

Expense Report:

Employee Name: Ray Harding

Employee ID: [REDACTED]

Report Print Date: 05/07/2016

CASH EXPENSES:

NON-BILLABLE

June 2016

Customer:	Project:	Expense Date:	Category:	Unique Doc ID:	Currency:	Conv. Rate:	Amount:
Chief Exec & Secretary	None	01/06/2016	Mileage - business journeys		GBP 5.70	1.000	5.70
Notes:		01. [CB62XB (Ely) - NR191EE (Mattishall, Dereham) #28.50 # Act Miles: 46.10 # Det Miles: 0.00] 02. [NR191EE (Mattishall, Dereham) - PE301EX (Kings Lynn) #28.50]					
Details:							
Miles:	57	Rate:	0.1	Mileage Amount:	5.70		
Starting point:	CB62XB (Ely)	Destination:	PE301EX (Kings Lynn)	Mileage Description:	Expense entry for Travelling		
Reason:	Norfolk Leaders						
Chief Exec & Secretary	None	08/06/2016	Mileage - business journeys		GBP 6.84	1.000	6.84
Notes:		01. [CB62XB (Ely) - IP333SP (Bury St. Edmunds) #27.80] 02. [IP333SP (Bury St. Edmunds) - PE301EX (Kings Lynn) #40.60]					
Details:							
Miles:	68.4	Rate:	0.1	Mileage Amount:	6.84		
Starting point:	CB62XB (Ely)	Destination:	PE301EX (Kings Lynn)	Mileage Description:	Expense entry for Travelling		
Reason:	Devo Programme Board						
Chief Exec & Secretary	None	15/06/2016	Mileage - business journeys		GBP 9.72	1.000	9.72
Notes:		01. [CB62XB (Ely) - NR12DH (Norwich) #48.40 # Act Miles: 62.10 # Det Miles: 0.00] 02. [NR12DH (Norwich) - PE301EX (Kings Lynn) #48.80]					
Details:							
Miles:	97.2	Rate:	0.1	Mileage Amount:	9.72		
Starting point:	CB62XB (Ely)	Destination:	PE301EX (Kings Lynn)	Mileage Description:	Expense entry for Travelling		
Reason:	Devolution						
Chief Exec & Secretary	None	16/06/2016	Mileage - business journeys		GBP 3.14	1.000	3.14
Notes:		01. [PE301EX (Kings Lynn) - PE322HU (King's Lynn) #13.90] 02. [PE322HU (King's Lynn) - PE316BU (King's Lynn) #5.90] 03. [PE316BU (King's Lynn) - PE316BJ (King's Lynn) #1.50] 04. [PE316BJ (King's Lynn) - PE316AS (King's Lynn) #2.60] 05. [PE316AS (King's Lynn) - PE301EX (Kings Lynn) #7.50]					
Details:							
Miles:	31.4	Rate:	0.1	Mileage Amount:	3.14		
Starting point:	PE301EX (Kings Lynn)	Destination:	PE301EX (Kings Lynn)	Mileage Description:	Expense entry for Travelling		
Reason:	Poll Station Visits (Valley H)						

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Chief Exec & Secretary	None	23/06/2016	Mileage - business journeys		GBP 3.01	1.000	3.01
Notes:		01. [PE301EX (Kings Lynn) - PE389HS (Downham Market) #12.50] 02. [PE389HS (Downham Market) - PE305HE (King's Lynn) #11.40] 03. [PE305HE (King's Lynn) - PE302LA (King's Lynn) #2.00] 04. [PE302LA (King's Lynn) - PE302ND (North Lynn Industrial Estate, Kings Lynn) #2.20] 05. [PE302ND (North Lynn Industrial Estate, Kings Lynn) - PE301EX (Kings Lynn) #2.00]					
Details:							
Miles:	30.1	Rate:	0.1	Mileage Amount:	3.01		
Starting point:	PE301EX (Kings Lynn)	Destination:	PE301EX (Kings Lynn)	Mileage Description:	Expense entry for Travelling		
Reason:	Referendum Poll Stations						
Chief Exec & Secretary	None	29/06/2016	Mileage - business journeys		GBP 5.70	1.000	5.70
Notes:		01. [PE301EX (Kings Lynn) - NR191EE (Mattishall, Dereham) #28.50] 02. [NR191EE (Mattishall, Dereham) - PE301EX (Kings Lynn) #28.50]					
Details:							
Miles:	57	Rate:	0.1	Mileage Amount:	5.70		
Starting point:	PE301EX (Kings Lynn)	Destination:	PE301EX (Kings Lynn)	Mileage Description:	Expense entry for Travelling		
Reason:	JHAT Strategy Group Meeting						
Chief Exec & Secretary	None	28/06/2016	Travel - Parking	144-24	GBP 3.00	1.000	3.00
Notes:							
Details:							
Location:	Angel Drove Ely - MC01						
Reason:	Parking re Ldn Trip for DCN						
Chief Exec & Secretary	None	28/06/2016	Travel - Public Transport	144-22	GBP 37.30	1.000	37.30
Notes:							
Details:							
From(Destination):	Ely Train Station		To(Returning from):	King's Cross		Supplier:	Abelio Greater Anglia
Reason:	DCN CEX Group Meeting						
Chief Exec & Secretary	None	28/06/2016	Travel - Public Transport	144-23	GBP 7.90	1.000	7.90
Notes:							
Details:							
From(Destination):	Ely Train Station		To(Returning from):	King's Lynn Train Station		Supplier:	Abelio Greater Anglia
Reason:	DCN CEX Group Meeting						

Total No of expenses: 9

sub-total 82.31
NON-BILLABLE TOTAL: 82.31

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NON-REIMBURSIBLE EXPENSES:

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Customer:	Project:	Expense Date:	Category:	Unique Doc ID:	Currency:	Conv. Rate:	Amount:
Chief Exec & Secretary	None	26/05/2016	Non-Reimbursable Fuel	144-25	GBP 25.01		1.000 25.01
	Notes:						
	Details:						
	Supplier/Brand:	Applegreen Ely Service Station	Litres/Gallons:	23.18			
	Reason:	Petrol					
Chief Exec & Secretary	None	11/06/2016	Non-Reimbursable Fuel	144-26	GBP 68.57		1.000 68.57
	Notes:						
	Details:						
	Supplier/Brand:	Applegreen Ely Service Station	Litres/Gallons:	55.12			
	Reason:	Petrol					
Chief Exec & Secretary	None	21/06/2016	Non-Reimbursable Fuel	144-27	GBP 57.06		1.000 57.06
	Notes:						
	Details:						
	Supplier/Brand:	MRH West Winch	Litres/Gallons:	50.99			
	Reason:	Petrol					
Total No of expenses:	3						sub-total 150.64
							NON-BILLABLE TOTAL: 150.64