VALIDATION CHECKLIST CRITERIA

4. APPLICATION FOR PLANNING PERMISSION

NATIONAL REQUIREMENTS
(1 original and 3 copies unless submitted electronically)

Completed application form

YES

A location plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North. The site should be edged in red and any other adjoining land owned or controlled by the applicant edged in blue. Location plans should be to a scale of either 1:1250 or 1:2500

YES

A copy of other plans and drawings or information necessary to describe the subject of the application including:

- Block plan of the site showing any site boundaries to a scale of 1:100 or 1:200

YES

- Existing and proposed elevations to a scale of either 1:50 or 1:100

YES

- Existing and proposed floor plans to a scale of either 1:50 or 1:100

YES

- Existing and proposed site sections and finished floor and site levels to a scale of either 1:50 or 1:100

YES

- Roof plans to a scale of either 1:50 or 1:100

YES

Important: drawings annotated “Not to Scale” or “Do Not Scale” or similar wording will result in the application being invalidated. All drawings must be drawn true to the stated scale(s).

Completed Ownership Certificate (A, B, C or D as applicable) as required by Article 7 of the Town and Country Planning (General Development Procedure) Order 1995

YES

Design and access statement (if Major Development or Floorspace exceeds 100m² or more than one or more dwelling in a Designated Area)

If NO why? ________________________________

YES NO

The appropriate fee, see fee sheet
If NO why? ______________________________________________________

YES □ NO □
In addition, where Ownership Certificates B, C or D have been completed, notices as required by Article 6 of the Town and Country Planning (General Development Procedure) Order 1995 must be given and/or published in accordance with this Article.

### 4. APPLICATION FOR PLANNING PERMISSION

#### LOCAL REQUIREMENTS
(1 original and 3 copies unless submitted electronically)

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Yes</th>
<th>No</th>
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<tbody>
<tr>
<td>Supporting planning statement, Regeneration Statement and Sustainability appraisal</td>
<td>□</td>
<td>☐</td>
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<tr>
<td>If NO why?</td>
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<tr>
<td>Transport assessment</td>
<td>□</td>
<td>☐</td>
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<tr>
<td>If NO why?</td>
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<tr>
<td>Draft travel plan</td>
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<td>☐</td>
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<td>If NO why?</td>
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<tr>
<td>Planning obligations</td>
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<td>If NO why?</td>
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<tr>
<td>Flood risk assessment</td>
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<td>If NO why?</td>
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<tr>
<td>Retail assessment</td>
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<td>Open space assessment</td>
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<tr>
<td>Landscaping details</td>
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<td>If NO why?</td>
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<tr>
<td>Statement</td>
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<tr>
<td>Heritage statement (including Historical, Archaeological features and Scheduled Ancient Monuments)</td>
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<td>If NO why?</td>
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<tr>
<td>Nature conservation / Ecological assessment / Natural Beauty</td>
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<td>Noise impact assessment</td>
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<td>Air quality assessment</td>
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<tr>
<td>Assessment of the treatment of foul sewage &amp; surface water (incl. SuDS)</td>
<td>YES</td>
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<td>Utilities statement</td>
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<td>Ventilation, Extraction details and Refuse disposal details</td>
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<td>Structural survey</td>
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<td>Lighting scheme / Light pollution assessment</td>
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<td>Contaminated Land assessment (as from 1 October 2008)</td>
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<td>Carbon Dioxide Emissions and Energy Performance (only for Major applications)</td>
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<td>Sustainable Drainage System (only for Major applications)</td>
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</table>
Habitat Monitoring and Mitigation Contribution

- Monitoring and mitigation fee included with application
  YES [ ] NO [ ]
- Unilateral Undertaking
  YES [ ] NO [ ]

If NO to both why? ____________________________________________________________

Community Infrastructure Levy (CIL) Form 0 – additional information requirement form

- Additional information requirement form is available on the Planning Portal website
  https://www.planningportal.co.uk/info/200126/applications/70/community_infrastructure_levy/2

If NO why? __________________________________________________________

Neighbourhood Plan

Any information required to be submitted by Policy(s) contained within the relevant Neighbourhood Plan

YES [ ] NO [ ]