

**For Office Use**

**ASSETS OF COMMUNITY VALUE NOMINATION FORM**

Please read the Guidance Notes before completing this nomination form.

When you have completed this nomination form you can submit:

* By post to Legal Services, BCKLWN, King’s Court, Chapel Street, King’s Lynn, Norfolk, PE30 1EX
* By e-mail to [legal@west-norfolk.gov.uk](mailto:legal@west-norfolk.gov.uk)

# Details of organisation submitting the nomination form:

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| --- | --- | --- | --- |
| **Contact Details:** | | | |
| Name of organisation: |  | | |
| Contact name: |  | | |
| Address of organisation: |  | | |
| Phone number: |  | Post code: |  |
| E-mail address: |  | | |

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| **A1) Please indicate which type of eligible organisation you are?**  *Please see the Guidance Notes for a list of the supporting evidence to include where appropriate.* | |
| A Neighbourhood Forum |  |
| A Parish Council |  |
| An Unincorporated Body  (whose members include at least 21 individuals, and which does not distribute any surplus it makes to its members) |  |
| A Charity |  |
| A Company Limited by Guarantee |  |
| An Industrial & Provident Society |  |
| A Community Interest Company |  |

Details of nominated asset:

**A2) What is your local connection to the nominated asset?**

*Please see the Guidance Notes for detail on what to include in this response.*

**A3) Please provide details of the land and/or building you wish to nominate.**

*Within this section please include the following information:*

* *A description of the nominated land including its proposed boundaries*
* *The names of the current occupants of the land*
* *The names and current or last-known addresses of all those holding a freehold or leasehold estate in the land*

**B1) What is the current or recent non-ancillary use of the land and/or building?**

*Please see the Guidance Notes for examples of the supporting evidence you can provide.*

Is the asset of community value?

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| **C) Why do you believe the asset is of community value?**  *Please see below a list of questions that you should answer in this section and refer to the Guidance Notes for detail on the types of supporting evidence that should be included.* |
| * **C1)** How does the nominated land and/or building meet the social interests of the local community as a whole? * **C2)** Why is the nominated land and/or building usage seen as having social value for the local community? * **C3)** How strongly does the local community feel the land and/or building usage furthers their social interests? |
|  |

Realism of future usage

**D1) Has the land and/or building requirement for this usage changed significantly since**

**its initial use so that the asset is not fit for purpose?**

**D2) If yes to D1 above, how could it be made fit for purpose practically within reasonable resource requirements and timescales?**

*Please see the Guidance Notes for examples of the supporting evidence you can provide.*

Checklist

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| **E1) Please confirm that you have read the related guidelines** |  |
| **E2) Please confirm that you have answered all of the questions** |  |
| **E3) Please confirm that the contents of this form supplied by your organisation are correct, to the best of your knowledge** |  |
| **E4) Please ensure that you have attached all of the documents that are**  **relevant to your application** |  |