VALIDATION CHECKLIST CRITERIA

9. APPLICATION FOR PLANNING PERMISSION AND ADVERTISEMENT CONSENT

NATIONAL REQUIREMENTS
(1 original and 3 copies unless submitted electronically)

Completed application form

A location plan which identifies the land to which the application relates drawn to an identified scale, identifies the location of the site by reference to at least two named roads, identifies the proposed position of the advertisement and showing the direction of North. The site should be edged in red and any other adjoining land owned or controlled by the applicant edged in blue. Location plans should be to a scale of either 1:1250 or 1:2500

A copy of other plans and drawings or information necessary to describe the subject of the application including:
- Block plan of the site showing any site boundaries to a scale of 1:100 or 1:200
- Existing and proposed elevations to a scale of either 1:50 or 1:100
- Existing and proposed floor plans to a scale of either 1:50 or 1:100
- Existing and proposed site sections and finished floor and site levels to a scale of either 1:50 or 1:100
- Roof plans to a scale of either 1:50 or 1:100
- Advertisement drawing(s) at a scale of either 1:50 or 1:100 showing advertisement size, siting, materials and colour(s) to be used, height above ground, extent of projection, details of the method and colour(s) of illumination (if applicable) and sections through

**Important:** drawings annotated “Not to Scale” or “Do Not Scale” or similar wording will result in the application being **invalidated**. All drawings must be drawn true to the stated scale(s).

Completed Ownership Certificate (A, B, C or D as applicable) as required by Article 7 of the Town and Country Planning (General Development Procedure) Order 1995

Updated March 2016, January 2017
Design and access statement (for Major Applications and where floorspace exceeds 100m² or for one or more dwellings in a Designated Area). If NO why? __________________________________________

The appropriate fee, see fee sheet
If NO why? __________________________________________

In addition, where Ownership Certificates B, C or D have been completed, notice(s) as required by Article 6 of the Town and Country Planning (General Development Procedure) Order 1995 must be given and/or published in accordance with this Article

9. APPLICATION FOR PLANNING PERMISSION AND ADVERTISEMENT CONSENT

LOCAL REQUIREMENTS
(1 original and 3 copies unless submitted electronically)

Supporting planning statement, Regeneration Statement and Sustainability appraisal
If NO why? __________________________________________

Transport assessment
If NO why? __________________________________________

Draft travel plan
If NO why? __________________________________________

Planning obligations
If NO why? __________________________________________

Flood risk assessment
If NO why? __________________________________________

Retail assessment
If NO why? __________________________________________

Open space assessment
If NO why? __________________________________________
Landscaping details
If NO why? ________________________________________________________________

Heritage statement (including Historical, Archaeological features and Scheduled Ancient Monuments)
If NO why? ________________________________________________________________

Nature conservation / Ecological assessment / Natural Beauty
If NO why? ________________________________________________________________

Noise impact assessment
If NO why? ________________________________________________________________

Air quality assessment
If NO why? ________________________________________________________________

Assessment of the treatment of foul sewage
If NO why? ________________________________________________________________

Utilities statement
If NO why? ________________________________________________________________

Ventilation, Extraction details and Refuse disposal details
If NO why? ________________________________________________________________

Structural survey
If NO why? ________________________________________________________________

Lighting scheme / Light pollution assessment
If NO why? ________________________________________________________________

Contaminated Land assessment (as from 1 October 2008)
If NO why? ________________________________________________________________

Carbon Dioxide Emissions and Energy Performance (only for Major applications)
If NO why? _______________________________________________________

Sustainable Drainage System (only for Major applications)
If NO why? _______________________________________________________

Habitat Monitoring and Mitigation Contribution
- Monitoring and mitigation fee included with application
- Unilateral Undertaking
If NO to both why? ________________________________________________

Community Infrastructure Levy (CIL) Form 0 – additional information requirement form
- Additional information requirement form is available on the Planning Portal website
  https://www.planningportal.co.uk/info/200126/applications/70/community_infrastructure_levy/2
If NO why? _______________________________________________________

Updated March 2016, January 2017