

VALIDATION CHECKLIST CRITERIA

9. APPLICATION FOR PLANNING PERMISSION AND ADVERTISEMENT CONSENT

NATIONAL REQUIREMENTS

(1 original and 3 copies unless submitted electronically)

Completed application form YES

A location plan which identifies the land to which the application relates drawn to an identified scale, identifies the location of the site by reference to at least two named roads, identifies the proposed position of the advertisement and showing the direction of North. The site should be edged in red and any other adjoining land owned or controlled by the applicant edged in blue. Location plans should be to a scale of either 1:1250 or 1:2500 YES

A copy of other plans and drawings or information necessary to describe the subject of the application including:

- Block plan of the site showing any site boundaries to a scale of 1:100 or 1:200 YES
- Existing and proposed elevations to a scale of either 1:50 or 1:100 YES
- Existing and proposed floor plans to a scale of either 1:50 or 1:100 YES
- Existing and proposed site sections and finished floor and site levels to a scale of either 1:50 or 1:100 YES
- Roof plans to a scale of either 1:50 or 1:100 YES
- Advertisement drawing(s) at a scale of either 1:50 or 1:100 showing advertisement size, siting, materials and colour(s) to be used, height above ground, extent of projection, details of the method and colour(s) of illumination (if applicable) and sections through YES

Important: drawings annotated “Not to Scale” or “Do Not Scale” or similar wording will result in the application being **invalidated**. All drawings must be drawn true to the stated scale(s).

In addition, where Ownership Certificates B, C or D have been completed, notice(s) as required by Article 6 of the Town and Country Planning (General Development Procedure) Order 1995 must be given and/or published in accordance with this Article YES

Completed Ownership Certificate (A, B, C or D as applicable) as required by Article 7 of the Town and Country Planning (General Development Procedure) Order 1995 YES

Design and access statement (for Major Applications and where floorspace exceeds 100m² or for one or more dwellings in a Designated Area). YES NO

If NO why? _____

Biodiversity Net Gain:

- Statutory Metric YES NO
- Planning Validation Supporting Statement (Net Gain Statement)

The appropriate fee, see fee sheet YES NO

If NO why? _____

Fire Statement

YES NO

If NO why? _____

In addition, where Ownership Certificates B, C or D have been completed, notice(s) as required by Article 6 of the Town and Country Planning (General Development Procedure) Order 1995 must be given and/or published in accordance with this Article YES

9. APPLICATION FOR PLANNING PERMISSION AND ADVERTISEMENT CONSENT

LOCAL REQUIREMENTS

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Supporting planning statement, Regeneration Statement and Sustainability appraisal YES NO

If NO why? _____

Transport assessment YES NO

If NO why? _____

Draft travel plan YES NO

If NO why? _____

Planning obligations YES NO

If NO why? _____

Flood risk assessment YES NO

If NO why? _____

Flood Risk Matrix: [Flood risk information](#) | [Flood risk information](#) | [Borough Council of King's Lynn & West Norfolk \(west-norfolk.gov.uk\)](#) – required for all Flood Risk Areas, including FZ2, FZ3, FZ3a, Tidal, Fluvial, Reservoir, Climate Change and other levels of flood risk. Please see the Council's website for Flooding Information at [index_map.pdf \(west-norfolk.gov.uk\)](#)

YES NO

If NO why? _____

Retail assessment

YES NO

If NO why? _____

Open space assessment

YES NO

If NO why? _____

Landscaping details

YES NO

If NO why? _____

Heritage statement (including Historical, Archaeological features and Scheduled Ancient Monuments)

YES NO

If NO why? _____

Nature conservation / Ecological assessment / Natural Beauty

YES NO

If NO why? _____

Noise impact assessment

YES NO

If NO why? _____

Air quality assessment

YES NO

If NO why? _____

Assessment of the treatment of foul sewage

YES NO

If NO why? _____

Utilities statement

YES NO

If NO why? _____

Ventilation, Extraction details and Refuse disposal details

YES NO

If NO why? _____

Structural survey YES NO

If NO why? _____

Lighting scheme / Light pollution assessment YES NO

If NO why? _____

Contaminated Land assessment (as from 1 October 2008) YES NO

If NO why? _____

Carbon Dioxide Emissions and Energy Performance (only for Major applications) YES NO

If NO why? _____

Sustainable Drainage System (only for Major applications) YES NO

If NO why? _____

GIRAMS Contribution

- Monitoring and mitigation fee included with application YES NO

- Unilateral Undertaking YES NO

Shadow Habitat Regulations Assessment (HRA) YES

GIRAMS S111 Form (to be accompanied with GIRAMS Payment) YES

Community Infrastructure Levy (CIL) Form 0 – additional information requirement form

• Additional information requirement form is available on the Planning Portal website YES NO

https://www.planningportal.co.uk/info/200126/applications/70/community_infrastructure_levy/2

If NO why? _____