

Expense Report:

Employee Name: Ray Harding

Employee ID:

Report Print Date:

30/03/2017

CASH EXPENSES:

NON-BILLABLE

Customer:	Project:	Expense Date:	Category:	Unique Doc ID:	Currency:	Conv. Rate:	Amount:
Chief Exec & Secretary	None	02/02/2017	Mileage - business journeys		GBP 3.54	1.000	3.54
	Notes:	01. [PE301EX (Kings Lynn) - PE366BQ (Hunstanton) #16.10] 02. [PE366BQ (Hunstanton) - CB62XB (Ely) #16.10 # Act Miles: 45.70 # Det Miles: 0.00]					
	Details:						
	Miles:	32.2	Rate:	0.11	Mileage Amount:	3.54	
	Starting point:	PE301EX (Kings Lynn)	Destination:	CB62XB (Ely)	Mileage Description:	Expense entry for Travelling	
	Reason:	HLF Public Meeting					
Chief Exec & Secretary	None	03/02/2017	Mileage - business journeys		GBP 11.07	1.000	11.07
	Notes:	01. [CB62XB (Ely) - NR70DU (Norwich) #49.80 # Act Miles: 63.60 # Det Miles: 0.00] 02. [NR70DU (Norwich) - PE301EX (Kings Lynn) #50.80]					
	Details:						
	Miles:	100.6	Rate:	0.11	Mileage Amount:	11.07	
	Starting point:	CB62XB (Ely)	Destination:	PE301EX (Kings Lynn)	Mileage Description:	Expense entry for Travelling	
	Reason:	Area Review (FE)					
Chief Exec & Secretary	None	13/02/2017	Mileage - business journeys		GBP 2.71	1.000	2.71
	Notes:	01. [PE301EX (Kings Lynn) - PE389DE (Downham Market) #12.80] 02. [PE389DE (Downham Market) - PE301EX (Kings Lynn) #11.80]					
	Details:						
	Miles:	24.6	Rate:	0.11	Mileage Amount:	2.71	
	Starting point:	PE301EX (Kings Lynn)	Destination:	PE301EX (Kings Lynn)	Mileage Description:	Expense entry for Travelling	
	Reason:	Ely Rail and C&A&K&E					
Chief Exec & Secretary	None	09/03/2017	Mileage - business journeys		GBP 10.76	1.000	10.76
	Notes:	01. [CB62XB (Ely) - NR12DH (Norwich) #48.30 # Act Miles: 62.10 # Det Miles: 0.00] 02. [NR12DH (Norwich) - CB62XB (Ely) #49.50 # Act Miles: 62.40 # Det Miles: 0.00]					
	Details:						
	Miles:	97.8	Rate:	0.11	Mileage Amount:	10.76	
	Starting point:	CB62XB (Ely)	Destination:	CB62XB (Ely)	Mileage Description:	Expense entry for Travelling	
	Reason:	PIP and BCF					

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Chief Exec & Secretary	None	14/03/2017	Mileage - business journeys	GBP 10.19	1.000	10.19	
	Notes:	01. [PE301EX (Kings Lynn) - NR180SW (Wymondham) #45.90] 02. [NR180SW (Wymondham) - PE301EX (Kings Lynn) #46.70]					
	Details:						
	Miles:	92.6	Rate:	0.11	Mileage Amount:	10.19	
	Starting point:	PE301EX (Kings Lynn)	Destination:	PE301EX (Kings Lynn)	Mileage Description:	Expense entry for Travelling	
	Reason:	STP Stakeholder Group					
Chief Exec & Secretary	None	15/03/2017	Mileage - business journeys	GBP 6.35	1.000	6.35	
	Notes:	01. [CB62XB (Ely) - NR191EE (Mattishall, Dereham) #28.40 # Act Miles: 46.10 # Det Miles: 0.00] 02. [NR191EE (Mattishall, Dereham) - PE301EX (Kings Lynn) #29.30]					
	Details:						
	Miles:	57.7	Rate:	0.11	Mileage Amount:	6.35	
	Starting point:	CB62XB (Ely)	Destination:	PE301EX (Kings Lynn)	Mileage Description:	Expense entry for Travelling	
	Reason:	IHAT					
Chief Exec & Secretary	None	17/03/2017	Mileage - business journeys	GBP 3.43	1.000	3.43	
	Notes:	01. [CB62XB (Ely) - CB12EW (Cambridge) #15.60] 02. [CB12EW (Cambridge) - CB62XB (Ely) #15.60]					
	Details:						
	Miles:	31.2	Rate:	0.11	Mileage Amount:	3.43	
	Starting point:	CB62XB (Ely)	Destination:	CB62XB (Ely)	Mileage Description:	Expense entry for Travelling	
	Reason:	Anglia Route Workshop and Ely					
Chief Exec & Secretary	None	17/03/2017	Travel - Parking	144-97	GBP 10.00	1.000	10.00
	Notes:	Receipt to follow as paid on credit card					
	Details:						
	Location:	CB1 2EW					
	Reason:	Anglia Route Workshop and Ely					

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Chief Exec & Secretary	None	01/02/2017	Travel - Public Transport	144-89	GBP 30.20	1.000	30.20
	Notes:						
	Details:						
	From(Destination):	Ely Station	To(Returning from):	London	Supplier:	Abelio Greater Anglia	
	Reason:	TMP					

Total No of expenses:	9					sub-total	88.25
						NON-BILLABLE TOTAL:	88.25