

NORTH RUNCTON AND WEST WINCH NEIGHBOURHOOD PLAN
STEERING GROUP COMMITTEE MINUTES – NO 22
21st August 2014 – 7.00 PM, VILLAGE MEETING PLACE, NORTH RUNCTON

Steering Group Committee:

North Runcton

Rick Morrish – NP Chairman/Chairman NR
Parish Council

June Leamon – Borough Councillor

Clive Williams - Parishioner

Barry Houchen – Parish Councillor/Business
Representative

Fran Leamon – Parishioner & Secretary

West Winch

Michele Summers – NP Vice Chairman/Parish
Councillor

Judy Close - Parishioner

Barry Thrower – Parish Councillor (Setchey ward)

Paul Foster – Borough Councillor/Chairman WW
Parish Council

Paul Burt – Parish Councillor

1. Apologies

NR – Barry Houchen, Clive Williams

WW – Barry Thrower, Paul Burt, Paul Foster

2. Declaration of Interest in Items on the Agenda

June Leamon declared an interest in all Planning Matters as Member of the BCKLWN Planning Committee. She also declared an interest in Internal Drainage Board (IDB) East of Ouse, Polver & Nar.

3. Minutes

The Minutes of 18th June 2014 Meeting were agreed and signed by the Chairman.

4. Matters Arising from the Minutes

The Chairman is drawing up Character Analysis Areas in the Neighbourhood Plan and sent some text supporting this in May/June 2014 time. Not all Members appear to have received this so he will resend and write some text for inclusion in the Neighbourhood Plan. (Received 21st August 2014)

It was suggested an Appendix is drawn up for “Areas and Sites of Special Local Value” which will become Appendix 12.6.

The Character Analysis Areas will become Appendix 12.7 and the Local Census Values 12.8.

The Two Estate Agents approached by Steering Group Members confirmed garden space is a requirement by people moving into the Villages of North Runcton, West Winch and Setchey. Gardens were requested to be big enough for children to play in or to conform to Policy DH21 in the Draft Neighbourhood Plan. The minimum size for a garden is 15 square metres (M²)

5. Policy updates and the overall Neighbourhood Plan

It was agreed the Chairman and Vice Chairman would meet to tweak the overall Neighbourhood Plan in late August 2014.

6. Green Spaces and Vistas collation

Photos were requested for inclusion within the Neighbourhood Plan.

- Allotments have been requested by West Winch and North Runcton residents.

7. Correspondence

- Neighbourhood Plans and community food growing initiatives
E-mail received Rachel Hogger on 7th August 2014 with Gillian Morgan as contact for Sustain: The alliance for better food and farming.

It was agreed not to become involved in this as we have already included sustainability within the Policies for the Neighbourhood Plan.

- Rachel has sent us details of what we need to do to submit the SEA screening request to BCKLWN.

Rachel Hogger of Planning Aid has sent a copy of the SEA document to forward to the Borough Council as long as we are happy with the wording. A general discussion took place about this document and a meeting with Rachel Hogger was suggested for clarification on various points. Chairman is to contact Rachel for clarification and a possible meeting.

8. Discuss what is needed for finalising text, plans and document

It was decided to hold another meeting to finalise text, plans and the final document. Chairman and Vice Chairman will arrange to meet in early September 2014 with a view to tweaking the current Version (17) of the Neighbourhood Plan.

9. Discuss possibility of meeting with Borough Council and Developers about the Draft Neighbourhood Plan

The possibility of meeting with the Borough Council and Developers was briefly discussed but it was agreed not to make any plans at present.

It was agreed for the Chairman to contact John Clements of the Borough Council about the Pre Submission Examination and request a timetable.

10. Finance

The money received from Locality (£7,000) has to be spent by December 2014. It was suggested to request a ballpark figure from the Borough Council for the printing of the Neighbourhood Plan.

11. Dates suitable for Public Consultation

Dates were discussed about Public Consultation. These had originally been agreed as 4th and 5th October 2014 in the relevant Village Hall but it was agreed to postpone until November 2014 as more tweaks need to be made to the Neighbourhood Plan.

12. Site Specific Allocation Plan

We need to be ready to write our comments and any objections to the Borough Council.

Any other Business/Future Agenda Items

Meeting closed at 8.55 pm

Date of Next Meeting

24th September 2014 at 7pm in NR Village Meeting Place