

Environmental Health - Licensing  
 Borough Council of King's Lynn & West Norfolk  
 King's Court  
 Chapel Street  
 King's Lynn, PE30 1EX  
 Tel: 01553 616200  
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Borough Council of  
**King's Lynn &  
 West Norfolk**



## Licensing Act 2003 Personal Licence

### (Theft, Loss etc. – Application for Replacement)

Where a personal licence has been lost, stolen, damaged or destroyed, the holder of the licence may apply for a copy of the licence. The application must be accompanied by the appropriate fee (currently £10.50). Once completed, please send to:-

- Environmental Health - Licensing, Borough Council of King's Lynn and West Norfolk, King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX

#### Personal Licence Details

<b>Personal Licence Number:</b>	
<b>Holder's Full Name:</b>	
<b>Holder's Address:</b>	
<b>Contact telephone number:</b>	

**Is either part of the personal licence:** (Please tick ✓ as appropriate)

**Lost or Stolen?**                       **Damaged?**                       **Destroyed?**

[If damaged then the damaged licence (card, paper or both) should be returned with this application]

**What are the circumstances of the loss, damage, destruction or theft?**

(continue overleaf if required)

**I wish to apply for a replacement:** (Please tick ✓ as appropriate)

**Card Part:**                       **Paper Part:**                       **Both:**

<b>Signature:</b>	<b>Date:</b>
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Fee is £10.50 & Cheques should be made payable to: BCKLWN

**What are the circumstances of the loss, damage, destruction or theft? (continuation)**

Fee is £10.50 & Cheques should be made payable to: BCKLWN