

**THE WASH EAST COASTAL MANAGEMENT STRATEGY –
FUNDING GROUP**

**Friday, 23rd September, 2016 at 11.00 am in the Chief Executives
Office, King's Court, Chapel Street, King's Lynn, Norfolk**

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **MINUTES FROM THE PREVIOUS MEETING** (Pages 2 - 4)
3. **MATTERS ARISING**
4. **BUSINESS CASE AND TIMESCALE OF WORKS UPDATE**
5. **RECHARGE WORK UPDATE**
6. **COMMUNICATIONS STRATEGY**
7. **FUNDING UPDATE**
8. **ANY OTHER BUSINESS**
9. **DATE OF THE NEXT MEETING**

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK
THE WASH EAST COASTAL MANAGEMENT STRATEGY – FUNDING GROUP

**Minutes of the Meeting of the above held on Wednesday, 8th June, 2016
at 1.30 pm in the Chief Executive's Office King's Court, Chapel Street, King's
Lynn, Norfolk**

PRESENT: Ray Harding (Borough Council), Alan Gillings (Borough Council), Julie Foley (EA), Paul Mackie (East Suffolk), Mike Mc Donnell (CIC), Kerry Rhodes (Anglian Water), Dave Robson (Borough Council), Emma Stainer (EA),

		<u>ACTION</u>
1	<p><u>APOLOGIES FOR ABSENCE</u></p> <p>An apology for absence was received from Peter Jermany.</p>	
2	<p><u>MINUTES FROM THE PREVIOUS MEETING</u></p> <p>The minutes from the meeting held on 29th January 2016 were agreed as a correct record.</p>	
3	<p><u>MATTERS ARISING</u></p> <p><u>(i) Coastal Policy for Planning</u></p> <p>Dave Robson explained that he had met with the Planning Department and the Environment Agency and it had been agreed that a document would be produced to update the Coastal Policy for Planning.</p> <p><u>(ii) Norfolk County Council</u></p> <p>It was confirmed that Norfolk County Council had formally removed themselves from the process but would be keeping a watching brief.</p>	
4	<p><u>BUSINESS CASE AND TIMESCALE OF WORKS</u></p> <p>An update on the Business Case and Timescale of works was provided by Julie Foley and Emma Stainer from the Environment Agency.</p> <p>The Business Case for five year recycling works was progressing. It was anticipated that the Grant in Aid contribution could be higher than expected at 39%. This was because the business plan covered a five year period and efficiencies in monitoring costs had been</p>	

	<p>achieved.</p> <p>Julie Foley agreed to circulate more information on the costs to the Funding Group. She explained that the recycling costs would vary dependent on the harshness of the previous winter.</p> <p>The Group was informed that costs of recharge work was indicative at the moment, but were included in the business plan.</p> <p>With regard to the Legal agreements and processes, an agreement would be put in place between the Borough Council and the Environment Agency. The Borough Council would then have a back to back agreement with the CIC and Anglian Water. It was hoped that the agreements would be in place by August 2016. Kerry Rhodes commented that Anglian Water could not make payment until the Legal Agreements were in place. Julie Foley agreed to send the draft agreements to Dave Robson.</p> <p>Emma Stainer agreed to circulate the Business Plan to the Funding Group. It would then be presented to the Environment Agency Project Board for approval as well as Natural England and the MMO so that they could confirm the licensing exceptions.</p> <p>A tender exercise would then be required to enable costs to be confirmed. The case would then be submitted for approval by the National Team. Once approved the tender could be awarded and works could start. It was hoped that the case would be approved by November 2016. It was confirmed that the Business Plan was for the five year project.</p> <p>In response to a question, Emma Stainer explained that the tender exercise would look at one year and five years of work, to determine the most cost effective method. Julie Foley agreed to check that the tender documents could be shared with the Funding Group.</p> <p>If all went to plan it was hoped that work would start in February/March 2017.</p>	<p>JF</p> <p>JF</p> <p>ES</p> <p>JF</p>
<p>5</p>	<p><u>RECHARGE WORK</u></p> <p>The Group was informed that recharge work costs were indicative at present and the next step was to verify costs. Cost depended on how the recharge was carried out and where the materials came from. The last recharge was fourteen years ago.</p> <p>Julie Foley agreed to keep the group updated on progress. She explained that Recharge work was a separate process and would require a further Business Case and application for Grant in Aid.</p>	<p>JF</p>

	<p>The Group discussed the funding available through the CIC. It was hoped that a surplus could be achieved after five years which would contribute towards the recharge work.</p> <p>Alan Gillings confirmed that £1560 had been raised through beach huts and voluntary contributions.</p>	
6	<p><u>COMMUNICATIONS STRATEGY</u> (Page 4)</p> <p>Dave Robson informed the group that public engagement events had been carried out and provided feedback as attached.</p> <p>Further leaflet drops were also planned and the Group would be participating in an event on the Spinney in August.</p> <p>Dave Robson suggested that the Communications Strategy be reviewed in September.</p>	DR
7	<p><u>FUNDING UPDATE</u></p> <p>The Group discussed funding for the Recharge work and the possibility of access to Local Levy Funds. Julie Foley explained that a case would need to be put to the RFCC Committee.</p>	
8	<p><u>ANY OTHER BUSINESS</u></p> <p>Mike McDonnell explained that he had met with the Secretary of State and Local MP to lobby them about changes to legislation to enable funds to be made available through a local charge to residents.</p> <p>Mike McDonnell circulated a list of contributors to the CIC to the group.</p>	
9	<p><u>DATE OF THE NEXT MEETING</u></p> <p>Friday 23rd September 2016 at 10.00am in the Chief Executives Office, King's Court, Chapel Street, King's Lynn.</p>	

The meeting closed at 2.30 pm