VALIDATION CHECKLIST CRITERIA

8. APPLICATION FOR PLANNING PERMISSION AND LISTED BUILDING CONSENT

NATIONAL REQUIREMENTS
(1 original and 3 copies unless submitted electronically)

Completed application form  

YES □

A location plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North. The site should be edged in red and any other adjoining land owned or controlled by the applicant edged in blue. Location plans should be to a scale of either 1:1250 or 1:2500  

YES □

A copy of other plans and drawings or information necessary to describe the subject of the application including:

- Block plan of the site showing any site boundaries to a scale of 1:100 or 1:200  
  YES □

- Existing and proposed elevations to a scale of either 1:50 or 1:100  
  YES □

- Existing and proposed floor plans to a scale of either 1:50 or 1:100  
  YES □

- Existing and proposed site sections and finished floor and site levels to a scale of either 1:50 or 1:100  
  YES □

- Plans to a scale of not less than 1:20 to show all new doors, windows, shopfronts, paneling, fireplaces, plaster moulding and other decorative details  
  YES □

- Roof plans to a scale of either 1:50 or 1:100  
  YES □

Important: drawings annotated “Not to Scale” or “Do Not Scale” or similar wording will result in the application being invalidated. All drawings must be drawn true to the stated scale(s).

YES □

Completed Ownership Certificate (A, B, C or D as applicable) as required by Article 7 of the Town and Country Planning (General Development Procedure) Order 1995 and by Regulation 6 of the Planning (Listed Building and Conservation Areas) Regulations 1990  

YES □
### Design and access statement

<table>
<thead>
<tr>
<th>YES</th>
<th>NO</th>
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</table>

If NO why? _______________________________________________________

### The appropriate fee, see fee sheet

<table>
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<tr>
<th>YES</th>
<th>NO</th>
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If NO why? _______________________________________________________

### In addition, where Ownership Certificates B, C or D have been completed, notice(s) as required by Article 6 of the Town and Country Planning (General Development Procedure) Order 1995 and by Regulation 6 of the Planning (Listed Building and Conservation Areas) Regulations 1990 must be given and/or published in accordance with this Article and this Regulation

<table>
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<th>YES</th>
<th>NO</th>
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### 8. APPLICATION FOR PLANNING PERMISSION AND LISTED BUILDING CONSENT

<table>
<thead>
<tr>
<th>LOCAL REQUIREMENTS</th>
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<tbody>
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<td>(1 original and 3 copies unless submitted electronically)</td>
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**Supporting planning statement, Regeneration Statement and Sustainability appraisal**

<table>
<thead>
<tr>
<th>YES</th>
<th>NO</th>
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If NO why? _______________________________________________________

**Transport assessment**

<table>
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<th>YES</th>
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If NO why? _______________________________________________________

**Draft travel plan**

<table>
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<th>YES</th>
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If NO why? _______________________________________________________

**Planning obligations**

<table>
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<tr>
<th>YES</th>
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If NO why? _______________________________________________________

**Flood risk assessment**

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<th>YES</th>
<th>NO</th>
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If NO why? _______________________________________________________

**Listed Building Appraisal and Conservation Area Appraisal**

<table>
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<tr>
<th>YES</th>
<th>NO</th>
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If NO why? _______________________________________________________

**Retail assessment**

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<th>YES</th>
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If NO why? _______________________________________________________

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*Updated March 2016, January 2017*
Open space assessment
If NO why? 

Landscaping details
If NO why? 

Heritage statement (including Historical, Archaeological features and Scheduled Ancient Monuments)
If NO why? 

Nature conservation / Ecological assessment / Natural Beauty
If NO why? 

Noise impact assessment
If NO why? 

Air quality assessment
If NO why? 

Assessment of the treatment of foul sewage and surface Water (incl SuDS)
If NO why? 

Utilities statement
If NO why? 

Ventilation, Extraction details and Refuse disposal details
If NO why? 

Structural survey
If NO why? 

Lighting scheme / Light pollution assessment
If NO why? 

Contaminated Land assessment (as from 1 October 2008)
If NO why? 

Sustainable Drainage System (only for Major applications)
If NO why? _______________________________________________________

Updated March 2016, January 2017
Habitat Monitoring and Mitigation Contribution

- Monitoring and mitigation fee included with application
  - YES ☐  NO ☐
- Unilateral Undertaking
  - YES ☐  NO ☐

If NO to both why? ____________________________________________________________

Community Infrastructure Levy (CIL) Form 0 – additional information requirement form
  - Additional information requirement form is available on the Planning Portal website
    https://www.planningportal.co.uk/info/200126/applications/70/community_infrastructure_levy/2
  - YES ☐  NO ☐

If NO why? ____________________________________________________________