



## VALIDATION CHECKLIST CRITERIA

### 4. APPLICATION FOR PLANNING PERMISSION

#### NATIONAL REQUIREMENTS

(1 original and 3 copies unless submitted electronically)

Completed application form YES

A location plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North. The site should be edged in red and any other adjoining land owned or controlled by the applicant edged in blue. Location plans should be to a scale of either 1:1250 or 1:2500 YES

A copy of other plans and drawings or information necessary to describe the subject of the application including:

- Block plan of the site showing any site boundaries to a scale of 1:100 or 1:200 YES
- Existing and proposed elevations to a scale of either 1:50 or 1:100 YES
- Existing and proposed floor plans to a scale of either 1:50 or 1:100 YES
- Existing and proposed site sections and finished floor and site levels to a scale of either 1:50 or 1:100 YES
- Roof plans to a scale of either 1:50 or 1:100 YES

**Important:** drawings annotated "Not to Scale" or "Do Not Scale" or similar wording will result in the application being **invalidated**. All drawings must be drawn true to the stated scale(s).

Completed Ownership Certificate (A, B, C or D as applicable) as required by Article 7 of the Town and Country Planning (General Development Procedure) Order 1995 YES

Design and access statement (if Major Development or Floorspace exceeds 100m<sup>2</sup> or more than one or more dwelling in a Designated Area)

If NO why? \_\_\_\_\_ YES  NO

The appropriate fee, see fee sheet

If NO why? \_\_\_\_\_

YES  NO

In addition, where Ownership Certificates B, C or D have been completed, notices as required by Article 6 of the Town and Country Planning (General Development Procedure) Order 1995 must be given and/or published in accordance with this Article

YES

#### 4. APPLICATION FOR PLANNING PERMISSION

##### LOCAL REQUIREMENTS

(1 original and 3 copies unless submitted electronically)

Supporting planning statement, Regeneration Statement and Sustainability appraisal

YES  NO

If NO why? \_\_\_\_\_

Transport assessment

YES  NO

If NO why? \_\_\_\_\_

Draft travel plan

YES  NO

If NO why? \_\_\_\_\_

Planning obligations

YES  NO

If NO why? \_\_\_\_\_

Flood risk assessment

YES  NO

If NO why? \_\_\_\_\_

Flood Risk Matrix: [Flood risk information | Flood risk information | Borough Council of King's Lynn & West Norfolk \(west-norfolk.gov.uk\)](#) – required for all Flood Risk Areas, including FZ2, FZ3, FZ3a, Tidal, Fluvial, Reservoir, Climate Change and other levels of flood risk. Please see the Council's website for Flooding Information at [index\\_map.pdf \(west-norfolk.gov.uk\)](#)

YES  NO

If NO why? \_\_\_\_\_

Retail assessment

YES  NO

If NO why? \_\_\_\_\_

Open space assessment

YES  NO

If NO why? \_\_\_\_\_

Landscaping details

YES  NO

If NO why? \_\_\_\_\_

Heritage statement (including Historical, Archaeological features and Scheduled Ancient Monuments)

YES  NO

If NO why? \_\_\_\_\_

Nature conservation / Ecological assessment / Natural Beauty

YES  NO

If NO why? \_\_\_\_\_

Noise impact assessment

YES  NO

If NO why? \_\_\_\_\_

Air quality assessment

YES  NO

If NO why? \_\_\_\_\_

Assessment of the treatment of foul sewage & surface water (incl. SuDS)

YES  NO

If NO why? \_\_\_\_\_

Utilities statement

YES  NO

If NO why? \_\_\_\_\_

Ventilation, Extraction details and Refuse disposal details

YES  NO

If NO why? \_\_\_\_\_

Structural survey

YES  NO

If NO why? \_\_\_\_\_

Lighting scheme / Light pollution assessment

YES  NO

If NO why? \_\_\_\_\_

Contaminated Land assessment (as from 1 October 2008)

YES  NO

If NO why? \_\_\_\_\_

Carbon Dioxide Emissions and Energy Performance (only for Major applications)

YES  NO

If NO why? \_\_\_\_\_

Sustainable Drainage System (only for Major applications)

YES  NO

If NO why? \_\_\_\_\_

Habitat Monitoring and Mitigation Contribution

- Monitoring and mitigation fee included with application

YES  NO

- Unilateral Undertaking

YES  NO

If NO to both why? \_\_\_\_\_

Community Infrastructure Levy (CIL) Form 0 – additional information requirement form

- Additional information requirement form is available on the Planning Portal website

YES  NO

[https://www.planningportal.co.uk/info/200126/applications/70/community\\_infrastructure\\_levy/2](https://www.planningportal.co.uk/info/200126/applications/70/community_infrastructure_levy/2)

If NO why? \_\_\_\_\_

Neighbourhood Plan

Any information required to be submitted by Policy(s) contained within the relevant Neighbourhood Plan

YES  NO

Fire Statement

YES  NO

If NO why? \_\_\_\_\_