



A guide to Columbarium Vaults at Mintlyn Crematorium



<i>Scatter me not to restless winds</i>	<i>Remember now the happy times</i>	<i>Deny my not one final gift</i>
<i>Nor toss my ashes to the sea</i>	<i>The family ties we shared</i>	<i>For all who care to see</i>
<i>Remember now those years gone by</i>	<i>Don't leave my resting place unmarked</i>	<i>A simple lasting proof that says</i>
<i>When loving gifts I gave to thee</i>	<i>as though we never cared</i>	<i>I loved and you loved me</i>

D J Kramer

A Columbarium is a place for the respectful storage of cremated remains creating a permanent 'public' memorial. Sometimes the urns or caskets are on public view, but most modern columbaria are simple architectural designs built in the grounds of Crematorium that will have the urns and caskets hidden in individual vaults which can then be personalised.

At Mintlyn the Columbarium is a set of permanent wall like structures made up of 12 spaces called vaults in which cremated remains can be placed.

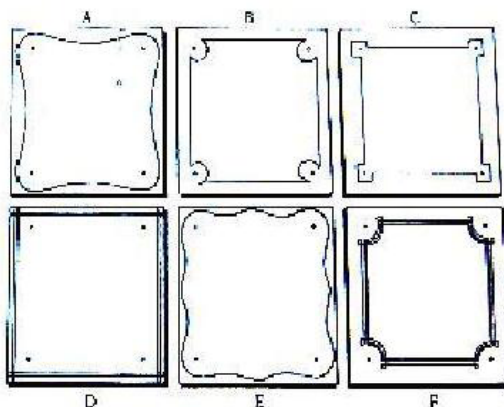
The Columbarium is made from materials which will stand the test of time and forms the vaults which can hold one or two urns or caskets of cremated remains, depending on the design of the urn or casket chosen.



Mintlyn Crematorium leases out vaults so that urns or caskets can be placed in a vault. The vault will then be sealed with a blue grey pearl granite facia, which is referred to as a tablet. The style, design and wording will be very much a personal choice. The more the tablet is personalised the greater the costs. However, Mintlyn Crematorium does have the right to amend or refuse anything that it feels will cause offence to others.

The tablet will have the inscription in gold leaf, then you can select the letter types or sizes, and additional inscriptions can be added later providing that room has been left.

MARCONS



LETTER STYLES

CAPITALS

CHARLES SMITH

UPPER & LOWER CASE

Born 1.9.44 Died 1.9.91

SCRIPT

She was a beautiful mother

OLD ENGLISH

In Loving Memory

Pictures that are Gilded, Coloured, Shaded and Relief can be included, as can a ceramic photograph or a decorative border. Pictures, photographs and borders will limit the size of the inscription.

If you are interested in leasing a vault we ask that you initially make an appointment with us to discuss the options of a Columbarium Memorial. We would ask that you give some thought about wording, designs or other requirements and have a draft idea of what your requirements are. We will then discuss these, including how many cremated remains you plan to place in the Columbarium, the options for urns and caskets, and if additional inscriptions will be added on to the tablet at a later date. All costs and charges will be explained to you at the initial appointment and in our initial estimate to you.

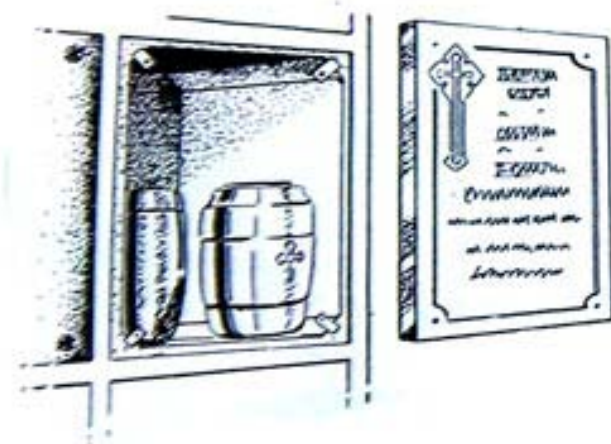
Should you decide to lease a vault on the Columbarium, the tablet will be purchased from us but will remain your property. You will enter into a lease agreement for the vault itself.

Whilst the lease is paid up to date the cremated remains will stay sealed in the vault. You can lease the vault for anything from one year to forty years at a time. Taking the lease out for 1 year may not be economic given the expense of the personalised tablet; however, the lease can be extended at any time upon receipt of payment of the appropriate fee valid at the time.

As the lease owner we will write to your last known address a month before the lease is due for renewal, and then again 2 months after the expiry date if the lease has not been renewed. It is your responsibility as the lease owner to ensure that the lease is renewed by the appropriate date.

Should you not wish to renew the lease, the inscribed tablet will be removed and any cremated remains that are within the vault will be removed, and will be strewn in the garden of remembrance, unless the lease owner has advised otherwise. The tablet will remain at Mintlyn Crematorium waiting for collection by you and the vault will then be released for sale.

If you will be buying the tablet and then leasing the vault, we highly recommend that you have some form of insurance on your tablet in case of vandalism or damage.



The cremated remains of the deceased will be placed in an urn or casket and then put into the vault. The number of cremated remains that can be placed in a vault will depend on the type of urn or casket, so it is important you must discuss your requirements with us before making any final decision, as it may not be possible for your wishes to be carried out.



We will then fill out an initial Columbarium requirement form with you. This will give you an indication of the estimated cost of the tablet, lease and other costs such as an urn or casket, witnessing the urn or casket being placed in the vault etc. This form of memorial is not the cheapest, and the initial outlay can be seen as very expensive.

If when you receive the estimate you decide that you do not wish to have a Columbarium memorial then no payment is required. You do not enter into a contract until such time as you have signed our agreement and payment for the columbarium tablet and lease has been made.

Should you decide that you would like to continue, we will then produce a draft of your selected inscription along with any designs. Within 2 weeks we will confirm all costs to you in a letter that will also include various approval and agreement documents, as well as our payment terms. The signed approval, completed and signed agreement, and full payment, should then be returned to Mintlyn Crematorium. Please read all the documents carefully. When we have received the signed agreement and payment has been made in full, we will arrange for the tablet to be made.

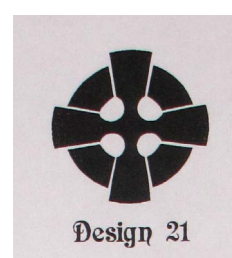
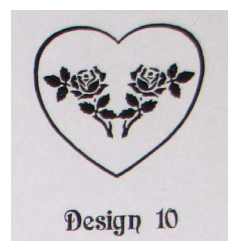
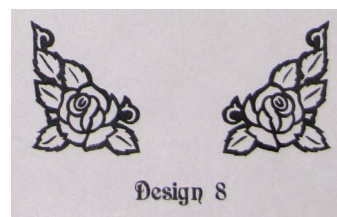
Once the tablet has been made and we have checked it for errors, we will then contact you. Whilst most families prefer to witness the placing of the urn or casket into the vault, some do not. This is your choice; depending on your wishes, our next contact with you will be to either arrange an acceptable date and time for you to witness the urn or casket to be placed in the vault, or to advise you that the urn or casket has been placed in the vault.

If you wish to witness the placing of the cremated remains in the vault, the ceremony is a short conclusion to the funeral service, and is done with either a short prayer or reading of your choice.

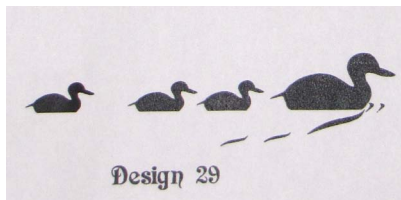
*Remembrance is a golden chain death tries to break, but all in vain.
To have, to love, and then to part, is the greatest sorrow of one's heart.
The years may wipe out many things, but some they wipe out never.
Like memories of those happy times, when we were all together.*

Examples of Designs

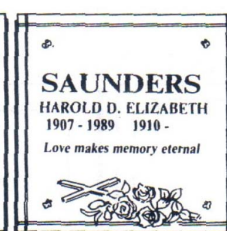
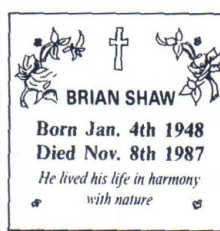
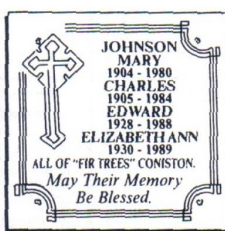
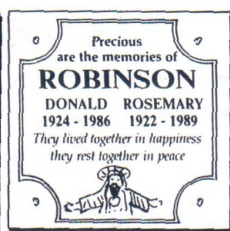
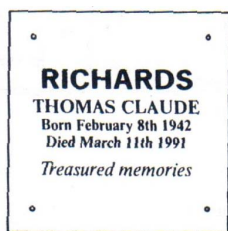
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Design 22	○	○	○	
Design 23	○	○	○	○
Design 24	○	○	○	
Design 25	○	○	○	
Design 26	○	○	○	
Design 27	○		○	
Design 28	○	○	○	
Design 29	○		○	
Design 30	○		○	
Design 31	○		○	
Design 32	○		○	
Design 33	○		○	○
Design 34	○		○	
Design 35	○		○	
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Design 37			○	○
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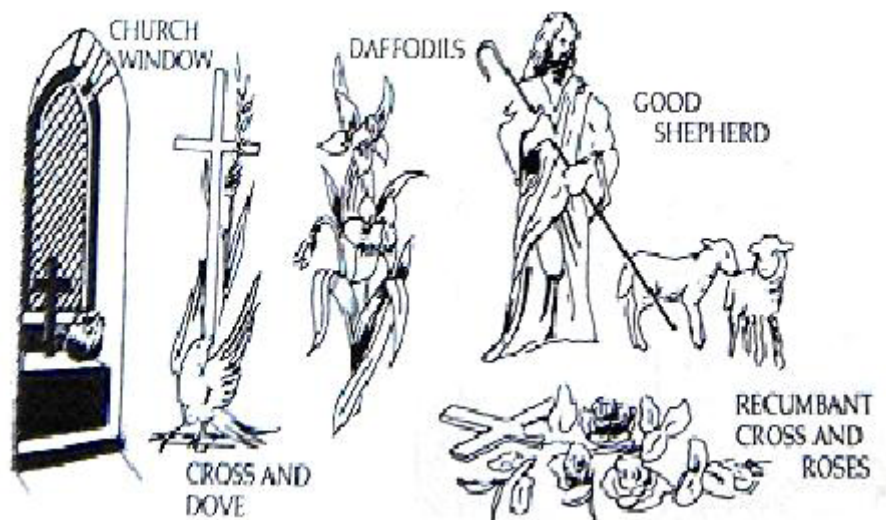
Some example tablet designs



Examples of Painted Designs



Alternative Designs





Contact us

If you would like more information or would like to make an appointment please call our office on 01553 630533 or email us at mintlyn@west-norfolk.gov.uk

Website www.west-norfolk.gov.uk