

Application Form to Vote by Proxy for a Particular Election

Please complete in **BLACK INK and BLOCK CAPITALS** and return to Electoral Registration Office, King`s Court, Chapel Street, King`s Lynn, PE30 1EX. If you need help filling in this form please phone **01553 616773**.

1. Address where you are registered to vote

2. About you

First name(s) (in full)

Surname

3. Your Date of Birth

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year			

4. Your Declaration

As far as I know, the details on this form are true and accurate. I have asked the person named in part 5 who is willing and able to vote for me as my proxy

Signature: Keep within the border and use **BLACK INK**

I cannot supply a signature because

Date:

5. Who do you want to vote on your behalf?

Name (in full)

Address

Relationship to you (if any)

6. Date of election?

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Day		Month		Year			

7. Reason for this application

8. Proxy's Declaration (optional)

I am capable and willing to be appointed to vote as the applicant's proxy

Signature:

Date:

9. Have you had help completing this form?

Name and Address of helper

Signature of helper

In case there is something in this form which is not clear, it would be helpful to have your daytime telephone number and/or email address. **You do not have to give this information if you do not wish to.**

Privacy Statement

We collect information under the legal basis of a task carried out in the public interest, as set out in the Representation of the People Act 1983 and related regulations. We will look after personal information securely and follow data protection legislation.

If you opted-out of the open register we will only use the information you give us for electoral purposes, including matching it against other sources of data to support the electoral register. We will not give personal information to anyone else, unless we have to by law. The law requires us to share your information with candidates, political parties and campaigners for democratic engagement purposes and credit reference agencies to check your identity when you apply for credit.

If you have not opted-out of the open register your name and address can be bought by anyone and used for lots of purposes, including direct marketing.

The Electoral Registration Officer is the Data Controller: Lorraine Gore. Address: Borough Council of King's Lynn & West Norfolk, King's Court, Chapel Street, KING'S LYNN PE30 1EX. Telephone: 01553 616200 / 01553 616773

You should refer to the Privacy Notice at: www.west-norfolk.gov.uk/privacy for further information relating to the processing of personal data.

Proxy voting information

- **How to vote by proxy**

If you are unable to vote in person, you can choose to vote by proxy (someone else voting on your behalf).

- **Who can apply for a proxy vote?**

Anyone can apply for a proxy vote as long as you are on the electoral register. When you apply for a proxy vote for a particular election you have to provide a reason, for example, you are away on holiday.

- **Who can vote on my behalf?**

Anyone can be your proxy as long as they are eligible and are willing to vote on your behalf. See below:

1. Your proxy must be able to vote in the type of election concerned, although he/she need not currently be registered as an elector.
2. A person cannot vote as proxy for more than 2 voters, including yourself, unless he/she is the husband/wife, civil partner, parent, grandparent, brother, sister, child or grandchild of the voter.

- **How to complete the form - Please ensure you have:**

- Entered your address in section 1
- Entered your name in section 2
- Entered your date of birth in section 3
- Signed the form in section 4
- Entered details about your proxy in section 5
- Date of election in section 6
- Stated the reason for your application in section 7
- Section 8 - Your proxy can also sign the form, but they do not have to.
- Section 9 – Entered the name and address of the person (if any) who has helped you in completing this form.

- **Where do I return the form?**

Please return to Electoral Registration, Borough Council of King's Lynn and West Norfolk, King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX

- **How to contact me:**

Tel: 01553 616773

Fax: 01553 691663

E-mail: elections@west-norfolk.gov.uk

Website: www.west-norfolk.gov.uk

- **What happens after I've applied?**

Your proxy must go to your polling station to vote. If your proxy cannot get to the polling station, they can apply to vote for you by post. Your Electoral Registration Officer can give you more details about this.

- Your proxy will be sent a proxy poll card before the election telling them which polling station they have to go to.
- You must let your proxy know how you want them to vote on your behalf, for example, which candidate or which party.
- If you are able to go to the polling station on election day, you can still vote provided your proxy has not already done so or has not applied to vote by post.