	2,625.00	37.50	18.75
Adult Gaming Centre (AGC)	1,500.00	750.00	750.00	900.00	900.00	1,500.00	37.50	18.75
Betting (track)	1,875.00	750.00	937.00	712.00	712.00	1,875.00	37.50	18.75
Betting (other than track)	2,250.00	450.00	1,125.00	900.00	900.00	2,250.00	37.50	18.75
Family Entertainment Centre	1,500.00	562.00	750.00	712.00	712.00	1,500.00	37.50	18.75

(Note: The Borough currently has no casinos and will set an appropriate fee if required).

2. Fees in respect of permits issued by this authority are as follows:

<u>Permits/Registration</u>	New Grant (Existing Operator)	New Grant	Renewal	Annual Fee	Variation	Transfer	Change of Name	Copy of permit
Licensed Premises Gaming Machine (1 or 2 machines)	N/A	£ 50.00	N/A	N/A	N/A	N/A	N/A	£ 15.00
Licensed Premises Gaming Machine (3 or more machines)	£ 100.00	£ 150.00	N/A	£ 50.00	£ 100.00	£ 25.00	£ 25.00	£ 15.00
Prize Gaming Permit	N/A	£ 300.00	£ 300.00	N/A	N/A	N/A	£ 25.00	£ 15.00
Unlicensed Family Entertainment Centre	N/A	£ 300.00	£ 300.00	N/A	N/A	N/A	£ 25.00	£ 15.00
Club Gaming Permit	N/A	£ 200.00	£ 200.00	£ 50.00	£ 100.00	N/A	N/A	£ 15.00
Club Gaming Machine Permit	£ 100.00	£ 200.00	£ 200.00	£ 50.00	£ 100.00	N/A	N/A	£ 15.00
Club Gaming Machine Permit (Fast-track i.e. CPC Holder)	£ 100.00	£ 100.00	N/A	£ 50.00	£ 100.00	N/A	N/A	£ 15.00
Small Society Lottery	N/A	£ 40.00	N/A	£ 20.00	N/A	N/A	N/A	£ 15.00

	CHARGE 2016/17	CHARGE 2017/18
	£	£
COMBINED DRIVER		
New Grant - 1 year	74.00	74.00
Renewal - 1 year	67.00	67.00
New Grant - 3 year	125.00	125.00
Renewal - 3 year	118.00	118.00
HACKNEY CARRIAGE (Saloon)		
New Grant	124.00	124.00
Renewal	109.00	109.00
Temporary (insurance cover)	62.00	62.00
HACKNEY CARRIAGE (Wheelchair)		
New Grant	133.00	133.00
Renewal	115.00	115.00
Temporary (insurance cover)	66.50	66.50
PRIVATE HIRE VEHICLE		
New Grant	118.00	118.00
Renewal	104.00	104.00
Temporary (insurance cover)	59.00	59.00
SPECIAL EVENT VEHICLE		
New Grant	123.00	123.00
Renewal	104.00	104.00
Temporary (insurance cover)	61.50	61.50
PRIVATE HIRE OPERATOR (1 vehicle)		
New Grant - 1 year	97.00	97.00
Renewal - 1 year	87.00	87.00
New Grant - 5 year	180.00	180.00
Renewal - 5 year	175.00	175.00
PRIVATE HIRE OPERATOR (2-10 vehicles)		
New Grant - 1 year	123.00	123.00
Renewal - 1 year	113.00	113.00
New Grant - 5 year	265.00	265.00
Renewal - 5 year	260.00	260.00
PRIVATE HIRE OPERATOR (11-20 vehicles)		
New Grant - 1 year	138.00	138.00
Renewal - 1 year	131.00	131.00
New Grant - 5 year	405.00	405.00
Renewal - 5 year	400.00	400.00
PRIVATE HIRE OPERATOR (20+ vehicles)		
New Grant - 1 year	159.00	159.00
Renewal - 1 year	152.00	152.00
New Grant - 5 year	777.00	777.00
Renewal - 5 year	772.00	772.00
MISCELLANEOUS FEES		
Licence Plate (non refundable)	15.00	15.00
Disclosure and Barring Service Application	55.00	55.00
Replacement Vehicle Licence (lost, damaged, change of name/address etc)	5.50	5.50
Replacement Vehicle Window Licence (lost, damaged etc)	5.00	5.00
Replacement Driver's (paper) Licence (lost, damaged, change etc)	5.50	5.50
Replacement Driver's (card) Licence (lost, damaged, change etc)	5.50	5.50
Replacement Operator's Licence	5.50	5.50
Vehicle Transfer	27.50	27.50
Change of Name/Address	10.50	10.50
Knowledge Test	36.00	36.00
Private Hire Door Sticker	19.00	19.00