

**WASH EAST COAST MANAGEMENT STRATEGY**  
**FUNDING GROUP MEETING**

**Minutes of the Meeting of the above held on  
 Tuesday 29 September 2015 at 3.00pm in the Chief Executive's Office,  
 King's Court, Chapel Street, King's Lynn**

**PRESENT:**

Paul Burrows	-	Environment Agency
Ray Harding	-	Borough Council
Peter Jermany	-	Borough Council
Mike McDonnell	-	McDonnell Caravans Ltd
Mark Ogden	-	Norfolk County Council
Kerry Rhodes	-	Anglian Water
Dave Robson	-	Borough Council

		<b><u>ACTION</u></b>
<b>1.</b>	<p><b><u>TERMS OF REFERENCE</u></b></p> <p>Those present considered the draft Terms of Reference which had been circulated with the Agenda.</p> <p><b>AGREED:</b> (i) The Terms of Reference were agreed.            (ii) The Terms of Reference could be reviewed in the future if required.</p>	
<b>2.</b>	<p><b><u>UPDATE ON UNIT B (HUNSTANTON TOWN)</u></b></p> <p>Dave Robson informed those present that the purpose of this group was to look at Unit C, however an update was provided on Unit B. It was explained that an application for funding had been submitted for works to Unit B and would be considered in October.</p> <p>Paul Burrows explained that the application for funding had been submitted to the Environment Agency, and would be presented to the Regional Flood and Coastal Committee. If approved funding would be allocated for 2021 however if other schemes were slipped or did not progress then this surplus may be allocated. Discussions were ongoing on how this could be taken forward.</p> <p>In response to a question from Kerry Rhodes, it was explained that once the funding gap was filled discussions could take place on the best use of the funds.</p> <p>Dave Robson confirmed that funding had been applied for 2021, however if the funding gap was met before 2021 plans could be considered earlier.</p>	

	Kerry Rhodes commented that it was important for timescales to be made clear to contributors.	
3.	<p><b><u>UPDATE ON UNIT C (SOUTH HUNSTANTON TO WOLFERTON CREEK)</u></b></p> <p><u>(i) Project Team</u></p> <p>Paul Burrows explained that project level conversations were ongoing. The next stages were:</p> <ul style="list-style-type: none"> <li>• Appoint a consultant to progress the business case.</li> <li>• Develop appraisal work</li> <li>• Review the Business case in January</li> <li>• Get a firm view of costs</li> <li>• Investigate monitoring and MMO licensing costs.</li> <li>• Criticality of delivery milestones.</li> </ul> <p>At the end of the appraisal process the relevant legal agreements would need to be signed off by all parties. Paul Burrows hoped that the standard legal agreement could be used.</p> <p>Paul Burrows explained that work was ongoing with the relevant organisations to bring down cumulative costs including the monitoring and MMO licensing.</p> <p><u>(ii) Objectives</u></p> <p>Dave Robson explained that a timescale for work was being drafted and a lot of work was required between now and when the business case would need to be submitted in January. All agreements would need to be in place before the business plan was submitted.</p> <p>Once the Business Case was agreed funding could be released by the Environment Agency before works were due to commence. It was hoped that funding would then be available for schemes in February/March of 2017/18 and 19. However the commencement of works would be dependent on when a contractor could be appointed.</p> <p><b>AGREED:</b> Dave Robson to circulate the timescale of works to the Group.</p> <p><u>(iii) Funding</u></p> <p>The Borough Council would collect funding contributions in liaison with the Environment Agency and CIC. The Bank Account had been opened so the Council could now take delivery of receipts.</p> <p><u>(iv) Engagement Plans</u></p>	DR

	<p>The group discussed how they would engage with the community to encourage them to make contributions.</p> <p>Mike McDonnell explained that he had written to caravan owners and was confident that most of them would be willing to contribute. He had asked for contributions to be passed on to the relevant Caravan Owners Associations by 1<sup>st</sup> November. He would then collect the money and pass it on to the CIC. The CIC would then publish a list of everyone who had contributed.</p> <p>Mike McDonnell had also liaised with Parish Councils and discussions were ongoing. Snettisham Parish Council were keen to be involved, but had limits on what they could spend. He informed those present that he had been advised by the Borough Council's Planning Department that if funding was not in place planning permissions could be withdrawn from 2020, which was when renewals were due on temporary planning permissions.</p> <p>It was suggested that beach hut owners could be made aware of the proposals in their annual lease renewal notice.</p> <p>Dave Robson thanked Mike McDonnell for all the engagement work carried out. He explained that to engage people further articles could be published in the press and on the website and an information leaflet could be produced.</p> <p>Kerry Rhodes asked if utility companies had been approached for contributions. Dave Robson agreed to check where BT cables and sub stations were and approach the relevant companies.</p> <p>It was clarified that contributions were being sought for recycling work for a five year period. If funds were available renewal work could also take place and there was also an aspiration to raise the level of protection available. The Business Case being produced currently was for the five year recycling project. A separate Business Case would need to be progressed for any further work. Paul Burrows explained that funds available would be regularly reviewed and additional works could be considered dependent on funding available.</p> <p><b>AGREED:</b> (i) Dave Robson to investigate what would happen to temporary planning permissions in 2020.  (ii) Dave Robson to keep the website updated and the group to provide feedback on the content of the webpage.  (iii) An information leaflet to be produced and forwarded to the group for consideration.  (iv) The Council to approach beach hut owners for contributions.  (v) The Council to approach utility companies for contributions.  (vi) Mike McDonnell to speak to representatives of the IDB</p>	<p>DR</p> <p>DR</p> <p>DR/ALL</p> <p>DR</p> <p>DR/PJ</p> <p>DR</p> <p>MMcD</p>
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	The next Stakeholder Forum meeting would be held on 15 <sup>th</sup> October at 10.00am in the Hunstanton Offices at Valentine Road. Councillor Long would Chair the meeting. The minutes of the Stakeholder meetings would be published on the Borough Council's website.	
5.	<b><u>DATE OF THE NEXT MEETING</u></b> A teleconference or meeting to be arranged prior to submission of the Business Case in January. Date to be confirmed.	

**The meeting closed at 4.35pm**