



Proof of Rent

This form should be filled in by your landlord/agent if you are a private tenant and have no written tenancy agreement.

RETURN THIS PAGE AS SOON AS YOUR LANDLORD/AGENT HAS COMPLETED & SIGNED IT.

Name of tenant/boarder (Mr, Miss, Mrs Ms).....

Address of above named:.....

If you are the Agent, the Landlord's full name must also be given

Landlords name: Agents name:

Business Address: Business Address:

.....

.....

Tel no: Tel no:

As landlord/agent please confirm the following details of the tenancy:-

1. Date tenancy started

2. Date of occupation

3. Is this a joint tenancy Yes ☐ No ☐ How many tenants

4. Are you related to the tenant Yes ☐ No ☐

5. Total amount of rent payable Is this charged weekly / monthly / 4 weekly?

6. Date of last increase

7. Does the rent include any of the following:-

Council Tax	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Water Rates	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Heating	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Hot Water	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Cooking Facilities	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Lighting	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Power	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Laundry	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Care & Support Charges	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Meals	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

If Yes. Which of the following? Breakfast ☐ Lunch ☐

8. How much furniture do you provide? All ☐ Some ☐

9. Who is responsible for interior decoration Landlord ☐

10. Is the property:- Detached ☐

11. Does the property have a garage? Yes ☐ No ☐

12. Is the property centrally heated? Yes ☐ No ☐

13. Does the property have a garden? Yes ☐ No ☐

14. Does the property include parking? Yes ☐ No ☐

Evening Meal ☐

Very Little ☐ None ☐

Tenant ☐

Semi-detached ☐ Terraced ☐

DECLARATION

I confirm the above information is true and correct.

The Revenues Division can make any enquiries needed to check the details I have given on this form.

Landlords/Agents Signature Date